

AGENDA

REGULAR MEETING
MISSOULA RURAL FIRE DISTRICT

BOARD OF TRUSTEES

DATE: Tuesday, May 14th, 2024
TIME: 4:00 P.M.
PLACE: Station #1, 2521 South Avenue West, Missoula

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF MINUTES

PUBLIC COMMENT

CLAIMS

March Claims	\$ 26,525.82
April Claims	<u>\$196,374.08</u>
Total Claims	\$222,899.90

COMMUNICATIONS

TRUSTEE REPORTS

STAFF REPORTS

OLD BUSINESS

NEW BUSINESS

1. Letter to Missoula County requesting Max Mills
2. Board of Trustees Oath of Office for Ben Murphy and Jeff Merritt
3. MRFD Board of Trustees Elections
4. Discussion and Decision on Resolution #2024-3 Surplus Sale
5. Discussion and Decision on Resolution #2024-4 Vehicle Surplus Sale
6. Discussion and Decision on Annexation of 697 Spanish Peaks Drive, Missoula, MT 59803

ADJOURNMENT

Missoula Rural Fire District
Board of Trustees
Missoula, Montana 59804

April 9th, 2024

The Missoula Rural Fire District (MRFD) Board of Trustees (BOT) met in regular session at the Station 1 Headquarters meeting room and via a "Zoom" video conference on **Tuesday, April 9th, 2024.**

CALL TO ORDER: Chairman Murphy called the meeting to order at 16:00 hours.

PLEDGE OF ALLEGIANCE

ROLL CALL: Present: Chairman Ben Murphy, Vice-Chairman Larry Hanson, Secretary Dick Mangan, Trustee Jeff Merritt, and Trustee Dan Corti.

READING OF THE MINUTES: Secretary Mangan moved to accept the minutes as submitted. Vice-Chairman Hanson seconded the motion. The motion was voted on and passed with 5 ayes, 0 nays, and 0 abstains.

PUBLIC COMMENT: There were no members of the public present for comment.

CLAIMS: Trustee Corti moved to accept the claims as submitted. Trustee Merritt seconded the motion. The motion was voted on and passed with 5 ayes, 0 nays, and 0 abstains.

COMMUNICATIONS: Raquel Wilkinson conveyed that the communications consisted of a couple of Resolution of Annexation's from the County Commissioner's office, two de-annexations from MRFD to the City of Missoula, an Administrative Directive regarding the BOT meeting, preparation and participation, a letter of retirement from Deputy Fire Marshal (DFM) Dodd McDermott, February and March IT Reports, February and March DFM Reports, February and March Public Relations Outreach Breakdowns, February and March Calls for Service Reports, and a recommendation letter for annexation into MRFD. Chairman Murphy asked when DFM Dodd McDermott planed on retiring. Assistant Chief Paulsen answered June 4th. Chairman Murphy asked for clarification on the City's raising of fire district resident taxes. Chief Finlay said that, in a way, that is what he was saying. Trustee Merritt asked if that comes up on the mill levy. Chief Finlay stated that the value of the mil levy changes slightly. Trustee Merritt asked if the burden of the district tax increases. Chief Finlay said that was correct, and MRFD is looking at annexing one that is in the Missoula Fire Department (MFD) district back to MRFD. Chief Finlay stated that the city suggested that they do that.

TRUSTEE REPORTS: Chairman Murphy announced they have one more certificate of appreciation to present in Lolo. The board agreed to discuss the logistics of presenting the certificate after the meeting.

STAFF REPORTS:

Local 2457: Lieutenant Kottwitz has reported that MRFD ranked 12th out of 180 teams in the Stair Climb event held in Seattle last month. The team achieved an average time of 18 minutes and 8 seconds. More significantly, the team raised over \$7,000 for blood cancer research. In another update, Local 2457 held a vote last Wednesday and ratified their contract.

Battalion Chief (BC): According to Acting BC Captain Ballard, there were 284 calls for service, which is an increase of 25% from last year's 227 calls. Year to date, the call volume is about 24% higher than last year. Most of the calls were related to medical emergencies, with 12 being fire related. The turnout times for emergency services were 2 minutes and 8 seconds, and they met or exceeded 83.2% of the time in March. For the quarter, the crews met or exceeded 89.3% of the time. Several significant incidents

occurred in March: a code save from Station 6, a snowmobile accident up Lolo Pass, an 8-acre grass fire near the Missoula Landfill, a 5-acre grass fire on Grandad Way, a structure fire on Riverbend, a fatality on 3rd Street involving a go-cart, and a trauma code save in Station 2's area. Trustee Merritt asked where the most significant increase in calls for service was. Captain Ballard stated they had more fires than ever, but most calls were medical-related. Chief Finlay added that they have been tracking turnout times since MRFD started the accreditation process. It was recognized that there had been a significant improvement in the time it took for the crew to get out the door. Chairman Murphy asked when the turnout times started and ended. Chief Finlay explained that it begins when the Station Alerting tones go off and ends when they get out the door. Before MRFD started the accreditation process, they didn't realize turnout times were lacking. Secretary Mangan mentioned that he saw an article in the paper about how MFD would respond to a CPR call with two engines and a Battalion Chief. Looking at MRFD numbers increasing in call volume, he asked how MRFD would stack up in situations like that and whether MRFD would run short on crew members. Chief Finlay stated that MRFD crews and resources were being stretched thin due to increased calls. MRFD is working diligently with the surrounding agencies, especially with MFD, who is MRFD's greatest contributor and is looking more into Automatic Vehicle Location (AVL) dispatching, which will dispatch the closest vehicle to an incident, regardless of which district it is in. The hope is that AVL will help the issues of being stretched thin on crew members and resources.

Finance and Human Resources (HR): Melissa reported that the county statements were balanced with Missoula County through February. Melissa attended an Advisory Meeting for Missoula County Medical Benefits in March. The meeting reviewed the benefits plan and upcoming changes. Missoula County Medical Benefits is expecting an increase in the cost of medical insurance. Melissa will update the BOT as more information is released. Melissa stated that enrollment for MRFD's benefits would soon be open, which primarily affects voluntary benefits. An AFLAC and Mutual of Omaha representative will come into the station to go over those benefits with MRFD employees. The State of Montana Department of Revenue issued a new W4 form to follow the Federal format released a couple of years ago. The most significant difference is that employees could not be grandfathered in on the old format. The front office is getting those entered in as quickly as possible. Melissa and Chief Finlay are scheduled to attend the Candidate Physical Ability Test (CPAT) on April 22nd and 23rd, which will be held internally this year through the Montana Consortium instead of being outsourced through the Public Safety Testing. Along with Melissa and Chief Finlay, two crew members would also attend to assist in proctoring and running some of the events. Over 150 candidates have registered for the event, and all available spots were filled, with some additional ones needing to be opened. 2024's Spring CPAT is expected to have the best turnout in recent years. The deadline is a week away.

Deputy Chief: Chief Finlay stated that Deputy Chief Horsens was attending the National Fire Academy for a Community Risk Reduction class.

Assistant Chief of Operations: Assistant Chief Paulsen stated that he attended a Missoula County Fire Protection Association meeting and was appointed to their Board as a structure group member. Assistant Chief Paulsen helped Engineer Blakely work on the Wildland Program. Engineer Blakely collaborated with Raquel Wilkinson and Melissa Schnee to develop new packets for the crew members deployed on wildland fires. These packets will make the process of checking in and out faster and more efficient, as well as organize billing information. The County Office of Emergency (OEM) acquired a new mobile command vehicle that had been temporarily stationed at MRFD's Station 4. The vehicle is being painted and then moved to MFD's Station 5 until a permanent location can be arranged. MRFD received a \$100,000 grant for the fuel mitigation program from the Department of Natural Resources and Conservation (DNRC). If it doesn't get used in 2024, it will be rolled over to 2025. In conjunction with DNRC and the Forest Service, MRFD is trying to concentrate on specific areas of Missoula County. The DNRC and the Forest Service will begin pre-treatment and burning in an area, after which MRFD will focus on private properties. The 2024 season will focus heavily on the Upper Rattlesnake area, reaching over into Butler Creek and a little into the Marshal grade area. Assistant Chief Paulsen announced he is collaborating with the Friends of Grant Creek to prepare a community wildfire protection plan. The plan is a 130-page document but lacks

the home assessment portion and evacuation routes. To address this, he and Justin Walsh from MFD are reviewing the document. Missoula County OEM hired a company to measure the traffic and estimate the number of vehicles in the Grant Creek area. They aim to assess the potential evacuation scenario if all vehicles were required to evacuate. Recently, a test was run on the Rattlesnake area, focusing on one-way in and one-way out areas. This exercise has provided them with valuable data. Assistant Chief Paulsen compiled home assessments from the Grant Creek area for the final touches on the document to be submitted to the Community Wildfire Protection Plan. He also reported that they finished the eight days of live fire training with MFD last week for the second year. Assistant Chief Paulsen mentioned that MRFD played a more active role in this year's training. The collaboration between the two agencies has been positive. MRFD provided more burn instructors in hopes of using MFD's facility in the future to conduct MRFD training. Assistant Chief Paulsen attended a 911 working group. The group focused on reducing the processing time of 911 calls. In February, a Community Stakeholder meeting was held, and 29 members attended. The meeting provided valuable information; the full report is available for review. No major surprises were revealed during the meeting. The chiefs attended the morning meetings and had some productive discussions. Assistant Chief Paulsen and Deputy Chief Horsens have started their goal of visiting all the stations regularly. They set a goal to make it a monthly practice but have struggled to find time. They also find balancing the station rotation training with their station visits challenging. Despite falling short of their goal, they are still working towards it and plan to reevaluate the process. They did visit two shifts and had great discussions about important topics. During a recent meeting with Missoula County, Assistant Chief Paulsen and Deputy Chief Horsens learned about the Tax Allocation District (TAD) and Tax Increment Financing (TIF). They were informed about two major TEDD/TIFs expected to come into MRFD over the next 50 years. The projected growth is quite concerning, with the Wye area alone expected to have a population of about 75,000. A follow-up meeting will be scheduled to obtain more information on the impacts of these tax increment districts on MRFD, and Assistant Chief Paulsen will report the findings at the next BOT meeting. The West View Trailer Park, now called Grant Creek Crossing, is the other expected growth district with ample open space. MFD had not planned on annexing that area, but this company discovered that more apartment buildings would be built, and businesses in the city would be moving to that area. Assistant Chief Paulsen has been collaborating with the Forest Service, DNRC, and other local agencies to establish pods in Missoula County. These pods are designed to aid in natural disasters, specifically wildfires, by identifying high-value target hazards, infrastructures, radio towers, and so on in these areas. The pods contain data such as the number of homes and residents in each location, enabling quick access to the information in the event of a wildfire. The pods will expedite the process when an Incident Management Team is deployed. MRFD's pod information has been submitted to the Forest Service, and a follow-up meeting is scheduled for April. Assistant Chief Paulsen is working on a DNRC staffing grant for the summer's wildfire season. If accepted, this grant would allow MRFD to staff an additional water tender or engine and overhead positions. Last year's Triple L fire in Lolo taught MRFD the importance of having extra help as the BC position became overwhelming. The department now recognizes the significance of having additional support to share the workload, allowing the BC to focus on specific tasks. A comprehensive plan has been developed, and a detailed document is being prepared for submission to the state DNRC. He has a meeting with the county commissioners to have them sign off on it. Assistant Chief Paulsen will attend the Fire Department Instructor's Conference next week. It is anticipated that he will acquire valuable information from the conference. Additionally, emails regarding surplus items have been sent out, and MRFD plans to conduct a surplus sale in June.

Fire Chief: Chief Finlay reported that the MRFD is gathering data for a study on station location. The company conducting the study requested a significant amount of information, which was available due to the accreditation process. However, some of the numbers differ slightly from what was initially expected. The Geographic Information System (GIS) calculated MRFD's area to be 125 square miles, whereas it was previously believed to be in the 80s. Significant progress was made on this project thanks to the accreditation process. Ladder truck 328 is out of service due to engine issues. If a ladder truck is required, MFD will assist. 328 will be towed to Cummins in Missoula for repairs. MRFD continues to meet with MFD every month, and much communication is shared between the agencies. MRFD has had multiple meetings with the East Missoula Rural Fire District (EMRFD) regarding staffing issues. Chief Finlay also attended

the EMRFD's Board of Trustees meeting to discuss the matter. Unfortunately, EMRFD is struggling to find volunteers from within its district and beyond. Currently, all the volunteers are from outside their district. To help, MRFD agreed to cover EMRFD's calls on Tuesdays and Thursdays during the day. However, MRFD is concerned about the upcoming month of May, as it may pose a greater challenge for MRFD's staffing needs. The daily coverage of EMRFD's calls puts a further burden on MRFD's crews and resources. There will be a labor management meeting on April 10th. MRFD is currently working on filling the Accreditation Manager role and developing a memorandum of understanding. The job posting was posted internally, but unfortunately, no potential candidates expressed interest. The position is categorized as temporary, and the department is trying to incentivize it with pay at the level of a captain. As Assistant Chief Paulsen mentioned, he and Chief Finlay would attend a meeting with Missoula County regarding the TEDDs/TIFs. Chief Finlay stated that MRFD's administration didn't have enough information to address the situation accurately, so MRFD requested an additional meeting with Flanna McLarty to determine the impact on the future and address concerns. The McClay Bridge is undergoing repairs, and an Incident Action Plan is in place to provide a safe response in the event of an injury or fall during the repair work. . MRFD plans to use its Type V engines to cross the bridge for easier access to the other side of the river once the bridge work is completed on appropriate calls. The Station 6 roof repair documents were signed, and work will begin soon. MRFD's water tender chassis is currently being built, and the fire body and pump components are being built by Rosenbauer. Roseburg will close soon, which means that the MRFD crews must be on high alert and ready for any additional response requirements that may arise as people shift to other jobs. Even though there will be fewer people on the site, significant hazards may still exist, and potential incidents are possible. Chairman Murphy asked if 328 was still under warranty. Chief Finlay explained that the engine block was under warranty until May 2025. Chairman Murphy asked if MRFD knew how many calls for service MRFD was involved in covering EMRFD. Captain Ballard said he would find out. Chief Finlay added that he felt better about helping EMRFD as they had provided the same number of responses as MRFD had provided to EMRFD. Chief Finlay also explained that some discussions during the EMRFD BOT meeting involved closing its doors. Chief Finlay explained to EMRFD that MRFD cannot handle the call volume for days on end, which was unfair to MRFD's taxpayers and crews. While MRFD can provide some assistance, there must be an end date. Chairman Murphy inquired whether MFD was also assisting EMRFD. Chief Finlay explained that while MFD is providing some help, it is not to the same extent as MRFD. The last MRFD/MFD meeting also discussed the issue of Station 4 responding to EMRFD's calls, which has resulted in the Bonner area being left vulnerable.

OLD BUSINESS:

NEW BUSINESS:

- 1. Introduction of New Resident Firefighters (RFF): RFF TJ Sentell and RFF Bryant Little:** RFF TJ Sentell and RFF Bryant Little were unable to attend the BOT meeting due to outside commitments. Assistant Chief Paulsen recommended an alternative approach to getting the residents to attend a BOT meeting to be sworn in. He suggested that he and Chief Finlay would attend one of the residents' training to swear them in. The BOT agreed that it was a good idea.
- 2. Discussion and Decision on New Human Resource (HR) Director Position:** Chief Finlay explained that the previous administration had considered hiring an HR director. It's being revisited as they think it's a good time to bring one in full-time. Melissa Schnee was initially hired as an Office Manager. However, in September 2021, she was assigned the duties of Finance and HR. Due to the expansion of MRFD's team and its increasing needs, Melissa's role as a budget and finance person has been diminished. This has impacted on her ability to utilize her skills in the financial domain, which she was initially hired for. Much of her time has been devoted to the HR side of things, which is a critical process, but they are seeing the time differential between Melissa spending her time on HR versus the budget and finance. Research was conducted to explore the possibility of using Missoula County HR personnel and subcontracting. MRFD currently has a third-party HR consultant to whom they are paying substantially. During a discussion with Associated

Employees, who currently provide a limited range of HR resources to MRFD, they stated that the starting salary for an HR personnel would be around \$55,000. This means that the total cost to MRFD would be \$86,000. It is believed that hiring a full-time HR person could help reduce the \$200,000 to be budgeted for legal expenses. This would be the suggested funding source for such a position. Chief Finlay referred to two documents he printed out for the BOT. The first document was titled "The Seven Signs it's Time to Hire for Your First HR Person," and MRFD had met the criteria mentioned in that document. The second document was the job description for the position they were discussing. In the job description, bullet point #8 should read "... but not limited to..." in that sentence. Chairman Murphy asked if Missoula County could not support MRFD with HR matters. Chief Finlay answered that it had been suggested by Kate Dinwiddie that since MRFD was a different entity from Missoula County, they didn't necessarily have all the HR needs that Missoula County had. Therefore, it was recommended that MRFD do something different. That's when MRFD hired Michele Puiggari, its third-party HR Consultant, to help with HR matters. Although her services are provided as needed, her rate is significantly higher than the hourly rate that would be offered within MRFD's organization. Due to the nature of a third-party consultant, certain responsibilities are being left unattended. Melissa is currently facing challenges as she has been assigned the task of managing HR, which is outside the scope of her initial role as an Office Manager. Melissa explained that when she transitioned from her role as an Office Manager to Finance, her focus shifted to finance-related tasks. Previously, auditors and CPAs were responsible for many of these tasks. However, MRFD hired Magda Nelson as a third-party consultant, and Melissa was able to take on some of these responsibilities internally. This included tasks such as tax determination sheets, which Missoula County previously handled. As a result, Melissa's role became more budget, finance, and audit focused. She hasn't had the chance to take over the finance responsibilities because the HR workload increased, there isn't time to do both. Therefore, the original plan for Finance has never been realized, and even the HR work is suffering due to the overwhelming workload. HR work is still necessary, but it's difficult for her to manage everything independently. MRFD also has some outdated policies that need to be updated and added, but unfortunately, there hasn't been enough time to do so. As a result, both the Finance and HR departments are struggling to keep up, and it would require two full-time employees to excel in either one or both. Trustee Corti inquired about the financial aspect of the matter and sought clarification on whether the full-time wage was \$55,000 and the total cost was \$86,000. He also asked whether the extra amount above the wage was for employee benefits and if that was the cost for every employee. Melissa responded affirmatively and explained that MRFD was one of the few places that offer excellent benefits, such as 100% paid health insurance. She also mentioned that health insurance costs are increasing, and for a family, the payment is around \$25,000 per year for each person, which constitutes the bulk of the total cost. Trustee Merritt stated that to attract candidates to this type of position, one would have to provide all of those benefits. Without those benefits, the salary would be around \$70,000. Chief Finlay explained that due to MRFD's fringe benefits, they offer slightly lower salary ranges, as discussed with Associated Employers. Chairman Murphy asked how this compares to a similar position in other agencies or businesses and whether it is competitive. Chief Finlay explained that MRFD is a unique organization, making it difficult to compare with other agencies. Moreover, Missoula County oversees several agencies, so their salary range tends to be higher. However, the workload of Missoula County is also higher due to the larger number of agencies and people represented. Chairman Murphy inquired about Melissa's roles and responsibilities. He wanted to know how much time Melissa spends on HR and finance matters. Melissa said she has been spending 80-85% of her time on HR tasks, which has significantly increased over the last year. She emphasized the need for MRFD to prioritize HR matters to ensure compliance and update policies. Melissa explained that she cannot manage HR responsibilities alongside finance and budgeting duties. She had hoped to make progress in Finance, but due to the added HR component, she feels she has not even been able to maintain her previous progress. It has reached a point where there is not enough time in the day to excel in both roles. While she can keep things afloat, she cannot bring her best to both areas. Trustee Merritt motioned to approve an HR Director, focusing on using the money budgeted in the line item

for legal fees. Vice-Chairman seconded the motion. The motion was voted on and passed with 5 ayes, 0 nays and 0 abstains.

3. **Discussion and Decision on Annexation for: 2780 Loraine Drive, Missoula, MT 59803:** Chief Finlay explained that it was the recommendation of the Community Risk Reduction Division to annex 2780 Loraine Drive into MRFD. Trustee Merritt moved to annex 2780 Loraine Drive into MRFD. Vice-Chairman seconded the motion. The motion was voted on and passed with 5 ayes, 0 nays and 0 abstains.
4. **Discussion and Decision on Resolution #2024-1 Release of Liability of Surplus Items:** Chief Finlay explained that the surplus items included wildland hoses, Airway Pro Bags, and Emergency Medical Services (EMS) bags that have been taken out of MRFD's stock of workable items. The Airway Pro Bags and EMS bag would go to the Seeley Lake Fire Department. The wildland hoses would go to Fire Service Training School. Trustee Merritt moved to adopt Resolution #2024-1. Vice-Chairman Hanson seconded the motion. The motion was voted on and passed with 5 ayes, 0 nays and 0 abstains.
5. **Discussion and Decision on Release of Liability to Montana FSTS for Wildland Hose:** Trustee Merritt moved to release of liability to Montana FSTS for wildland hose. Vice-Chairman seconded the motion. The motion was voted on and passed with 5 ayes, 0 nays and 0 abstains.
6. **Discussion and Decision on Release of Liability to Seeley Lake Fire Department for Airway Pro Bags and an EMS Bag:** Trustee Merritt moved to release of liability to Seeley Lake Fire Department for Airway Pro Bags and an EMS Bag. Vice-Chairman seconded the motion. The motion was voted on and passed with 5 ayes, 0 nays and 0 abstains.
7. **Discussion and Decision on Request from Kris Davenport:** Chief Finlay explained that the request resulted from a structure fire across McClay Bridge. Due to financial stress, the uninsured homeowner requested that the BOT waive the fee for the report. Chairman Murphy asked if that involved any significant expense. Chief Finlay explained that it wasn't any more than they would typically do in this case. MRFD investigates fires that they deem in need of investigation. The typical insurer route is an insurance company contacts MRFD requesting the investigation report and pays the fee. As Kris Davenport wasn't insured, this wasn't a usual route. Chairman Murphy inquired about whether the response of MRFD was delayed due to the closure of McClay Bridge. Chief Finlay clarified that it was not delayed as MRFD's vehicles were already subjected to the weight limits of the bridge before it was closed. Therefore, regardless of the bridge closure, the crew would have had to take an alternate route. Trustee Corti said it seemed like an unusual request and asked if there was precedence for it being done in the past. Chief Finlay replied that he was not aware of any prior instances. Chief Finlay added that there was another request that came in at the same time from a different homeowner that was insured, and he paid the \$25 fee to receive the investigation report. Trustee Merritt made a motion to deny the request. Trustee Corti seconded the motion. The motion was voted on and passed with 5 ayes, 0 nays and 0 abstains.
8. **Discussion and Decision on Resolution #2024-2 2021 International Fire Code Adoption:** Chief Finlay reported that the board packet contained a proposed update to the International Fire Code, which was a joint effort of the Community Risk Reduction (CRR) Division, Deputy Chief Horsens, and MRFD's attorney. Chairman Murphy inquired if it would bring any changes to their operations. Chief Finlay clarified that the code had undergone only minor updates. DFM Giardino explained that the update had introduced Chapter 39, which exclusively deals with processing and extrication facilities. He further added that some words and definitions had been modified, but the code's essence remained the same. Chairman Murphy then asked whether the adoption of the revised code would increase the CRR's workload. DFM Giardino answered that it would not.

Following this, Trustee Merritt made a motion to adopt Resolution #2024-2, which was seconded by Trustee Corti. The motion was voted on and passed with 5 ayes, 0 nays and 0 abstains.

9. **Discussion and Decision on Ratification of the Collective Bargaining Agreement with Local 2457:** Trustee Merritt reported that negotiations with Local 2457 were concluded on April 1st, 2024. They were able to resolve all the open articles. While some language changes were made outside the negotiation process by Local 2457, where pronouns were changed to make the document gender neutral. It was agreed that they wouldn't do that again. Chairman Murphy added that the areas of concern were brought to the BOT and were resolved. Trustee Corti then moved to ratify the Collective Bargaining Agreement with Local 2457, and Vice-Chairman Hanson seconded the motion. The motion was voted on and passed with 5 ayes, 0 nays, and 0 abstentions.

ADJOURNMENT: Trustee Corti made a motion to adjourn. Vice-Chairman Hanson seconded the motion. Chairman Murphy adjourned the meeting at 17:19 hours.

Respectfully submitted,



Jenn Culp, Administrative Assistant
Missoula Rural Fire District



John (Ben) Murphy, Chairman

5/14/24

Date



Dick Mangan, Secretary

5/15/24

Date

Missoula Rural Fire District
Board of Trustees
Missoula, Montana 59804

May 6th, 2024

The Missoula Rural Fire District (MRFD) Board of Trustees (BOT) met in regular session at the Station 1 Headquarters meeting room and via a "Zoom" video conference on **Wednesday, May 6th, 2024.**

CALL TO ORDER: Chairman Murphy called the meeting to order at 18:30 hours.

ROLL CALL: Present: Chairman Ben Murphy, Vice-Chairman Larry Hanson, Secretary Dick Mangan, Trustee Dan Corti and Trustee Jeff Merritt.

PUBLIC COMMENT: There were no comments from the public.

NEW BUSINESS:

Discussion and Decision on Approval of ULP Resolution: Chairman Murphy pulled the item from the agenda because the Fire District has not heard back from Mike Tedesco. The item can be placed back on a future agenda.

CLOSED EXECUTIVE SESSION: Chairman Murphy determined that as the presiding officer of the Board of Trustees, he was going to now close the public portion of the meeting to go into an executive closed session finding that the demands of individual privacy in discussing individual personnel related matters and actions clearly outweighs and exceeds the public's right to know and the Board has not received any waivers from the individuals who have the privacy right.

Chairman Murphy reopened the public portion of the meeting at 20:39 hours.

Potential Decisions on Closed Session Discussion: Chairman Murphy stated that the Board had completed the closed executive session and reached resolution and direction on the personnel matter discussed and called for a motion. Trustee Corti stated that based on receipt of the information necessary to fulfill the steps of Article 10 of the CBA and the resolution of the personnel matter, he moved to have the Board complete the process and issue a written decision. Vice-Chairman Hanson seconded the motion. No public comment. The motion was voted on and passed with 5 ayes, 0 nays and 0 abstains.

ADJOURNMENT: Trustee Merritt made a motion to adjourn. Secretary Mangan seconded the motion. Chairman Murphy adjourned the meeting at 20:40 hours.

Respectfully submitted,



Jenn Culp, Administrative Assistant
Missoula Rural Fire District



John (Ben) Murphy, Chairman

5/14/24

Date



Dick Mangan, Secretary

5/15/24

Date

Missoula Rural Fire District
Board of Trustees
Missoula, Montana 59804

April 17th, 2024

The Missoula Rural Fire District (MRFD) Board of Trustees (BOT) met in regular session at the Station 1 Headquarters meeting room and via a "Zoom" video conference on **Wednesday, April 17th, 2024.**

CALL TO ORDER: Chairman Murphy called the meeting to order at 18:00 hours.

ROLL CALL: Present: Chairman Ben Murphy, Vice-Chairman Larry Hanson, Secretary Dick Mangan, and Trustee Dan Corti. Absent: Trustee Jeff Merritt.

PUBLIC COMMENT: There were no comments from the public.

EXECUTIVE SESSION: Chairman Murphy determined that as the presiding officer of the Board of Trustees, he was going to now close the public portion of the meeting to go into an executive closed session finding that the demands of individual privacy in discussing individual personnel matters clearly outweighs the public's right to know and the Board had not received any privacy right waivers.

Chairman Murphy reopened the public portion of the meeting at 18:28 hours.

NEW BUSINESS:

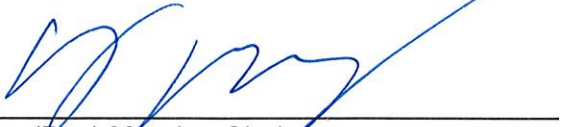
1. Potential Decisions on Closed Session Discussion: Trustee Corti stated that based on the discussion in executive session, he moved to authorize a third party to fulfill the CBA requirements under Article 10 of the contract. Vice-Chairman Hanson seconded the motion. No public comment. The motion was voted on and passed with 4 ayes, 0 nays and 0 abstains.

ADJOURNMENT: Trustee Corti made a motion to adjourn. Vice-Chairman Hanson seconded the motion. Chairman Murphy adjourned the meeting at 18:34 hours.

Respectfully submitted,



Jenn Culp, Administrative Assistant
Missoula Rural Fire District



John (Ben) Murphy, Chairman

5/14/24

Date



Dick Mangan, Secretary

5/15/24

Date

05/10/24
12:33:31

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 4/24

Page: 1 of 15
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
45118	82270S	1507 A & I DISTRIBUTORS	403.18						
1	4056373 04/09/24	LUBRICANT	403.18			1000 20 420440	232		101000
		Total for Vendor:	403.18						
45115	82241S	1661 ALEC BRAY	27.50						
1	043024AB01 04/30/24	BRAY MAR GYM REIMB	27.50			1000 50 420460	132		101000
		Total for Vendor:	27.50						
45156	82271S	1788 AMAZON CAPITAL SERVICES	1,183.21						
1	-3XYQ-3WP 04/01/24	STA 6	51.40			1000 50 420460	366		101000
2	-DGVF-33HM 04/04/24	FINLAY PHONE	-32.34			1000 10 420510	345		101000
3	-16KD-9DLV 04/05/24	349	16.87*			1000 20 420440	272		101000
4	-MDV9-JRKH 04/07/24	WL SUPPLIES	224.80			1000 50 420460	229		101000
5	-WHNG-LLLY 04/07/24	OFFICE SUPPLIES	140.77			1000 10 420510	210		101000
6	-KRX3-T4J7 04/14/24	OFFICE SUPPLIES	36.96			1000 10 420510	210		101000
7	-D96F-CF3Y 04/19/24	317	11.49*			1000 20 420440	272		101000
8	-494Q-MRDW 04/21/24	STA 5	32.99			1000 50 420460	365		101000
9	-WDF7-PHW1 04/22/24	STA 1	168.26			1000 50 420460	361		101000
10	-L3F3-34GD 04/22/24	STA 5	122.96			1000 50 420460	365		101000
11	-YQFL-4PTQ 04/22/24	STA 1	113.34			1000 50 420460	361		101000
12	-X6M7-9Y99 04/23/24	STA 6	47.79			1000 50 420460	366		101000
13	-W77H-7VW7 04/26/24	STA 5	75.93			1000 50 420460	365		101000
14	-HEM3-16X3 04/29/24	STA 5	171.99			1000 50 420460	365		101000
		Total for Vendor:	1,183.21						
45148	82272S	1482 BETTER BODY FITNESS	100.00						
1	05/16/23	STA 6	100.00			1000 50 420460	366		101000
		Total for Vendor:	100.00						
45119	-99722C	33 BIG SKY FIRE EQUIPMENT	4,076.27						
1	0504129 04/12/24	SCBA	4,043.01			1000 50 420460	204		101000
2	0504161 04/26/24	SCBA	33.26			1000 50 420460	204		101000
		Total for Vendor:	4,076.27						

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45069	82205S	819 BLACKFOOT COMMUNICATIONS	485.70						
1	0401246467 04/01/24 STA 2		485.70			1000 10 420510	345		101000
		Total for Vendor:	485.70						
45159	82289S	1480 BRIAN LAFOREST	15.00						
1	043024BL01 04/30/24 LAFOREST APRIL GYM REIMB		15.00			1000 20 420440	132		101000
		Total for Vendor:	15.00						
45070	82206S	948 CASEY PORIE	108.00						
1	041524CP01 04/15/24 PORIE SCHMAG PER DIEM		108.00			1000 50 420460	379		101000
		Total for Vendor:	108.00						
45092	-99728C	1687 CDW GOVERNMENT	50.86						
1	QQ87626 04/11/24 SNAGLESS PATCH		50.86			1000 10 420510	268		101000
45105	-99727C	1687 CDW GOVERNMENT	621.58						
1	QT33734 04/17/24 480T SWITCH		459.30			1000 10 420510	268		101000
2	QT42907 04/17/24 RACKMOUNT KIT		162.28			1000 10 420510	268		101000
		Total for Vendor:	672.44						
45057	82200S	1424 CHARTER	752.70						
1	8801040124 04/01/24 STA 5		212.70			1000 10 420510	345		101000
2	3301040124 04/01/24 STA 1		540.00			1000 10 420510	345		101000
45093	82233S	1424 CHARTER	240.84						
1	0411246052 04/11/24 STA 1		13.22			1000 10 420510	345		101000
2	4701041524 04/15/24 STA 6		227.62			1000 10 420510	345		101000
45106	82242S	1424 CHARTER	302.57						
1	1719904202 04/20/24 STA 4		302.57			1000 10 420510	345		101000
		Total for Vendor:	1,296.11						
45167	82243S	1583 CITI CARDS	1,400.94						
1	0418249808 04/18/24 SCHNEE GFOA RENEWAL		160.00			1000 10 420510	333		101000
2	0418249808 04/18/24 MFD/MRFD BC MEETING		153.25			1000 10 420510	379		101000
3	0418249808 04/18/24 MCDERMOTT EMT RENEWAL		55.00			1000 40 420410	380		101000

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4	0418249808	04/18/24 HORSENS NFA MEAL TKT	358.23			1000 10 420510	379		101000
5	0418249808	04/18/24 MINI USB	9.99			1000 10 420510	268		101000
6	0418249808	04/18/24 DISPATCH APPRECIATION WEEK	60.47			1000 10 420510	379		101000
7	0418249808	04/18/24 HORSENS GRANT WRITING	495.00			1000 10 420510	380		101000
8	0418249808	04/18/24 SHOP	109.00			1000 20 420440	270		101000
Total for Vendor:			1,400.94						
45071	82207S	1299 CITY OF MISSOULA-FINANCE	38.03						
1	0402247950	04/02/24 STA 1	38.03			1000 10 420510	341		101000
45160	82290S	1299 CITY OF MISSOULA-FINANCE	52.57						
1	0424247965	04/24/24 STA 6	22.19			1000 10 420510	341		101000
2	0425244500	04/25/24 STA 2	30.38			1000 10 420510	341		101000
Total for Vendor:			90.60						
45108	82244S	216 CLEARWATER CREDIT UNION	4,643.46						
1	0422244600	04/22/24 ZOOM	16.59			1000 10 420510	368		101000
2	0422244600	04/22/24 RESCUE	12.54			1000 50 420460	294		101000
3	0422244600	04/22/24 RESCUE	1,916.55			1000 50 420460	294		101000
4	0422244600	04/22/24 B PAULSEN FDIC	-22.00			1000 50 420460	379		101000
5	0422244600	04/22/24 B PAULSEN FDIC	-30.00			1000 50 420460	379		101000
6	0422244600	04/22/24 B PAULSEN FDIC	-72.00			1000 50 420460	379		101000
7	0422244600	04/22/24 B PAULSEN FDIC	-22.00			1000 50 420460	379		101000
8	0422244600	04/22/24 B PAULSEN FDIC	-570.96			1000 50 420460	379		101000
9	0422244600	04/22/24 FEES	12.67			1000 10 420510	356		101000
10	0422244600	04/22/24 STA 1	107.98			1000 50 420460	361		101000
11	0422244600	04/22/24 EXTERNAL USB	162.74			1000 10 420510	268		101000
12	0422244600	04/22/24 CRR	1,887.50			1000 40 420410	220		101000
13	0422244600	04/22/24 FINLAY PHONE	79.90			1000 10 420510	345		101000
14	0422244600	04/22/24 STA 5	32.97			1000 50 420460	365		101000
15	0422244600	04/22/24 STA 5	440.00			1000 50 420460	365		101000
16	0422244600	04/22/24 B PAULSEN FDIC	-22.00			1000 50 420460	379		101000
17	0422244600	04/22/24 ADOBE	12.99			1000 10 420510	368		101000
18	0422244600	04/22/24 STA 5	699.99			1000 50 420460	365		101000
Total for Vendor:			4,643.46						

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45032	82176S	1502 CORY HORSENS	108.00						
1	040224CH01 04/02/24	HORSENS NFA PER DIEM	108.00			1000 10 420510	379		101000
45085	82208S	1502 CORY HORSENS	70.00						
1	041524CH01 04/15/24	HORSENS NFA PARKING	70.00			1000 10 420510	379		101000
		Total for Vendor:	178.00						
45084	82209S	1793 CRAIG MARTYNN	120.00						
1	041224CM01 04/12/24	MARTYNN CDL PHYSICAL	120.00*			1000 60 420462	391		101000
		Total for Vendor:	120.00						
45109	-99726C	76 CULLIGAN WATER CONDITIONING	128.25						
1	0425247138 04/25/24	ALL STATIONS	128.25			1000 10 420510	341		101000
		Total for Vendor:	128.25						
45094	82234S	1402 EMERGENCY SERVICES CONSULTING	3,366.00						
1	24-077 04/17/24	STATION LOCATION	3,366.00			1000 10 420510	356		101000
		Total for Vendor:	3,366.00						
45120	82273S	1606 GARAGE DOOR GUYS	1,265.00						
1	9775 04/10/24	STA 1	780.00			1000 50 420460	361		101000
2	9783 04/12/24	STA 1	485.00			1000 50 420460	361		101000
		Total for Vendor:	1,265.00						
45065	-99735C	1865 GECKO DESIGNS, LLC	100.00						
1	13198 04/05/24	WEBSITE DEVELOPMENT	100.00			1000 10 420510	368		101000
		Total for Vendor:	100.00						
45176	-99703C	1415 GECKO FENCE & LANDSCAPE, LLC	140.00						
1	31051 04/30/24	APRIL LAWN MOWING	140.00			1000 50 420460	361		101000
		Total for Vendor:	140.00						
45174	-99704C	1910 GLOBAL TRAFFIC TECHNOLOGIES, LLC	310.12						
1	65166 04/28/24	335	310.12*			1000 20 420440	272		101000
		Total for Vendor:	310.12						

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45072	82210S	310 GREGORY ORR	8.00						
1	041224G001	04/12/24 ORR NRCG IMT PARKING	8.00			1000 50 420460	379		101000
		Total for Vendor:	8.00						
45121	-99721C	1506 HARLOW'S TRUCK CENTER	21.78						
1	02P21750	04/12/24 317	21.78*			1000 20 420440	272		101000
		Total for Vendor:	21.78						
45153	82274S	1258 I-STATE TRUCK CENTER	212.40						
1	R253059749	04/17/24 322	212.40			1000 20 420440	372		101000
		Total for Vendor:	212.40						
45031	82177S	1473 IAFC MEMBERSHIP	260.00						
1	000269985	04/01/24 FINLAY IAFC MEMBERSHIP	260.00			1000 10 420510	333		101000
		Total for Vendor:	260.00						
45088	82211S	680 IRON HORSE TOWING	1,000.00						
1	81668	04/11/24 328	1,000.00			1000 20 420440	372		101000
		Total for Vendor:	1,000.00						
45095	82235S	864 JASON BUTLER	108.00						
1	042324JB01	04/23/24 BUTLER CAR SEAT PER DIEM	108.00			1000 50 420460	379		101000
		Total for Vendor:	108.00						
45087	82212S	1905 KALEVA LAW OFFICE	6,118.75						
1	7201	04/12/24 LEGAL SERVICES	6,118.75			1000 10 420510	352		101000
		Total for Vendor:	6,118.75						
45122	-99720C	420 KELLEY CREATE CO	165.00						
1	36261693	04/01/24 COPIER MAINT	165.00			1000 10 420510	356		101000
45171	-99705C	420 KELLEY CREATE CO	468.37						
1	36471602	04/30/24 COPIER MAINT	468.37			1000 10 420510	356		101000
		Total for Vendor:	633.37						

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45073	822135	689 KEN MORRIS	108.00						
1	041524KM01 04/15/24	MORRIS SCHMAG PER DIEM	108.00			1000 50 420460	379		101000
		Total for Vendor:	108.00						
45123	82275S	410 KEPRO	782.28						
2	INV-007394 04/01/24	ADMIN	66.78			1000 10 420510	147		101000
3	INV-007394 04/01/24	RM	19.08			1000 20 420440	147		101000
4	INV-007394 04/01/24	TO	9.54			1000 30 420430	147		101000
5	INV-007394 04/01/24	FP	19.08			1000 40 420410	147		101000
6	INV-007394 04/01/24	SUP	477.00			1000 50 420460	147		101000
7	INV-007394 04/01/24	VOL	190.80			1000 60 420462	147		101000
		Total for Vendor:	782.28						
45056	82201S	508 KIRK PAULSEN	270.00						
1	041024KP01 04/10/24	K PAULSEN FDIC PER DIEM	270.00			1000 10 420510	379		101000
		Total for Vendor:	270.00						
45170	82299S	202 LEGACY GLASS, LLC	285.00						
1	80924 04/08/24	331	285.00			1000 20 420440	372		101000
		Total for Vendor:	285.00						
45152	-99709C	1282 LIFE-ASSIST, INC	2,076.70						
1	1421385 04/01/24	MEDICAL SUPPLIES	711.36*			1000 80 420461	222		101000
2	1421586 04/01/24	MEDICAL SUPPLIES	704.10*			1000 80 420461	222		101000
3	1429800 04/25/24	MEDICAL SUPPLIES	606.98*			1000 80 420461	222		101000
4	1430358 04/29/24	MEDICAL SUPPLIES	54.26*			1000 80 420461	222		101000
		Total for Vendor:	2,076.70						
45158	-99707C	1909 LION GROUP INC	518.54						
1	300029782 04/26/24	TURNOUT GEAR	518.54			1000 50 420460	224		101000
		Total for Vendor:	518.54						
45173	82300S	148 LITHIA MOTORS	160.34						
1	169136 04/17/24	345	160.34			1000 20 420440	372		101000
-		Total for Vendor:	160.34						

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45104	82236S	813 LOCKWOOD STORAGE SOLUTIONS LLC	4,200.00						
1	35115 04/23/24	TRAINING STORAGE	4,200.00			1000 30 420430	220		101000
		Total for Vendor:	4,200.00						
45074	82214S	1568 MELISSA SCHNEE	216.00						
1	041524MS01 04/15/24	SCHNEE CPAT PER DIEM	216.00			1000 10 420510	379		101000
		Total for Vendor:	216.00						
45124	82276S	1806 MINUTEMAN PRESS	51.00						
1	7088 04/04/24	SIGNATURE STAMP	51.00			1000 10 420510	320		101000
		Total for Vendor:	51.00						
45048	82178S	225 MISSOULA CITY COUNTY HEALTH	834.00						
1	8975 04/02/24	2023 BURN PERMITS	834.00			1000 10 420510	356		101000
		Total for Vendor:	834.00						
45110	82245S	208 MISSOULA COUNTY MEDICAL BENEFITS	94,250.00						
1	0000011720 04/23/24	ADMIN	11,576.90*			1000 10 420510	143		101000
2	0000011720 04/23/24	ARM/RM	4,048.20			1000 20 420440	143		101000
3	0000011720 04/23/24	TO	2,024.10			1000 30 420430	143		101000
4	0000011720 04/23/24	FP	3,371.10			1000 40 420410	143		101000
5	0000011720 04/23/24	SUP	73,229.70			1000 50 420460	143		101000
		Total for Vendor:	94,250.00						
45045	82179S	791 MISSOULA COUNTY PUBLIC SCHOOLS	435.00						
1	1224 04/03/24	MOUNT JUMBO GYM	435.00			1000 30 420430	380		101000
		Total for Vendor:	435.00						
45047	82180S	1494 MISSOULA COUNTY TECH DEPARTMENT	630.00						
1	1302 04/02/24	7/1/24-6/30/25 SERVER RACK SPA	630.00			1000 10 420510	368		101000
		Total for Vendor:	630.00						
45075	82215S	228 MISSOULA COUNTY TREASURER	462.80						
1	1341 04/05/24	MARCH TELE SERVICES	462.80			1000 10 420510	345		101000
		Total for Vendor:	462.80						

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45116	82246S	211 MISSOULA COUNTY WORKERS COMP	743.35						
1	0430247704	04/30/24 APRIL VFF/RFF HOURS	743.35			1000 60 420462	146		101000
		Total for Vendor:	743.35						
45076	82216S	230 MISSOULA ELECTRIC COOPERATIVE	514.71						
1	0404243950	04/04/24 STA 2	20.48			1000 10 420510	341		101000
2	0404243950	04/04/24 STA 6	275.96			1000 10 420510	341		101000
3	0404243950	04/04/24 STA 2	218.27			1000 10 420510	341		101000
		Total for Vendor:	514.71						
45125	82277S	235 MISSOULA MOTOR PARTS	447.62						
1	814508	04/01/24 331	262.52*			1000 20 420440	272		101000
2	815460	04/03/24 LUBRICANT	9.14			1000 20 420440	232		101000
3	000096	04/22/24 STA 1	56.58			1000 50 420460	361		101000
4	000547	04/24/24 STA 1	18.72			1000 50 420460	361		101000
5	823364	04/24/24 TRAINING SUPPLY	72.48			1000 30 420430	220		101000
6	001055	04/25/24 STA 4	64.42			1000 50 420460	364		101000
7	825010	04/29/24 TRAINING SUPPLY	-36.24			1000 30 420430	220		101000
		Total for Vendor:	447.62						
45126	-99719C	244 MISSOULA TEXTILE SERVICES	363.04						
1	04302420	04/30/24 ALL STATIONS	363.04			1000 10 420510	356		101000
		Total for Vendor:	363.04						
45127	82278S	249 MODERN MACHINERY CO., INC.	16.50						
1	2989562	04/05/24 328	16.50			1000 20 420440	372		101000
		Total for Vendor:	16.50						
45128	82279S	1904 MONTANA BROOM AND BRUSH SUPPLY	1,062.36						
1	1386638-0	04/06/24 STA 4	97.70			1000 50 420460	364		101000
2	C1386638-0	04/11/24 STA 4	-38.52			1000 50 420460	364		101000
3	1386644-0	04/09/24 STA 2	44.30			1000 50 420460	362		101000
4	1386650-0	04/09/24 STA 6	30.43			1000 50 420460	366		101000
5	1386653-0	04/09/24 STA 5	147.74			1000 50 420460	365		101000
6	C1386653-0	04/11/24 STA 5	-38.52			1000 50 420460	365		101000
7	1386656-0	04/09/24 STA 1	51.15			1000 50 420460	361		101000

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8	1389318-0 09/11/24 STA 4		45.77			1000 50 420460	364		101000
9	1389320-0 04/11/24 STA 5		45.77			1000 50 420460	365		101000
10	1389838-0 04/12/24 STA 6		15.28			1000 50 420460	366		101000
11	1389839-0 04/12/24 STA 1		43.08			1000 50 420460	361		101000
12	1389839-1 04/17/24 STA 1		92.53			1000 50 420460	361		101000
13	1392307-0 04/17/24 STA 1		38.74			1000 50 420460	361		101000
14	1393222-0 04/19/24 STA 4		82.50			1000 50 420460	364		101000
15	1393223-0 04/19/24 STA 2		176.21			1000 50 420460	362		101000
16	1393226-0 04/19/24 STA 6		37.04			1000 50 420460	366		101000
17	1393228-0 04/19/24 STA 5		114.28			1000 50 420460	365		101000
18	1396446-0 04/26/24 STA 6		76.88			1000 50 420460	366		101000
		Total for Vendor:	1,062.36						
45129	82280S 1285 MOUNTAIN INK & TONER		159.98						
1	166138 04/03/24 PRINTER INK		159.98			1000 10 420510	210		101000
		Total for Vendor:	159.98						
45130	-99718C 247 MOUNTAIN SUPPLY		14.80						
1	9535845 04/16/24 STA 6		14.80			1000 50 420460	366		101000
		Total for Vendor:	14.80						
45066	-99734C 259 MSUES FIRE TRAINING SCHOOL		95.00						
1	26-230 04/05/24 N LAPINSKI FOI		95.00			1000 50 420460	380		101000
45077	-99733C 259 MSUES FIRE TRAINING SCHOOL		380.00						
1	26-230 04/05/24 N LAPINSKI FOI		95.00			1000 50 420460	380		101000
2	26-231 04/15/24 GOODIN DR/OP WL FIRE		95.00			1000 60 420462	380		101000
3	26-231 04/15/24 HAMMOND DR/OP WL FIRE		95.00			1000 60 420462	380		101000
4	26-231 04/15/24 B PAULSEN FOI		95.00			1000 50 420460	380		101000
		Total for Vendor:	475.00						
45131	82281S 205 MI ACE HARDWARE		85.53						
1	237836171 04/05/24 STA 1		62.90			1000 50 420460	361		101000
2	237837571 04/06/24 STA 2		44.99			1000 50 420460	362		101000
3	237837699 04/06/24 STA 2		-44.99			1000 50 420460	362		101000
4	237840985 04/09/24 310		4.64*			1000 20 420440	272		101000
5	237841152 04/09/24 STA 1		17.99			1000 50 420460	361		101000
		Total for Vendor:	85.53						

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45133	-99717C	1542 MT COFFEE EXPRESS	102.00						
1	5155 04/17/24	STA 1	102.00			1000 10 420510	210		101000
		Total for Vendor:	102.00						
45078	82217S	1649 NATHAN LAPINSKI	216.00						
1	041524NL01 04/15/24	N LAPINSKI CPAT PER DIEM	216.00			1000 50 420460	379		101000
		Total for Vendor:	216.00						
45079	82218S	1208 NICK HOUPPERT	108.00						
1	041524NH01 04/15/24	HOUPPERT SCHMAG PER DIEM	108.00			1000 50 420460	379		101000
45096	82237S	1208 NICK HOUPPERT	54.00						
1	042324NH01 04/23/24	HOUPPERT CAR SEAT PER DIEM	54.00			1000 50 420460	379		101000
		Total for Vendor:	162.00						
45134	82282S	295 NORCO	309.43						
1	40319656 04/01/24	MEDICAL OXYGEN	170.83*			1000 80 420461	222		101000
2	40551609 04/30/24	CYLINDER RENTAL	138.60			1000 10 420510	356		101000
		Total for Vendor:	309.43						
45135	82283S	1686 NORTH RIDGE FIRE EQUIPMENT	7,763.55						
1	31059 04/22/24	WL HOSES/NOZZLES	7,763.55			1000 50 420460	236		101000
		Total for Vendor:	7,763.55						
45058	82202S	547 NORTHWESTERN ENERGY	677.88						
1	04022494-6 04/02/24	STA 5	621.02			1000 10 420510	341		101000
2	04022457-3 04/02/24	OLD STA 5	56.86			1000 10 420510	341		101000
45097	82238S	547 NORTHWESTERN ENERGY	2,654.00						
1	04152458-3 04/15/24	STA 4	1,200.21			1000 10 420510	341		101000
2	04162415-4 04/16/24	STA 6	156.87			1000 10 420510	341		101000
3	04172441-3 04/17/24	STA 1	1,008.07			1000 10 420510	341		101000
4	04172425-3 04/17/24	STA 1	288.85			1000 10 420510	341		101000

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12:33:31

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 4/24

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
45111	82247S	547 NORTHWESTERN ENERGY	119.78						
1	04192485-4	04/19/24 STA 2	119.78			1000 10 420510	341		101000
		Total for Vendor:	3,451.66						
45112	82248S	1744 PAT LORENSEN	359.28						
1	043024PL01	04/30/24 LORENSEN AEMT	200.00			1000 50 420460	380		101000
2	043024PL01	04/30/24 LORENSEN AEMT BOOK	159.28			1000 50 420460	380		101000
		Total for Vendor:	359.28						
45080	82219S	114 PAUL FINLAY	270.00						
1	041524PF01	04/15/24 FINLAY CPAT PER DIEM	216.00			1000 10 420510	379		101000
2	041824PF01	04/18/24 FINLAY GEMT PER DIEM	54.00			1000 10 420510	379		101000
		Total for Vendor:	270.00						
45098	82239S	1289 PAULSON ELECTRIC	140.00						
1	ST.11319	04/19/24 STA 5	140.00			1000 50 420460	365		101000
45113	82249S	1289 PAULSON ELECTRIC	195.00						
1	ST.11327	04/25/24 STA 1	195.00			1000 50 420460	361		101000
		Total for Vendor:	335.00						
45081	82220S	1790 PETER STEVENS	123.00						
1	041224PS01	04/12/24 STEVENS IAAM MEMBERSHIP	123.00			1000 40 420410	333		101000
		Total for Vendor:	123.00						
45136	-99716C	1725 PIERCE LEASING	750.00						
1	0060737	04/25/24 OFFICER TRAILER 4/23-5/20	750.00*			1000 10 420510	530		101000
		Total for Vendor:	750.00						
45067	82203S	855 PITNEY BOWES	150.00						
1	0407242579	04/07/24 POSTAGE	150.00			1000 10 420510	311		101000
		Total for Vendor:	150.00						

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MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 4/24

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
45137	-99715C	756 POMP'S TIRE SERVICE, INC	106.00						
1	1850028706 04/03/24 310		106.00			1000 20 420440	233		101000
		Total for Vendor:	106.00						
45138	82284S	260 REDTAIL COMMUNICATIONS INC	65.00						
1	1479 04/18/24 RADIOS		65.00			1000 50 420460	371		101000
		Total for Vendor:	65.00						
45139	-99714C	1239 REHBEIN FORD	629.16						
1	13698 04/30/24 325		629.16*			1000 20 420440	272		101000
		Total for Vendor:	629.16						
45161	82291S	31 REPUBLIC SERVICES #889	1,116.90						
1	003561503 04/30/24 ALL STATIONS		1,116.90			1000 10 420510	341		101000
		Total for Vendor:	1,116.90						
45166	82292S	204 RON LUBKE	29.00						
1	043024RL01 04/30/24 LUBKE APRIL GYM REIMB		29.00			1000 50 420460	132		101000
		Total for Vendor:	29.00						
45141	-99712C	705 SEA WESTERN FIRE APPARATUS &	23,763.00						
1	INV31381 04/10/24 PPE		23,763.00*			1000 50 420460	226		101000
		Total for Vendor:	23,763.00						
45099	82240S	1791 SEAN MULLINS	54.00						
1	042324SM01 04/23/24 MULLINS CAR SEAT PER DIEM		54.00			1000 20 420440	379		101000
		Total for Vendor:	54.00						
45142	82285S	360 SHIPPING DEPOT	22.06						
1	14647 04/05/24 310/ OPTICOMS		22.06			1000 10 420510	311		101000
		Total for Vendor:	22.06						
45082	82221S	1419 SOLESTONE REIMBURSEMENT SERVICES	673.83						
1	01292024 02/09/24 MEDICAL SUPPLIES		673.83*			1000 80 420461	222		101000
		Total for Vendor:	673.83						

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MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 4/24

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
45169	-99706C	369 STAPLES	10.52						
1	6001207975 04/14/24	OFFICE SUPPLIES	-25.72			1000 10 420510	210		101000
2	6001115823 04/07/24	BLUE CARD	36.24			1000 30 420430	220		101000
		Total for Vendor:	10.52						
45155	82286S	375 STINE ELECTRONICS	5,649.25						
1	25543 04/09/24	RADIOS	2,839.00*			1000 50 420460	271		101000
2	25544 04/09/24	RADIOS	2,810.25*			1000 50 420460	271		101000
		Total for Vendor:	5,649.25						
45140	-99713C	628 SUMMIT FIRE & SECURITY LLC	2,409.75						
1	1483819 03/29/24	FIRE EXTINGUISHER	2,409.75*			1000 50 420460	205		101000
		Total for Vendor:	2,409.75						
45144	-99711C	1707 TEAR IT UP LLC	50.20						
1	66749 04/17/24	SHREDDING SERVICES	50.20			1000 10 420510	356		101000
		Total for Vendor:	50.20						
45083	82222S	1691 THOMAS BEERS	216.00						
1	041524IB01 04/15/24	BEERS CPAT PER DIEM	216.00			1000 50 420460	379		101000
		Total for Vendor:	216.00						
45145	-99710C	463 TRI ARC, INC.	34.96						
1	R28956 04/30/24	CYLINDER RENTAL	34.96			1000 20 420440	370		101000
		Total for Vendor:	34.96						
45064	82204S	1881 TRUGREEN	102.00						
1	0403248339 04/03/24	STA 6	102.00			1000 50 420460	366		101000
		Total for Vendor:	102.00						
45146	82287S	1628 UNIVISION	3,475.00						
1	255271 04/01/24	VELOCITY HOURS	1,710.00			1000 10 420510	368		101000
2	255065 04/01/24	MICROSOFT 365	1,765.00			1000 10 420510	368		101000
		Total for Vendor:	3,475.00						

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MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 4/24

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
45114	-99725C	408 VERIZON WIRELESS	1,239.57						
1	9961449863	04/11/24 WIRELESS	1,239.57			1000 10 420510	345		101000
Total for Vendor:			1,239.57						
45147	82288S	1724 WEX BANK	5,101.33						
1	04302485-4	04/30/24 FUEL	5,101.33			1000 20 420440	231		101000
Total for Vendor:			5,101.33						
# of Claims			96	Total:	196,374.08	# of Vendors		62	
Total Electronic Claims				38,625.47					
Total Non-Electronic Claims				157748.61					

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MISSOULA RURAL FIRE DISTRICT
Fund Summary for Claims
For the Accounting Period: 4/24

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Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	196,374.08
Total:	196,374.08

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MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/24

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Report ID: AP100V

For doc #s from 45059 to 45102
* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
45089	-99731C	1448 BIG SKY MOTORSPORTS	37.97						
1	4300799	03/27/24 340	37.97*			1000 20 420440	272		101000
		Total for Vendor:	37.97						
45086	-99732C	1687 CDW GOVERNMENT	247.80						
1	PW14025	02/28/24 SCREEN FOR TRAINING ROOM	1,992.23			1000 10 420510	268		101000
2	QL33573	03/28/24 SCREEN FOR TRAINING ROOM	-1,992.23			1000 10 420510	268		101000
3	QL48620	03/29/24 GIGABIT SWITCH	247.80			1000 10 420510	268		101000
		Total for Vendor:	247.80						
45059	82195S	1299 CITY OF MISSOULA-FINANCE	30.38						
1	0327244500	03/27/24 STA 2	30.38			1000 10 420510	341		101000
		Total for Vendor:	30.38						
45091	-99729C	77 CURTIS	17,026.08						
1	INV799058	03/05/24 SUP HOSES/NOZZLES	14,932.00			1000 50 420460	237		101000
2	INV805627	03/26/24 TRAINING SUPPLIES	1,367.73			1000 30 420430	220		101000
3	INV808520	03/29/24 TURNOUT GEAR	726.35			1000 50 420460	369		101000
		Total for Vendor:	17,026.08						
45090	-99730C	141 GENERAL FIRE APPARATUS	1,601.21						
1	18094	03/04/24 351	121.76*			1000 20 420440	272		101000
2	18180	03/18/24 328	1,371.37*			1000 20 420440	272		101000
3	18230	03/25/24 351	108.08*			1000 20 420440	272		101000
		Total for Vendor:	1,601.21						
45100	82223S	650 HOME DEPOT CREDIT SERVICES	73.66						
1	620652	03/27/24 STA 1	73.66			1000 50 420460	361		101000
		Total for Vendor:	73.66						
45060	82196S	148 LITHIA MOTORS	26.26						
1	068581	03/28/24 305	26.26*			1000 20 420440	272		101000
		Total for Vendor:	26.26						

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MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/24

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For doc #s from 45059 to 45102
* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
45102	82224S	1904 MONTANA BROOM AND BRUSH SUPPLY	1,124.27						
1	1365201-0	02/16/24 STA 1	11.96			1000 50 420460	361		101000
2	1371431-0	03/01/24 STA 4	178.54			1000 50 420460	364		101000
3	1371433-0	03/01/24 STA 6	20.51			1000 50 420460	366		101000
4	1371437-1	03/05/24 STA 2	10.05			1000 50 420460	362		101000
5	1371438-0	03/01/24 STA 5	35.38			1000 50 420460	365		101000
6	1371440-0	03/01/24 STA 1	20.51			1000 50 420460	361		101000
7	1371440-1	03/05/24 STA 1	9.91			1000 50 420460	361		101000
8	1371458-0	03/01/24 STA 1	89.27			1000 50 420460	361		101000
9	1374693-0	03/08/24 STA 1	9.91			1000 50 420460	361		101000
10	1374688-0	03/11/24 STA 6	37.92			1000 50 420460	366		101000
11	1374691-0	03/11/24 STA 4	11.96			1000 50 420460	364		101000
12	1374691-1	03/15/24 STA 4	30.43			1000 50 420460	364		101000
13	1374686-0	03/08/24 STA 2	9.91			1000 50 420460	362		101000
14	1374693-1	03/11/24 STA 1	11.96			1000 50 420460	361		101000
15	1376538-0	03/12/24 STA 1	100.95			1000 50 420460	361		101000
16	1377885-0	03/15/24 STA 4	35.31			1000 50 420460	364		101000
17	1377897-0	03/15/24 STA 2	11.49			1000 50 420460	362		101000
18	1378320-0	03/15/24 STA 5	50.22			1000 50 420460	365		101000
19	1380820-0	03/22/24 STA 1	164.71			1000 50 420460	361		101000
20	1380826-0	03/22/24 STA 2	37.16			1000 50 420460	362		101000
21	1380827-0	03/22/24 STA 4	7.64			1000 50 420460	364		101000
22	1380830-0	03/22/24 STA 6	34.00			1000 50 420460	366		101000
23	1380844-0	03/22/24 STA 5	7.64			1000 50 420460	365		101000
24	1380849-0	03/22/24 STA 1	23.92			1000 50 420460	361		101000
25	1383170-0	03/27/24 STA 5	91.82			1000 50 420460	365		101000
26	1383996-0	03/29/24 SCBA	35.88			1000 50 420460	204		101000
27	1383999-0	03/27/24 STA 4	35.31			1000 50 420460	364		101000
		Total for Vendor:	1,124.27						
45061	82197S	31 REPUBLIC SERVICES #889	1,118.61						
1	-003544719	03/31/24 ALL STATIONS	1,118.61			1000 10 420510	342		101000
		Total for Vendor:	1,118.61						

05/09/24
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MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/24

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Report ID: AP100V

For doc #s from 45059 to 45102
* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
45062	82198S	204 RON LUBKE	29.00						
1	033124RL01 03/31/24	LUBKE MAR GYM REIMB	29.00			1000 50 420460	132		101000
		Total for Vendor:	29.00						
45063	82199S	1709 SAFEGUARD	424.03						
1	9004294784 03/27/24	CLAIMS WARRANT	424.03			1000 10 420510	320		101000
		Total for Vendor:	424.03						
45068	-99736C	705 SEA WESTERN FIRE APPARATUS &	4,786.55						
1	INV30007 02/22/24	PPE	594.70			1000 50 420460	224		101000
2	INV30680 03/15/24	PPE	497.25			1000 50 420460	224		101000
3	INV30925 03/26/24	PPE	475.00			1000 50 420460	224		101000
4	INV30959 03/27/24	PPE	3,219.60			1000 50 420460	224		101000
		Total for Vendor:	4,786.55						
		# of Claims	12	Total:	26,525.82	# of Vendors	7		
		Total Electronic Claims			23,699.61				
		Total Non-Electronic Claims			2826.21				

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MISSOULA RURAL FIRE DISTRICT
Fund Summary for Claims
For the Accounting Period: 3/24

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Report ID: AP110

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	26,525.82
Total:	26,525.82

Claims reviewed and approved for payment at the Regular scheduled Missoula Rural Fire District Board of Trustee Meeting held Tuesday, May 14th, 2024, at 4:00 PM.


_____ Melissa Schnee, Finance/HR Director


_____ Ben Murphy, Chairman


_____ Dick Mangan, Secretary



**TYLER R. GERNANT
CLERK & TREASURER
200 WEST BROADWAY
MISSOULA MT 59802-4292
(406) 258-4752**

Missoula Rural Fire District
2521 South Ave W
Missoula MT 59804

May 9, 2024

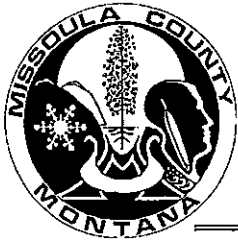
To Whom It May Concern,

The Missoula County Commissioners have approved your request to annex the property located at 2780 Loraine Dr Missoula, MT 59803, into the Missoula Rural Fire District. Please let me know if I may be of additional assistance.

Thank you,

A handwritten signature in cursive script that reads "Lisa Frost".

Lisa Frost, Deputy
Clerk & Recorder
Missoula County
(406) 258-4752



**TYLER R. GERNANT
CLERK & TREASURER
200 WEST BROADWAY
MISSOULA MT 59802-4292
(406) 258-4752**

Missoula Rural Fire District
2521 South Ave W
Missoula MT 59804

April 15, 2024

To Whom It May Concern,

Please find enclosed Notice of Public Hearing, Petition for Annexation, Missoula Rural Fire District approval letter, and supporting documentation regarding the request for annexation of the parcel of land located at 2780 Loraine Dr Missoula MT 59803, into the Missoula Rural Fire District.

You may contact me at (406) 258-4752 with any questions.

Sincerely,

A handwritten signature in cursive script that reads "Lisa Frost".

Lisa Frost
Deputy Clerk & Recorder
Missoula County
(406) 258-4752

CERTIFICATION

I, Lisa Frost, Deputy Clerk & Recorder for Missoula County, Montana, hereby certify that the attached petition for annexation to the Missoula Rural Fire District contains the signatures of 40% or more of the owners of the real property within the proposed area to be annexed and of the owners of property representing 40% or more of the taxable value of property within the proposed area to be annexed.

The area to be annexed is described as follows:

COS 4088 Parcel A2B, located in W1/2 NW1/4 NE1/4 Section 18 Township

12N Range 19W Missoula County, Montana

Parcel 5842759, located at 2780 Loraine Dr Missoula MT 59803

Signed this 15th day of April 2024



Lisa Frost
Deputy Clerk & Recorder



**NOTICE OF PUBLIC HEARING
ANNEXATION TO MISSOULA RURAL FIRE DISTRICT**

NOTICE IS HEREBY GIVEN, that a public hearing will be held on the May 9, 2024 beginning at 2:00 p.m. in the Sophie Moiese Room, Courthouse Annex, 200 West Broadway, Missoula, Montana 59802, on a petition for annexation into the Missoula Rural Fire District for the following area:

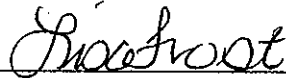
Tract A2B COS 4088 Located in the W1/2 NW1/4 NE1/4 S 18 T12N R19W
Parcel 5842759 Located at 2780 Loraine Dr Missoula MT 59803

(For additional information, see file in Clerk & Recorder's Office, 200 West Broadway,
1st Floor)

AND THAT all interested persons should appear at the above mentioned time and place appear or dial +1 406-272-4824,,467 457 758# to be heard for or against said petition.

Written protest will be accepted by the Commissioner's Office, located at Missoula County Administration Building, 199 West Pine Street, Missoula, Montana 59802, prior to the hearing day.

BY ORDER of the Board of County Commissioners of Missoula County, Montana.



Tyler R. Gernant
Clerk & Treasurer
200 W. Broadway St.
Missoula, MT 59802
(406) 258-4752

Date: April 15, 2024

Publish Dates: April 27, 2024
May 4, 2024



MISSOULA RURAL FIRE DISTRICT

May 1, 2024

Mary's Mountain Cookies
101 S. Higgins Ave
Missoula, MT 59802

Dear Mary's Mountain Cookies,

On behalf of the Missoula Rural Fire District firefighters and staff, we would like to thank you for hand-delivering the cookies to our Station 1 headquarters. This was a considerate reminder of the kindness and goodwill of our neighbors.

Sincerely,

Paul Finlay
Fire Chief
Missoula Rural Fire District

PF/jc



STATE OF MONTANA
DEPARTMENT OF JUSTICE
DIVISION OF CRIMINAL INVESTIGATION
FIRE PREVENTION AND INVESTIGATION SECTION

Dirk M. Johnson
State Fire Marshal

P.O Box 991
Great Falls, MT 59403
(406) 771-1510

April, 29th, 2024

Peter V. Giardino
Deputy Fire Marshal,
Missoula Rural Fire District
pgiardino@mrfdfire.org
406-239-4844

RE: Code Enforcement

Deputy Fire Marshal Giardino,

I have received and reviewed the submission from your agency for adoption and enforcement of the 2021 International Fire Code (IFC). Missoula Rural Fire Department is approved to enforce the State adopted 2021 IFC. The enforcement is within the boundaries as provided in your coverage map. This approval gives the Missoula Rural Fire Department the same authority the Montana State Fire Marshal's office has in enforcing the adopted fire codes.

Sincerely,

A handwritten signature in black ink that reads "Dirk M. Johnson".

Dirk M. Johnson
State Fire Marshal
PO Box 991
Great Falls, MT 59403
406-771-1510

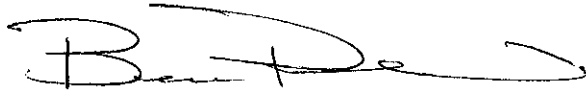


Chief Finlay,

I am writing to formally submit my resignation as a firefighter from Missoula Rural Fire District effective June 3rd 2024. After a lot of thought and consideration I have come to this decision. I have been honored to be a part of this top-notch organization and I am grateful for all of the knowledge and opportunities I have gained since working for MRFD.

If there is anything I can help with to make my transition out go smoothly or in the in future please do not hesitate to reach out. I am available if you have any questions or needs prior to my departure.

Respectfully,

A handwritten signature in black ink, appearing to read "Beau Paulsen". The signature is stylized with a large, sweeping initial "B" and a long, horizontal flourish extending to the right.

Beau Paulsen

Deputy Fire Marshal Monthly Report

Peter V. Giardino

April 2024

Activities

Business Inspections (re-inspections):

- 11150 Napton Way (Lolo Preschool/Day Care)

Certificate of Occupancy Finals (Business)

- 8285 Mullan Road (AT&T Telecommunications)

Residential Sprinkler Final, Rough-Ins, and C of O (residential) Inspections

- 7315 Buckhouse Lane
- 3303 Hale Lane (re-inspection needed)
- 1041 Como Drive
- 7098 Moon Dance Cluster (rough-in)
- 7287 Moon Dance Cluster (final sprinkler)
- 3017 River Bend Drive
- 13465 Orion Way

Annexation

- Provided three (3) Petition forms for Adam Trina for property in the Big Flat area.
- Provided two (2) Petition forms for 13250 & 13465 Orion Way.
- 13465 Orion Way-ACF and prepared packet for Chief Finlay and Chief Horsens.
- 5987 Larch Canyon Road-ACF and prepared packet for Chief Finlay and Chief Horsens.
- Updated tracking sheet.

Water Supply (cisterns, hydrants, etc.)

- Site visit to Love's TP to assess work being done on non-pressurized hydrant.
- Researched replacement costs for hydrant flow testing equipment.
- Researched ownership of OOS hydrant in front of 1600 St. Andrews Way.
- Spoke with Dan Bowdon re: water supply for Valley Grove Drive.

Lockboxes

- Replaced new keys at 7050 Grant Creek Rd. and 2398 Coal Mine Rd.

Community Risk Reduction, Fire Prevention, and Code Compliance

- Reviewed Fire Code for unwanted fire alarms for SOG.
- Reviewed resolution from MRFD attorney re: ICF 2021 adoption for BOT approval.
- Site visit with contractor to discuss access issues for 5461 & 5454 Big Hill Road.
- In-person visit with Mike Heisey to discuss sprinkler requirements for new building.
- Met with bon fire applicant to sign their permit.
- Site visit with architect to discuss access for proposed SFR on Gentry Way.
- Researched covenants for water supply for 7605 Pontrelli Pl.
- Provided comments on fire apparatus access roads & driveways to architect for Gentry Way.
- Reviewed and approved road specifications submitted for Watermark Condominiums subdivision.
- Provided Driveway specification to Grant Myhre from Eli & Associates.

Fire Investigations

- Edited report for 4756 Wilkie Street

Classes/Training

- S-215 Wildland Urban Interface

Plan Reviews

- 4805 Highway 93 S. (fireworks stand)
- Reviewed plans for tenant improvement at 9950 Longacres Lane.
- 11450 Greenacres Road
- 9257 Bonner Mill Rd. Ste. B
- 9255 Bonner Mill Rd.
- 2810 Felton Ln.
- 2410 Clydes Dale Ln.
- 7605 Pontrelli Pl. (more review needed for Fire Code compliance.)
- 2750 McCaulley Lane
- 10510 O'Brien Creek Rd.
- 550 Council Way
- 5987 Larch Canyon Road

First Due:

- Reviewed pre-plan procedures for SOG.
- Updates to pre-plan procedures in shared drive for SOG review.
- Created cistern list for flow testing.

Assignments and Other Activities

- Began SOG review and rewrites.
- Completed report for Safety Committee re: flammable/combustible liquid storage lockers.
- Completed Unwanted Alarms (False Alarms) SOG.
- Completed SOG for pre-plan procedures. Submitted to SOG group for 1st read.
- Streamlining permit meeting
- DRT meeting.
- BOT meeting.
- Reviewed Hydrant Testing SOG for first read.
- Reviewed Safety Committee document on wildland deployments.

April IT Report

- Completed configuration of new 75" touchscreen display.
- Completed new firewall installations and configurations.
- Configured drug lockbox for 325.
- Instructed new crews at Station 2 about special requirements to keep the MDT in 325 powered up while in house.
- Determined that MDT mobile data overages were partly driven by an unpowered WiFi access point.
- Researched implementation of multi-factor authentication (MFA) for use with Microsoft (MS) products and MRFD system logins. MS is phasing in requiring MFA for using Office products and MFA is one of the preferred methods of protecting networks from hackers.
- Troubleshoot problems with New World products due to Tyler Technology updates to software. These problems affected many MDTs and CAD across all agencies dispatched by 911.
- Determined MDT replacement procedures and costs to switch from Getac computers to iPad tablets. This change will allow changing from the cumbersome and outdated Fire Mobile program to the simple and modern Crew Force app. This change also paves the way to implement Automatic Vehicle Location (AVL) for coordination between agencies.
- Old full-sized server rack replacement project. - Relocated all servers into a new compact server rack clearing up space in the office occupied by Chiefs Paulsen and Horsens. Prepared to reinstall the various network/internet equipment into a wall mount rack.

Joe Ford
IT Manager

Public Relations Outreach Breakdown

April 2024

- 12 total documented events
 - 8 social media posts (Facebook/Instagram/Twitter)
 - 1 scheduled media appearance (Newspaper/Radio/TV)
 - 3 in station event (Car Seat Event/Station Tour)
 - 0 impromptu media appearance (Newspaper/Radio/TV)
 - 0 other (Fundraiser/Parade/Etc.)

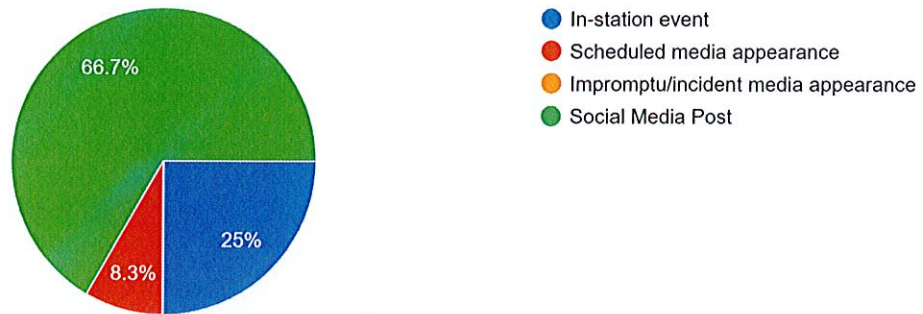
Date

12 responses



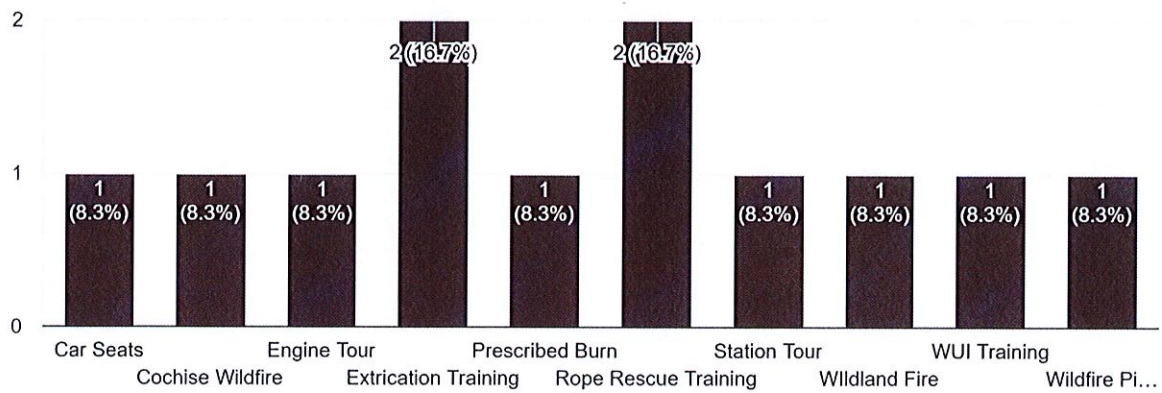
Type

12 responses



Topic Being Discussed

12 responses





MRFD CFS Report

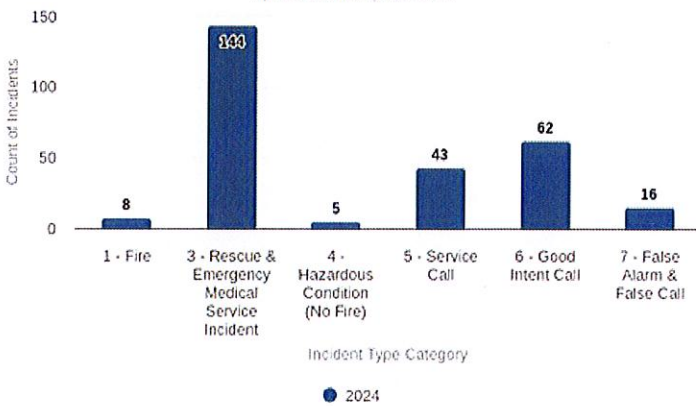
April 2024

Incident Numbers

April 2024	279	April 2023	290	Percent Change	-3.79%
YTD 2024	1248	YTD 2023	1047	Percent Change	+19.20%

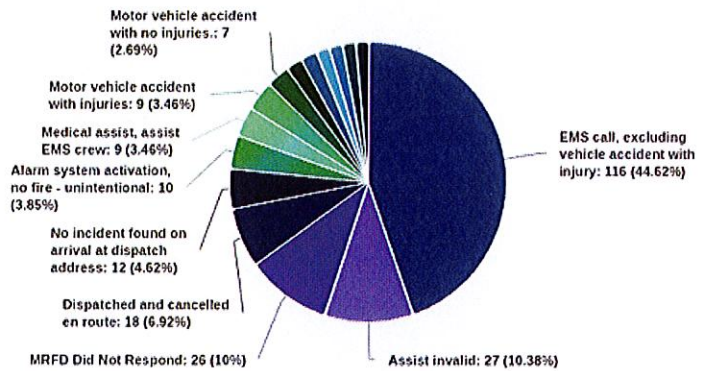
Incidents by Category and Year

Apr 01, 2024 to Apr 30, 2024



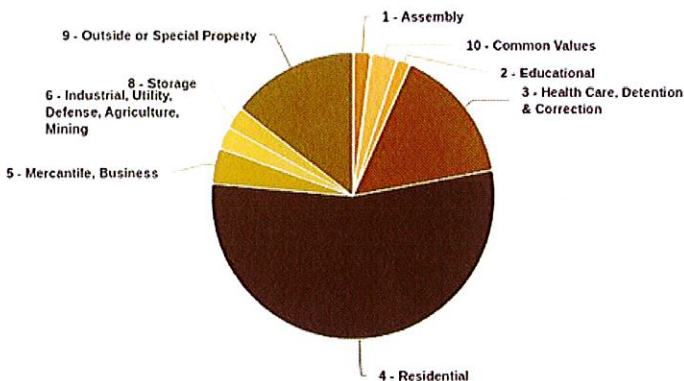
Incident Types (Top 15)

Apr 01, 2024 to Apr 30, 2024



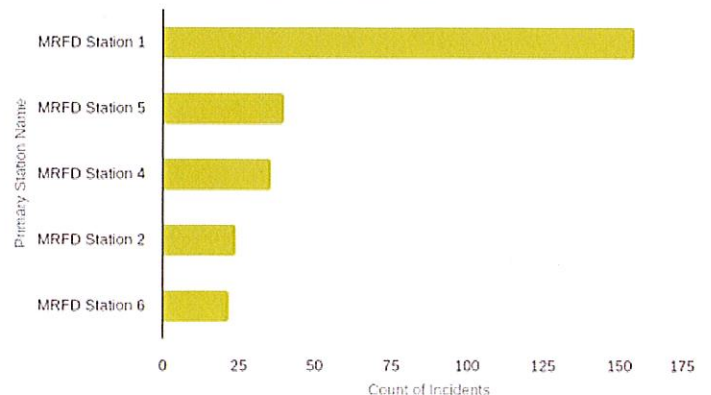
Incidents by Property Use Category

Apr 01, 2024 to Apr 30, 2024



Incidents by Primary Station Name

Apr 01, 2024 to Apr 30, 2024



OATH OF OFFICE

STATE OF MONTANA } SS
COUNTY OF MISSOULA

I do solemnly swear that I will support, protect, and defend the constitution of the United States, and the constitution of the State of Montana, and that I will discharge the duties of my office, MISSOULA RURAL FIRE DISTRICT TRUSTEE, with fidelity so help me God.


JEFF MERRITT

5/31/2027
TERM EXPIRES

Oath administered by (if not administered by notary):
Ben Murphy

State of Montana
County of Missoula

Signed and sworn to before me this 14th day of May, 2024, by Jeff Merritt



(Seal)


Notary Public for the State of Montana

OATH OF OFFICE

STATE OF MONTANA }
COUNTY OF MISSOULA } SS

I do solemnly swear that I will support, protect, and defend the constitution of the United States, and the constitution of the State of Montana, and that I will discharge the duties of my office, MISSOULA RURAL FIRE DISTRICT TRUSTEE, with fidelity so help me God.


JOHN BEN MURPHY

5/31/2027
TERM EXPIRES

Oath administered by (if not administered by notary):

Larry Hanson

State of Montana
County of Missoula

Signed and sworn to before me this 14th day of May, 2024, by John Ben Murphy



(Seal)


Notary Public for the State of Montana



MISSOULA RURAL FIRE DISTRICT

May 14th, 2024

Andrew Czorny, Chief Financial Officer
Missoula County
200 West Broadway
Missoula, MT 59802

RE: Maximum Mills

Dear Mr. Czorny,

Missoula Rural Fire District is in the process of putting together the Fiscal Year (FY) 2025 Budget. Upon receipt of the 2024 Certified Taxable Valuation Information from the Montana Department of Revenue Missoula Rural Fire District will submit the FY 2025 Determination of Tax Revenue and Mill Levy Limitations.

It is the intent of The Board of Trustees to request the Missoula County Commissioners levy the maximum allowable mills for Fiscal Year 2025.

Thank you for your assistance with this request.

Ben Murphy, Chairman
Missoula Rural Fire District Board of Trustees

CC: Paul Finlay, Fire Chief

Missoula Rural Fire District
2521 South Avenue West
Missoula, Montana 59804

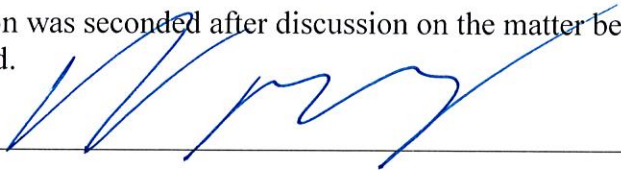
Board of Trustees

Resolution # 2024-3
Surplus Sale

The Missoula Rural Fire District Board of Trustees met in Regular Session on Tuesday, May 14, 2024.

Motion was made to approve the surplus sale of following inventoried property.

Motion was seconded after discussion on the matter before the Board and vote was passed.


_____ Ben Murphy, Chairman


_____ Dick Mangan, Secretary


_____ Paul Finlay, Fire Chief

Cc: BOT Minutes
rhw

2024 Surplus Item List

	Item Description
1	(1) Love Seat-very used in poor condition
3	(3) kitchen table chairs
1	(1) Old Microwave
1	(3) Paper towel dispensers
1	(1) White Board
1	(1) Wooden Magazine Rack
1	(1) 5-inch hose clamp
1	(1)Haligan (3 piece not forged)
1	(1) GE Refrigerator-very poor condition
1	Pelican headlamp
14	The Pack Shack web gear
1	Sleeping bag
3	True North web gear
3	Paper towel dispensers
12	Florescent bay lights and bulbs
1	Honda Trash Pump
1	Gas powered scene light
1	TC Gas winch
1	Light bar (From the Dodge)
	Ford Parts (Type 5 Build)
	Air Filtration pieces (Fill Stations)
3	Rescue harnesses
	Exhaust system parts
	Hose Appliances (non-kitchen appliances)
2	Ground monitor stands
3	Strainers 1-Flat 2- Barrell
2	Brass eductors
3	Master stream tips
1	Selecta Matic 1 1/2 nozzle
2	Jet siphons
1	4" foam agitator
1	5" streamer B-fly valve to stortz
	Assorted brass fittings
3	Herbert hose clamps
2	LDA lever type hose clamps
1	Rival crock pot Green
1	Osterizer Galaxie Blender - white
1	Protector slim toaster - white
1	Rival crock pot - white
1	Salton espresso maker - white
3	Office chairs (Currently in the shed)
1	Sanyo VHS player -Black
1	JVC DVD player -Black
1	Phillips magnavox CD/stereo

	Item Description
1	Assortment of fire and EMS training DVD's
1	Coffee maker Bunn- white
1	Coffee maker Mr. Coffee
1	Assortment DVD movies and shows
1	RCA Stereo w 2 speakers
1	Protector screen w/ mounts
3	2-3 big blue cabinets
1	Sewing machine with table
4	Kruger paper towel dispenser
4	A/C unit cover Don't use these during the winter.
2	Snow shovel
2	EMS red bag
5	Metal, red and black from workout equipment
1	Table 2'x4' folding
1	Saws-all w/cord
1	Floor buffer electric
5	Airway bag – green
1	True North axe and Halligan sling
3	EMS bag – blue
31	EMS drug bag –
2	Fire Aide Foam – 5 gal.
4	Fire Chem Wetting Agent – 2 qts.
1	Chain 4'
1	Squeegee with handle – 2' wide
2	Squeegee head
1	Sign post pipe – 10' x 2.5"
1	PVC – gray 7'6.5" X 2.5"
1	PVC – white 5'3" X 3.5"
1	PVC – white 5'3" X 2"
2	4-drawer file cabinets
11	GPS units
1	Box of Misc Office Items (Calculator, receipt/phone message books, push pins
1	Word Processor
4	Portfolio binders

Missoula Rural Fire District
2521 South Avenue West
Missoula, Montana 59804


Board of Trustees

Resolution # 2024-4
Sale Surplus Equipment

The Missoula Rural Fire District Board of Trustees met in Regular Session on Tuesday, May 14, 2024.

Motion was made to approve the sale of the 2002 Dodge Ram 1500.

Motion was seconded after discussion on the matter before the Board and the vote was passed.


_____ Ben Murphy, Chairman


_____ Dick Mangan, Secretary


_____ Paul Finlay, Fire Chief

Cc: BOT Minutes
rhw



MISSOULA RURAL FIRE DISTRICT

March 7, 2024

To: MRFD Board of Trustees

From: Paul Finlay and Cory Horsens

Re: **Recommendation of Approval for Annexation: 697 Spanish Peaks Dr.**

Dear Chair Murphy and Members of the Board of Trustees:

Upon our review, We concur with the findings of the Community Risk Reduction Division.

It is our recommendation to the Board that the property listed above should be annexed into the Missoula Rural Fire District.

Sincerely,

Cory Horsens, Deputy Fire Chief
Missoula, Rural Fire District

Paul Finlay, Fire Chief
Missoula Rural Fire District



MISSOULA RURAL FIRE DISTRICT

February 6th, 2024

Chief Paul Finlay
Annexation of 697 Spanish Peaks Dr

Chief, Please find attached the signed MRFD Annexation Criteria Form (ACF), which was completed after the property was inspected at the above-referenced address. The property owner was contacted and has also received a copy of this criteria form for their records. We explained that once we received the signed copy to acknowledge their understanding and receipt of the ACF, we would then submit this petition of annexation to the MRFD Fire Board for their consideration.

After my review, it is my recommendation to the Board that the property located at 697 Spanish Peaks Dr, Missoula, MT 59803-2425, be annexed into the Missoula Rural Fire District.

Deputy Fire Marshal
Dodd McDermott



MISSOULA RURAL FIRE DISTRICT

PETITION FOR ANNEXATION

We, the undersigned, being taxpaying freeholders and whose names appear upon the last completed assessment roll, do hereby petition the Board of County Commissioners to annex to the **Missoula Rural Fire District**, the following parcel:

3156000 697 SPANISH PEAKS DR MISSOULA, MT 59803

Taxpayer ID:

04-2093-04-4-01-18-0000

Property Address:

WILD FLOWER HILLS

Geo Code:

WILD FLOWER HILLS, S04, T12 N, R19 W, Lot 1

Subdivision Name (if applicable)

Legal Description (*Quarter, Section, Township, Range, Lot #, Block, COS #, etc.*)

State Farm

Name of Insurance Company – Property Insurance

406-552-0730

Insurance Phone Number

John Hurst

Contact Name for this Petition

801-792-6621

Contact's Phone Number

jnhc10@gmail.com

Contact's Email Address

Property Owner Signature(s)

John Hurst 1/10/24
(sign and date)

Printed Name(s)

JOHN J HURST

Mailing Address

697 Spanish Peaks Dr
Missoula, MT 59803-2454

Nicholas Hurst 1/10/24
(sign and date)

NICHOLAS J HURST

697 Spanish Peaks Dr
MISSOULA, MT 59803-2454

(sign and date)

FOR OFFICE USE ONLY:

Annexation accepted and approved this _____ day of _____, 20____
by the Board of Trustees for the Missoula Rural Fire District.

Signature:

[Signature]

Title:

Board Chair



MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804

(406) 549-6172 • FAX (406) 549-6023

www.mrfdfire.org

Inspection Status

Completed

Inspected by

McDermott, Dodd

Completed at

02/06/2024 10:07:49

Address	Suite	City	State	Zip
697 SPANISH PEAKS DR	--	MISSOULA	MT	59803

Business Name

Residence

Fire Department Services:

ITEM: What is the distance to the closest MRFD fire station

RESULT: 4 miles to MRFD Station 1

ITEM: What is the distance to the closest mutual/auto aid partner

RESULT: 1.5 miles to MFD Station 3

Means of Access:

ITEM: Are there buildings more than 400 sf (ground floor area) and/or public occupancies with structural components?

RESULT: Yes

ITEM: Is there clear openings through gates at least 2 feet wider than the means of access it controls?

RESULT: N/A (no gates)

ITEM: Number of means of access.

RESULT: 1

ITEM: Can the fire department realistically access the property after a snow event or icy conditions? (*CRITICAL*)

RESULT: Yes

Roadways/Fire Lanes:

ITEM: Are roadways constructed of a hard, all-weather surface designed to support all imposed loads of MRFD apparatus? (*CRITICAL*)

RESULT: Yes

ITEM: Are the roadways a minimum clear width of 16 ft?

RESULT: Yes

ITEM: Is there at least 13 ft 6 in. nominal vertical clearance over the full width of the roadway? (*CRITICAL*)

RESULT: Yes

ITEM: Do the curves/turns in the roadway have a minimum radius of 60 ft to the outside of the turn?

RESULT: Yes

ITEM: Is/Are bridge(s) present that require access to the property/structure(s). (*CRITICAL*)

RESULT: No

ITEM: Is/Are bridge(s) designed to support the imposed load of all MRFD fire apparatus. (*CRITICAL*)

RESULT: N/A (no bridges)

ITEM: Is the load limit clearly posted at both approaches to the bridge?

RESULT: N/A (no bridges)

ITEM: Has the vegetation adjacent to the roadway been mitigated?

RESULT: Yes

Grades:

ITEM: Are there any road/driveway grades steeper than 10 percent?

RESULT: No

Dead Ends:

ITEM: Is there a dead end roadway more than 300 ft in length?

RESULT: No

ITEM: If yes, is there an appropriate turnaround for fire apparatus? (*CRITICAL*)

RESULT: N/A (roadway less than 300 feet)

ITEM: Is there a dead end/cul-de-sac that exceeds 1200 ft in length?

RESULT: No

ITEM: If yes, are there approved intermediate turnarounds at a maximum of 1200 ft intervals? (*CRITICAL*)

RESULT: N/A (no dead -end cul-de-sac greater that 1200 feet)

Driveways:

ITEM: Is the driveway longer than 150 ft?

RESULT: No

ITEM: If yes, is there an appropriate turnaround for fire apparatus? (*CRITICAL*)

RESULT: N/A (Driveway not longer than 150 feet)

ITEM: Is the driveway a minimum of 12 feet in width and 13 ft 6 in. in vertical clearance?

RESULT: Yes

ITEM: If the driveway is longer than 300 ft, are there pullouts?

RESULT: N/A (Driveway not longer than 300 feet)

Signage/Premises Identification:

ITEM: Are the road and address signs made of appropriate materials and properly located?

RESULT: Yes

Building Access:

ITEM: Is there adequate fire apparatus access provided to within 150 ft of any point of the exterior wall of each building? (300 ft for a sprinklered building) (*CRITICAL*)

RESULT: Yes

Building Separation:

ITEM: Are building separations greater than 30 ft?

RESULT: Yes

Automatic Fire Protection/Fire Warning Systems:

ITEM: Is the building(s) protected by an automatic sprinkler system in accordance with NFPA 13, 13R or 13D?

RESULT: No

ITEM: Does the building(s) have a local/supervised fire alarm system in accordance with NFPA 72?

RESULT: No

Water Supply:

ITEM: What is the distance to the nearest fire hydrant?

RESULT: 380 feet to hydrant

ITEM: If fire hydrants are not present, what is the distance to the nearest water storage (cistern or draft site) that meets NFPA 1142 requirements?

RESULT: N/A

ITEM: Are connections at either water source (if applicable) appropriate for MRFD use?

RESULT: Yes

Building Construction:

ITEM: Non-combustible roof?

RESULT: Yes

ITEM: Soffits enclosed?

RESULT: Yes

ITEM: Soffit, attic and crawl space vents screened?

RESULT: Yes

ITEM: Non-combustible siding?

RESULT: Yes

ITEM: Double pane windows?

RESULT: Yes

ITEM: Is/Are deck(s) present?

RESULT: Yes

ITEM: Is/Are decks(s) non-combustible?

RESULT: No

ITEM: Are decks fire resistant?

RESULT: No

Vegetation Clearance From Structures:

ITEM: 30-100 ft, Reduced Fuel Zone-Is a fuel break provided by the disruption of the vertical and/or horizontal continuity of flammable/combustible vegetation?

RESULT: Yes

ITEM: 0-30 ft. Defensible Space Zone-Is all flammable vegetation and combustibile growth clear of this area? (CRITICAL)

RESULT: Yes

ITEM: Is there a potential difference in the wildfire vs structure response capability? (Explain in comments)

RESULT: Yes

Inspection Signatures

Occupancy Contact Signature



John Hurst
Owner
801-792-6121
jnbc10@gmail.com

Inspector Signature



McDermott, Dodd
--
--
406-239-0058
dmcdermott@mrfdfire.org

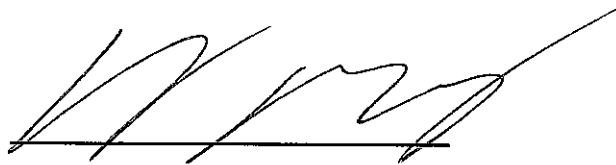
Inspection Signatures

District Fire Chief



Inspection Signatures

Board of Trustees Chair



A handwritten signature in black ink, written over a horizontal line. The signature is stylized and appears to be the initials 'M. J. ...' followed by a surname.

Property Record Card

Summary

Primary Information

Property Category: RP **Subcategory:** Residential Property
Geocode: 04-2093-04-4-01-18-0000 **Assessment Code:** 0003156000
Primary Owner: **PropertyAddress:** 697 SPANISH PEAKS DR
HURST JOHN J MISSOULA, MT 59803
697 SPANISH PEAKS DR **COS Parcel:**
MISSOULA, MT 59803-2454

NOTE: See the Owner tab for all owner information

Certificate of Survey:

Subdivision: WILD FLOWER HILLS

Legal Description:

WILD FLOWER HILLS, S04, T12 N, R19 W, Lot 1

Last Modified: 1/6/2024 8:11:40 AM

General Property Information

Neighborhood: 204.018 **Property Type:** IMP_R - Improved Property - Rural
Living Units: 1 **Levy District:** 04-1583-1-2
Zoning: **Ownership %:** 100
Linked Property:

No linked properties exist for this property

Exemptions:

No exemptions exist for this property

Condo Ownership:

General: 0 **Limited:** 0

Property Factors

Topography: **Fronting:**
Utilities: **Parking Type:**
Access: **Parking Quantity:**
Location: **Parking Proximity:**

Land Summary

<u>Land Type</u>	<u>Acres</u>	<u>Value</u>
Grazing	0.000	00.00
Fallow	0.000	00.00
Irrigated	0.000	00.00
Continuous Crop	0.000	00.00
Wild Hay	0.000	00.00
Farmsite	0.000	00.00
ROW	0.000	00.00
NonQual Land	0.000	00.00
Total Ag Land	0.000	00.00
Total Forest Land	0.000	00.00
Total Market Land	3.080	00.00

Deed Information:

Deed Date	Book	Page	Recorded Date	Document Number	Document Type
5/8/2023	1088	520	5/9/2023		Warranty Deed
11/7/1996	0490	00255			

Owners

Party #1

Default Information: HURST JOHN J
697 SPANISH PEAKS DR
Ownership %: 100
Primary Owner: "Yes"
Interest Type: Conversion
Last Modified: 5/16/2023 3:09:13 PM

Other Names	Type	Other Addresses
HURST NICHOLAS J	L Additional Legal Owners	No other address

Appraisals

Appraisal History

Tax Year	Land Value	Building Value	Total Value	Method
2023	157788	838412	996200	MKT
2022	174552	428148	602700	MKT
2021	174552	428148	602700	MKT

Market Land

Market Land Item #1

Method: Acre
Width:
Square Feet: 00
Valuation
Class Code: 2101

Type: Primary Site
Depth:
Acres: 3.08
Value:

Dwellings

Existing Dwellings

Dwelling Type	Style	Year Built
SFR	08 - Conventional	1997

Dwelling Information

Residential Type: SFR
Year Built: 1997
Effective Year: 2005
Story Height: 2.0
Grade: 6
Class Code: 3301
Year Remodeled: 0

Style: 08 - Conventional
Roof Material: 10 - Asphalt Shingle
Roof Type: 3 - Gable
Attic Type: 0
Exterior Walls: 1 - Frame
Exterior Wall Finish: 6 - Wood Siding or Sheathing
Degree Remodeled:

Mobile Home Details

Manufacturer:
Model:

Serial #:
Width: 0
Length: 0

Basement Information

Foundation: 2 - Concrete
Basement Type: 3 - Full

Finished Area: 1416
Quality: 3 - Typical

Daylight: Y

Heating/Cooling Information

Type: Central/AC
Fuel Type: 3 - Gas

System Type: 5 - Forced Air
Heated Area: 0

Living Accommodations

Bedrooms: 5 **Full Baths:** 3 **Addl Fixtures:** 7
Family Rooms: 0 **Half Baths:** 1

Additional Information

Fireplaces: **Stacks:** 1 **Stories:** 1.0
Garage Capacity: 0 **Openings:** 1 **Prefab/Stove:** 1
% Complete: 0 **Cost & Design:** 0 **Flat Add:** 0
 Description: **Description:**

Dwelling Amenities

View: **Access:**

Area Used In Cost

Basement: 1536 **Additional Floors:** 0 **Attic:** 0
First Floor: 1557 **Half Story:** 0 **Unfinished Area:** 0
Second Floor: 1272 **SFLA:** 2829

Depreciation Information

CDU: **Physical Condition:** Very Good (9) **Utility:** Very Good (9)
Desirability: **Property:** Good (8)
 Location: Good (8)

Depreciation Calculation

Age: 17 **Pct Good:** 0.9 **RCNLD:** 0

Additions / Other Features

Additions

Lower	First	Second	Third	Area	Year	Cost
	33 - Deck, Wood			354	0	0
	11 - Porch, Frame, Open			112	0	0
	19 - Garage, Frame, Finished			840	0	0
33 - Deck, Wood				173	0	0

Other Features

Quantity	Type	Value
1	HE - Home Entertainment System	0

Other Buildings/Improvements

Outbuilding/Yard Improvement #1

Type: Residential **Description:** RPA2 - Concrete
Quantity: 1 **Year Built:** 1998 **Grade:** A
Condition: **Functional:** **Class Code:** 3301

Dimensions

Width/Diameter: **Length:** **Size/Area:** 1305
Height: **Bushels:** **Circumference:**

Outbuilding/Yard Improvement #2

Type: Residential **Description:** RPA1 - Asphalt
Quantity: 1 **Year Built:** 1998 **Grade:** A
Condition: **Functional:** **Class Code:** 3301

Dimensions

Width/Diameter: **Length:** **Size/Area:** 2890
Height: **Bushels:** **Circumference:**

Outbuilding/Yard Improvement #3

Type: Residential **Description:** RRZ1 - Gazebo
Quantity: 1 **Year Built:** 1997 **Grade:** A
Condition: **Functional:** **Class Code:** 3301

Dimensions

Width/Diameter: 17
Height:

Length:
Bushels:

Size/Area: 225
Circumference:

Outbuilding/Yard Improvement #4

Type: Residential

Description: RRG3 - Garage, frame, detached, unfinished

Quantity: 1

Year Built: 1997

Grade: 5

Condition:

Functional:

Class Code: 3301

Dimensions

Width/Diameter: 17

Length: 20

Size/Area: 340

Height:

Bushels:

Circumference:

Commercial

Existing Commercial Buildings

No commercial buildings exist for this parcel

Ag/Forest Land

Ag/Forest Land

No ag/forest land exists for this parcel