



**MISSOULA RURAL FIRE DISTRICT
BOARD OF TRUSTEES
NOTICE OF PUBLIC MEETING AND AGENDA**

DATE: Tuesday, July 14, 2026
TIME: 4:00 P.M.
PLACE: Station #1, 2521 South Avenue West, Missoula

CALL TO ORDER

NEW BOARD OF TRUSTEE OATH OF OFFICE

ROLL CALL

PUBLIC COMMENT (on any public matter that is not on the agenda and that is within the jurisdiction of the Board)

1. Discussion and Decision on Board of Trustee Officer Elections.
2. Approval of Minutes for Regular and Special Board Meetings held on May 27, 2026, June 9, 2026, June 23, 2026 and June 25, 2026.
3. Discussion and Decision on Approval of May and June 2026 Claims.

May Claims	\$ 14,490.62
June Claims	<u>\$414,715.02</u>
Total Claims	\$429,205.64
4. Communications/Correspondence.
5. Trustee Reports.
6. Fire Chief and Staff Reports.
7. Discussion and Decision on Dr. Jon Gildea's MOU for FY27.
8. Discussion and Decision on Ratification of Prior Authorization and Execution of Montana Department of Commerce METAP Contract.
9. Discussion and Decision on Appointment of Acting Fire Chief.
10. Discussion and Decision on Direction to Acting Fire Chief Regarding Review of Notice to District of Retirement Policy.
11. Discussion and Decision on Fire Chief Recruitment Prothman Contract.
12. Discussion and Decision on District Collective Bargaining Negotiating Team.
13. Discussion and Decision on Resolution #2026-7 Authorizing Use of Cooperative Purchasing Agreement for Type 1 Engine.
14. Discussion and Decision on Resolution #2026-8 Authorizing Use of Competitive Request for Proposal (RFP) Process to Purchase Water Tender.
15. Discussion and Decision on Certificate of Appropriation/Revenues for FY27.

ADJOURNMENT

MISSOULA RURAL FIRE DISTRICT
BOARD OF TRUSTEES
Missoula, Montana

May 27, 2026

The Missoula Rural Fire District (MRFD) Board of Trustees (Board) met in special session at the Station 1 Headquarters meeting room and via a "Teams" video conference on May 27, 2026.

CALL TO ORDER:

Chair Murphy called the meeting to order at 18:00 hours.

ROLL CALL:

Present: Chair Ben Murphy; Vice Chair Jeff Merritt; Secretary Dan Corti; Trustee Dick Mangan

Absent: None

PUBLIC COMMENT (on any public matter that is not on the agenda and that is within the jurisdiction of the Board):

There was no public comment.

1. Closed Executive Session - Litigation Strategy (Separation Proposal).

Chair Murphy closed the public portion of the meeting pursuant to Montana law for a closed executive session to discuss strategy to be followed with respect to litigation regarding the separation proposal identified on the agenda. Chair Murphy stated that an open meeting would have a detrimental effect on the District's litigation position because the discussion involved legal advice, possible claims and defenses, and settlement strategy, and because the opposing party was not a public entity. Chair Murphy stated that no action would be taken during the closed session and asked all persons other than Board members and District Counsel to leave the room. The public portion of the meeting was closed at 18:02 hours.

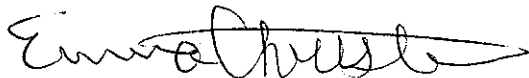
2. Possible Decision Resulting from Executive Session Discussion.

Chair Murphy reopened the public meeting at approximately 19:52 hours after the closed executive session. Chair Murphy called for public comment, and there was no public comment. Vice Chair Merritt moved to authorize the Board Chair to finalize and execute an agreement relating to the separation proposal identified on the agenda, consistent with the parameters discussed in executive session and subject to District Counsel's final approval as to form, without further Board action being required. Chair Murphy seconded the motion. The motion passed with 3 ayes, 1 nay, and 0 abstentions.

ADJOURNMENT:

Chair Murphy adjourned the meeting at approximately 19:57 hours.

Respectfully submitted,



Emma Christman
Administrative Assistant
Missoula Rural Fire District

Chair _____ Date _____

Secretary _____ Date _____

MISSOULA RURAL FIRE DISTRICT
BOARD OF TRUSTEES
Missoula, Montana

June 9, 2026

The Missoula Rural Fire District (MRFD) Board of Trustees (Board) met in regular session at the Station 1 Headquarters meeting room and via a "Teams" video conference on June 9, 2026.

Staff present: Assistant Chief of Operations Kirk Paulsen; Finance Director Melissa Schnee; Battalion Chief Greg Orr; Human Resources Director Jason Prinzing; Deputy Fire Marshal Pete Giardino; Office Manager Raquel Wilkinson; Administrative Assistant Emma Christman.

CALL TO ORDER:

Chair Murphy called the meeting to order at 16:00 hours.

NEW BOARD OF TRUSTEE OATH OF OFFICE:

Michael Langguth was sworn into office as a Trustee.

ROLL CALL:

Present: Chair Ben Murphy; Vice Chair Jeff Merritt; Trustee Dick Mangan (via "Teams"); Trustee Michael Langguth

PUBLIC COMMENT (on any public matter that is not on the agenda and that is within the jurisdiction of the Board):

Members of the public commented regarding District transparency, Board accountability and leadership, the timing and availability of public comment, and their interest in understanding District matters.

1. Approval of Minutes for Regular Board Meeting held on May 12, 2026.

The Board reviewed the minutes of the May 12, 2026 regular Board meeting. No revisions were requested. There was no public comment. Vice Chair Merritt moved to approve the minutes as presented. Trustee Langguth seconded the motion. The motion passed with 3 ayes, 0 nays, and 0 abstentions. Trustee Mangan's vote was not recorded due to remote audio issues.

2. Discussion and Decision on Approval of April and May 2026 Claims.

The Board reviewed the April and May 2026 claims as presented in the Board packet. There were no questions from the Board and no public comment. Vice Chair Merritt moved to approve the claims as presented. Trustee Langguth seconded the motion. The motion passed with 4 ayes, 0 nays, and 0 abstentions.

4. Communications / Correspondence.

The Office Manager reported that communications and correspondence were as presented in the Board packet.

5. Trustee Reports.

Vice Chair Merritt reported on attorney fees, including fees for District counsel and separate employment/negotiations attorneys. Vice Chair Merritt stated that legal work included District policies, employee handbook and contract matters, employment and negotiations matters, discovery, fact-finding, mediation, arbitration, and filing fees. Vice Chair Merritt summarized the District's legal-fee budgets and expenditures for recent fiscal years. Chair Murphy reviewed District accomplishments since passage of the 2019 mill levy, including increased staffing and response capacity, replacement

and addition of apparatus and equipment, construction of Station 4, improved ISO rating, increased fiscal stability and reserves, creation and funding of a capital improvement fund, prior mandated audits, collaboration with Missoula Fire Department and Missoula County, 9-1-1 dispatching and AVL improvements, accreditation, and strategic planning. Chair Murphy credited the District's two most recent Fire Chiefs for leadership on interagency relationships and work regarding TEDD and TIFD revenue impacts, and noted that TIF funding was used for the Station 4 ambulance bay. Chair Murphy also provided an update regarding collective bargaining negotiations with Local 2457, including the status of negotiations, estimated financial impact of current proposals, and the request for mediation. Chair Murphy reported that Secretary Corti had resigned from the Board effective immediately and expressed appreciation for Secretary Corti's service. No additional trustee reports were provided.

6. Fire Chief and Staff Reports.

Local 2457: Local 2457 reported that collective bargaining negotiations are ongoing and that mediation has been requested. Local 2457 asked about records or minutes from the special meeting involving the separation proposal and raised concerns regarding the Fire Chief's absence, labor-management communication, the morale survey, leadership, administration members leaving at the end of the year, and employee retention. Local 2457 stated that firefighters continue to report to work and serve the public, but that members would like an opportunity to address morale, culture, and leadership concerns.

Battalion Chief: The Battalion Chief reported that detailed reports on calls for service and turnout times were included in the Board packet. He highlighted a large fire at Axmen Recycling and recent river-rescue incidents involving multiple responding agencies.

Finance Director: The Finance Director reported that MRFD is balanced with Missoula County Finance through February and continues to work with the County through its new financial reporting systems. MRFD is also working through a routine MPERA audit and continues to work with the auditor on the FY22 and FY23 audits, with the auditor hoping to present the completed audits to the Board in July or August.

Deputy Chief: The Deputy Chief was not present, and no report was given.

Assistant Chief of Operations: Assistant Chief of Operations: The Assistant Chief of Operations reported on the large fire at Axmen Recycling, including mutual aid from several local agencies and coordination of the response using lessons learned from a prior fire at the same location. He also reported on MRFD's mutual-aid response to a structure fire in the Frenchtown Rural Fire District. MRFD and Missoula Fire Department participated in joint live-fire training and AVL testing, and additional work is planned regarding Standard Operating Guidelines, terminology, and tactical coordination between the agencies. The Assistant Chief further reported that MRFD is scheduled to meet with Missoula County Office of Emergency Management and FEMA representatives regarding an audit of prior fuel-mitigation work.

Fire Chief: The Fire Chief was not present, and no report was given.

7. Presentation from TischlerBise and Discussion and Decision on Impact Fees.

Colin McAweeney from TischlerBise presented information regarding the MRFD impact fee study, including the purpose and use of impact fees, growth assumptions, eligible and ineligible uses, capital improvement planning, maximum supportable fee amounts, and the process for review by the Impact Fee Advisory Committee and Missoula County. The Board discussed whether to proceed with the maximum supportable fee, the ability to adopt or phase in a lower amount, the County's role in adoption and collection, and how impact fee revenue would apply to growth-related station and apparatus needs rather than maintenance, replacement, operating costs, or apparatus primarily used for off-district assignments. The Board called for public comment before action, and no public comment was received on the impact fee matter. Vice Chair Merritt moved to proceed with the impact fees at 100% of the

maximum supportable amount. Trustee Langguth seconded the motion. The motion passed with 4 ayes, 0 nays, and 0 abstentions. Before the Board proceeded to the remaining decision items, Trustee Langguth stated that, because he had just been sworn in and did not have background information on certain agenda items, he would abstain from voting on those items.

8. Discussion and Decision on Resolution #2026-4 Wage Adjustments for Non-Union Administrative Employees.

Chair Murphy provided background regarding the District's historical practice for wage adjustments for non-union administrative employees and explained that, because collective bargaining negotiations are ongoing, the proposed wage adjustments were based on the District's last offer as a wage floor and would be retroactive for FY26, with the remainder applied to FY27. Members of the public commented regarding the relationship between the proposed wage adjustments and collective bargaining negotiations, the separation proposal, and the fiscal impact of the proposed adjustments. Vice Chair Merritt moved to adopt Resolution #2026-4. Chair Murphy seconded the motion. The motion passed with 3 ayes, 0 nays, and 1 abstention. Trustee Langguth abstained.

9. Discussion and Decision on Resolution #2026-5 Personnel Policies for Non-Union Employees.

Human Resources Director Prinzing provided background regarding personnel policies for non-union employees, including the District's transition away from individual employment contracts and policies addressing flex time or compensatory time, overtime, and longevity for non-union administrative employees. The Board discussed that the policies were based on current practice in other organizations and recommendations arising from the accreditation process. There was no public comment. Vice Chair Merritt moved to adopt Resolution #2026-5. Chair Murphy seconded the motion. The motion passed with 3 ayes, 0 nays, and 1 abstention. Trustee Langguth abstained.

10. Discussion and Decision on Resolution #2026-6 Amendment to Implement Secure 2.2, Secure, and Cares for TruStage 457(b) and 401(a).

The Finance Director explained that the resolution was requested to be placed before the Board by the District's current 457(b) and 401(a) provider, TruStage, to update the District's contract and maintain compliance with changes in federal law. The Finance Director reported that the District's attorney had reviewed the matter and that noncompliance could result in IRS fines and issues with the District's 457(b) and 401(a) accounts. There was no public comment. Vice Chair Merritt moved to adopt Resolution #2026-6. Chair Murphy seconded the motion. The motion passed with 4 ayes, 0 nays, and 0 abstentions.

11. Discussion and Decision on Certificate of Appropriation/Revenues for FY26.

The Finance Director reported that the Certificate of Appropriation/Revenues is typically received from the Board of Investments when the District approves its budget, but that the document had not been sent to MRFD as it generally is. The Finance Director reported that the District had already budgeted for and made the required payments, and that the certificate confirmed what the District had already done. A member of the public commented regarding attorney-fee increases in the budget. Vice Chair Merritt moved to sign the Certificate of Appropriation/Revenues for FY26. Chair Murphy seconded the motion. The motion passed with 3 ayes, 0 nays, and 1 abstention. Trustee Langguth abstained.

12. Discussion and Decision on annexation of 20811 Gilman Creek Road, Missoula, MT 59804.

The Board discussed the petition for annexation of 20811 Gilman Creek Road, Missoula, MT 59804. Deputy Fire Marshal Giardino stated that there was no additional information beyond what had been

submitted in the Board packet. The Board discussed the general annexation review process, including review of access and service considerations before accepting property into the District. There was no public comment. Vice Chair Merritt moved to annex 20811 Gilman Creek Road, Missoula, MT 59804. Chair Murphy seconded the motion. The motion passed with 4 ayes, 0 nays, and 0 abstentions.

13. Discussion on Board Bylaws.

Chair Murphy reported that the item was a carryover issue from the prior meeting and that the current bylaws were approved in September 2025, replacing prior bylaws adopted in 2013. The Board discussed that the revisions were prompted by the accreditation process and the need to review outdated bylaws. Discussion included the statutory powers and duties of trustees, the prohibition on trustees being employed by or volunteering with MRFD due to potential conflicts, and the Board's delegation of administrative and operational authority to the Fire Chief as permitted by state law. No formal action was taken.

14. Discussion on District Transparency.

The Board discussed District transparency, including public meeting requirements, public reporting of District business, strategic planning, employee and community input, all-hands meetings, data-driven decision-making, the future-needs working group, station-location planning, annual reporting, accreditation, labor-management meetings, budget and capital improvement planning, audits, claims approval, budget-versus-actual reporting, monthly actual cost reports, and work with Missoula County and other entities regarding finance, TEDDs, TIFDs, and District revenue impacts. A member of the public asked for an opportunity to comment, and the Chair stated that public comment was not being taken because the item was a discussion item and no decision was being made. No formal action was taken.

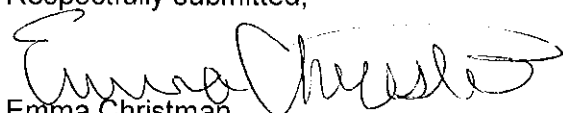
15. Board of Trustee Officer Elections.

Chair Murphy stated that the Board officer positions are Chair, Vice Chair, and Secretary, and that the Secretary position was vacant following Secretary Corti's resignation. Trustee Langguth was initially nominated for Secretary. Public comment was received regarding Board leadership, the ability of remote trustees to participate effectively, whether Trustee Langguth should be considered for Chair or Vice Chair rather than Secretary, the timing and scope of public comment, District transparency, Secretary Corti's resignation, whether Secretary Corti's resignation letter should have been read, the morale survey, and leadership concerns. Trustee Langguth nominated himself for Chair. Trustee Mangan seconded the nomination. The motion passed with 4 ayes, 0 nays, and 0 abstentions, and Trustee Langguth was elected Chair. Chair Langguth nominated Trustee Murphy for Vice Chair. Trustee Murphy seconded the nomination. Additional public comment was received regarding the nomination. The motion passed with 3 ayes, 1 nay, and 0 abstentions, and Trustee Murphy was elected Vice Chair. Trustee Merritt was nominated for Secretary. Trustee Murphy seconded the nomination. The motion failed with 2 ayes, 2 nays, and 0 abstentions. Trustee Merritt nominated Trustee Murphy for Secretary. The nomination was seconded. The motion passed with 3 ayes, 1 nay, and 0 abstentions, and Trustee Murphy was elected Secretary.

ADJOURNMENT:

Chair Langguth adjourned the meeting at 18:02 hours.

Respectfully submitted,



Emma Christman
Administrative Assistant
Missoula Rural Fire District

Chair _____ Date _____

Secretary _____ Date _____

MISSOULA RURAL FIRE DISTRICT
BOARD OF TRUSTEES
Missoula, Montana

June 23, 2026

The Missoula Rural Fire District (MRFD) Board of Trustees (Board) met in special session at Station 1 Headquarters, 2521 South Avenue West, Missoula, Montana, on June 23, 2026.

CALL TO ORDER:

Chair Langguth called the meeting to order at 16:30 hours.

ROLL CALL:

Present: Chair Michael Langguth; Trustee Dan Corti

Absent: Trustee Dick Mangan

NO QUORUM:

A quorum of the Board was not present. Because no quorum was present, the Board did not conduct business, receive public comment, discuss or decide any agenda item, or take any formal action.

ADJOURNMENT:

Chair Langguth adjourned due to lack of quorum.

Respectfully submitted,



Emma Christman
Administrative Assistant
Missoula Rural Fire District

Chair _____ Date _____

Secretary _____ Date _____

MISSOULA RURAL FIRE DISTRICT
BOARD OF TRUSTEES
Missoula, Montana

June 25, 2026

The Missoula Rural Fire District (MRFD) Board of Trustees (Board) met in special session at Station 1 Headquarters, 2521 South Avenue West, Missoula, Montana, on June 25, 2026.

Staff present:

CALL TO ORDER:

Chair Langguth called the meeting to order at 17:15 hours.

ROLL CALL:

Present: Chair Michael Langguth; Trustee Dan Corti; Trustee Dick Mangan

Absent: None

Vacant: Two trustee positions

6. Discussion and Decision on the Montana Department of Commerce METAP Contract.

Chair Langguth stated that the Board would take up Item 6 first. Chair Langguth reported that the item involved the Montana Department of Commerce Montana Emergency Tourism Assistance Program grant contract for powered watercraft in the amount of \$50,000. Chair Langguth moved to approve the Montana Department of Commerce METAP contract. Trustee Corti seconded the motion. The motion passed with 3 ayes, 0 nays, and 0 abstentions.

1. Discussion and Decision on Board of Trustee Officer Elections.

Chair Langguth reported that, following recent changes to the Board, the Vice Chair and Secretary positions were open. Chair Langguth stated that the Vice Chair position is needed when the Chair is unavailable and that the Secretary position is needed for signature items. Chair Langguth moved to elect Trustee Corti as both Vice Chair and Secretary. Trustee Corti seconded the motion, noting that the officer positions could be reconsidered when another trustee joins the Board. The motion passed with 3 ayes, 0 nays, and 0 abstentions. Trustee Corti was elected Vice Chair and Secretary.

NO QUORUM FOR REMAINING AGENDA ITEMS:

After action on Item 1, Trustee Mangan stated that he had a prior commitment and had to leave the meeting. With Trustee Mangan's departure, only two trustees remained present and the Board no longer had a quorum. The remaining agenda items were not taken up.

ADJOURNMENT:

Chair Langguth adjourned the meeting at 17:21 hours due to lack of quorum.

Respectfully submitted,



Emma Christman
Administrative Assistant
Missoula Rural Fire District

Chair _____ Date _____

Secretary _____ Date _____

07/09/26
15:41:00

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 5/26

Page: 1 of 3
Report ID: AP100V

For dates posted from 06/05/26 to 07/09/26
* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
47973	84137S	1960 AMERICAN WELDING & GAS, INC.	44.65						
1	0011679965 05/15/26 FORKLIFT PROPANE		44.65			1000 20 420440	231		101000
		Total for Vendor:	44.65						
47979	84138S	1480 BRIAN LAFOREST	15.00						
1	053126BL01 05/31/26 LAFOREST MAY GYM REIMB		15.00			1000 20 420440	132		101000
		Total for Vendor:	15.00						
47980	84139S	948 CASEY PORTE	42.23						
1	053126CP01 05/31/26 INCIDENT MEAL		42.23*			1000 50 420460	379		101000
		Total for Vendor:	42.23						
47974	84140S	1299 CITY OF MISSOULA-FINANCE	62.46						
1	05/31/26 STA 2		36.09			1000 10 420510	341		101000
2	05/31/26 STA 6		26.37			1000 10 420510	341		101000
		Total for Vendor:	62.46						
47995	-99036C	1415 GECKO FENCE & LANDSCAPE, LLC	320.00						
1	33169 05/31/26 STA 1 LAWN MOWING		320.00			1000 50 420460	361		101000
		Total for Vendor:	320.00						
47978	-99037C	420 KELLEY CREATE CO	165.00						
1	42135023 05/31/26 COPIER MAINTENANCE		165.00			1000 10 420510	356		101000
		Total for Vendor:	165.00						
47996	-99035C	148 LITHIA MOTORS	64.20						
1	186237 05/20/26 335		41.08			1000 20 420440	272		101000
2	186273 05/20/26 355		23.12			1000 20 420440	272		101000
		Total for Vendor:	64.20						
47998	-99034C	141 MES SERVICE COMPANY LLC	1,558.10						
1	IN2510021 05/19/26 328		273.57			1000 20 420440	272		101000
2	IN2511975 05/21/26 363		1,284.53			1000 20 420440	272		101000
		Total for Vendor:	1,558.10						

07/09/26
15:41:00

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 5/26

Page: 2 of 3
Report ID: AP100V

For dates posted from 06/05/26 to 07/09/26
* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
47991	84141S	211 MISSOULA COUNTY WORKERS COMP	585.57						
1	053126 05/31/26 MAY RFF MONTHLY HOURS		585.57			1000 60 420462	146		101000
		Total for Vendor:	585.57						
47997	84144S	747 MSC INDUSTRIAL SUPPLY CO.	882.06						
1	8400998002 05/15/26 SHOP		882.06			1000 20 420440	270		101000
		Total for Vendor:	882.06						
47999	84145S	1686 NORTH RIDGE FIRE EQUIPMENT	9,183.90						
1	50852 05/18/26 WL HOSES/NOZZLES		8,975.95			1000 50 420460	236		101000
2	50764 05/13/26 357		207.95			1000 20 420440	272		101000
		Total for Vendor:	9,183.90						
48000	84146S	1730 TELEFLEX LLC	1,148.00						
1	9511123522 02/02/26 MEDICAL EQUIPMENT		598.00			1000 80 420461	221		101000
2	9511245614 02/27/26 EMS SUPPLIES		550.00			1000 80 420461	222		101000
		Total for Vendor:	1,148.00						
47981	84143S	1607 TRACTOR SUPPLY CO	156.95						
1	200525159 05/31/26 STA 5		156.95			1000 50 420460	365		101000
		Total for Vendor:	156.95						
48091	-99006C	1861 WESTERN STATES FIRE PROTECTION	262.50						
1	WSF771252 05/04/26 STA 4		262.50			1000 50 420460	364		101000
		Total for Vendor:	262.50						
		# of Claims	14	Total:	14,490.62	# of Vendors	9		
		Total Electronic Claims			2,369.80				
		Total Non-Electronic Claims			12120.82				

07/09/26
15:41:00

MISSOULA RURAL FIRE DISTRICT
Fund Summary for Claims
For the Accounting Period: 5/26

Page: 3 of 3
Report ID: AP110

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	14,490.62
Total:	14,490.62

07/09/26
08:37:12

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 6/26

Page: 1 of 13
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
48021	84173S	7 ALL AMERICAN TROPHY	81.00						
1	95065 06/05/26	PASSPORTS	81.00			1000 50 420460	208		101000
		Total for Vendor:	81.00						
48089	-99008C	1788 AMAZON CAPITAL SERVICES	2,755.17						
1	X9Y4-LCJH 06/29/26	349	49.19			1000 20 420440	272		101000
2	TTTW-HNK1 06/25/26	OFFICE SUPPLIES	137.96*			1000 10 420510	210		101000
3	PHQH-FYCV 06/24/26	STA 6	78.97			1000 50 420460	366		101000
4	VVGP-YVP9 06/23/26	OFFICE SUPPLIES	10.38*			1000 10 420510	210		101000
5	9W96-1PD3 06/23/26	OFFICE SUPPLIES	30.74*			1000 10 420510	210		101000
6	JV99-QH7Y 06/22/26	OFFICE SUPPLIES	23.99*			1000 10 420510	210		101000
7	CNRC-GMIN 06/22/26	OFFICE SUPPLIES	86.22*			1000 10 420510	210		101000
8	9FVK-QGD9 06/22/26	STA 4	45.00			1000 50 420460	364		101000
9	IQFP-PXRP 06/17/26	PASSPORTS	51.03			1000 50 420460	208		101000
10	KYF1-PPX4 06/17/26	STA 4	698.38			1000 50 420460	364		101000
11	FMT7-CXQW 06/15/26	LOCKBOX KEYS	339.72			1000 40 420410	220		101000
12	D4KP-1LK7 06/13/26	STA 6	45.59			1000 50 420460	366		101000
13	FR11-CX1 06/08/26	RADIOS	17.50*			1000 50 420460	271		101000
14	Q6Q1-CLR9 06/08/26	STA 5	31.90			1000 50 420460	365		101000
15	73ND-9GWL 06/08/26	HEALTH AND WELLNESS	216.95			1000 50 420460	211		101000
16	7GFH-JJ7K 06/04/26	STA 6	105.56			1000 50 420460	366		101000
17	YLW9-J6JD 06/04/26	STA 5	130.60			1000 50 420460	365		101000
18	YFN6-R1QX 06/03/26	351	69.23			1000 20 420440	272		101000
19	9TJ4-NG3W 06/01/26	STA SUPPLIES	556.82*			1000 50 420460	210		101000
20	D1DC-N7VQ 06/01/26	PPE	29.44			1000 50 420460	224		101000
		Total for Vendor:	2,755.17						
48043	84156S	1899 APEX PLUMBING AND HEATING	395.15						
1	I260630916 06/30/26	STA 1	395.15			1000 50 420460	361		101000
		Total for Vendor:	395.15						
48053	-99016C	33 BIG SKY FIRE EQUIPMENT	392.50						
1	0506536 06/09/26	SCBA	392.50			1000 50 420460	204		101000
		Total for Vendor:	392.50						

07/09/26
08:37:12

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 6/26

Page: 2 of 13
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
48022	-99023C	473 BLACK MOUNTAIN SOFTWARE	14,055.00						
1	19532 06/01/26	ANNUAL SERVICE & SUPPORT	13,755.00			1000 10 420510	368		101000
2	19532 06/01/26	TIME CLOCK INTERFACE	300.00			1000 10 420510	368		101000
		Total for Vendor:	14,055.00						
47983	84131S	819 BLACKFOOT COMMUNICATIONS	358.70						
1	166467 06/01/26	STA 2	358.70*			1000 10 420510	345		101000
		Total for Vendor:	358.70						
48059	-99013C	1963 BOUND TREE MEDICAL, LLC	5,584.54						
1	86227750 06/02/26	MEDICAL SUPPLIES	1,116.15			1000 80 420461	222		101000
2	86234489 06/08/26	MEDICAL SUPPLIES	1,939.62			1000 80 420461	222		101000
3	86242555 06/15/26	MEDICAL SUPPLIES	1,840.98			1000 80 420461	222		101000
4	86257342 06/26/26	MEDICAL SUPPLIES	502.06			1000 80 420461	222		101000
5	86261049 06/30/26	MEDICAL SUPPLIES	185.73			1000 80 420461	222		101000
		Total for Vendor:	5,584.54						
48049	84157S	1480 BRIAN LAFOREST	158.00						
1	062526BL01 06/25/26	ASE RECERT EXAM AND REG	158.00			1000 20 420440	380		101000
		Total for Vendor:	158.00						
48012	84147S	1424 CHARTER	1,379.45						
1	4701061426 06/14/26	STA 2	293.10*			1000 10 420510	345		101000
2	0410096052 06/11/26	STA 1	19.04*			1000 10 420510	345		101000
3	1719062026 06/20/26	STA 4	339.64*			1000 10 420510	345		101000
4	8801060123 06/01/26	STA 5	278.67*			1000 10 420510	345		101000
5	1401060126 06/01/26	STA 1	449.00*			1000 10 420510	345		101000
		Total for Vendor:	1,379.45						
48054	84158S	1583 CITI CARDS	8,061.56						
1	0630265790 06/30/26	ONXMAPS	24.49			1000 10 420510	368		101000
2	0630265790 06/30/26	SNAGIT	13.01			1000 10 420510	333		101000
3	0630265790 06/30/26	STARLINK CASES	416.00			1000 10 420510	268		101000
4	0630265790 06/30/26	STA 5	84.00			1000 50 420460	365		101000
5	0630265790 06/30/26	STA 5	29.59			1000 50 420460	365		101000
6	0630265790 06/30/26	STA 5	176.53			1000 50 420460	365		101000

07/09/26
08:37:12

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 6/26

Page: 3 of 13
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
7	0630265790	06/30/26 STA 1 SCBA COMPRESSOR	37.95			1000 20 420440	270		101000
8	0630265790	06/30/26 HEALTH AND WELLNESS	220.00			1000 50 420460	211		101000
9	0630265790	06/30/26 STA 5	140.99			1000 50 420460	365		101000
10	0630265790	06/30/26 I PADS	2,994.00			1000 10 420510	268		101000
11	0630265790	06/30/26 EMS SUPPLIES	314.53			1000 80 420461	222		101000
12	0630265790	06/30/26 INCIDENT MEAL	721.50*			1000 50 420460	379		101000
13	0630265790	06/30/26 COSTCO ANNUAL RENEWAL	390.00			1000 10 420510	333		101000
14	0630265790	06/30/26 COMPUTER SUPPLIES	119.99			1000 10 420510	268		101000
15	0630265790	06/30/26 STA 5	65.00			1000 50 420460	365		101000
16	0630265790	06/30/26 REHAB SUPPLIES	137.96			1000 50 420460	220		101000
17	0630265790	06/30/26 REHAB SUPPLIES	206.94			1000 50 420460	220		101000
18	0630265790	06/30/26 REHAB SUPPLIES	459.99			1000 50 420460	220		101000
19	0630265790	06/30/26 REHAB SUPPLIES	67.96			1000 50 420460	220		101000
20	0630265790	06/30/26 REHAB SUPPLIES	241.50			1000 50 420460	220		101000
21	0630265790	06/30/26 REHAB SUPPLIES	186.30			1000 50 420460	220		101000
22	0630265790	06/30/26 REHAB SUPPLIES	101.94			1000 50 420460	220		101000
23	0630265790	06/30/26 HEALTH & WELLNESS	560.56			1000 50 420460	211		101000
24	0630265790	06/30/26 STA 5	159.60			1000 50 420460	365		101000
25	0630265790	06/30/26 STA 5	19.98			1000 50 420460	365		101000
26	0630265790	06/30/26 TEDD'S MTG	63.47			1000 10 420510	379		101000
27	0630265790	06/30/26 FEES	107.78			1000 10 420510	356		101000
		Total for Vendor:	8,061.56						
48001	84148S	1299 CITY OF MISSOULA-FINANCE	44.23						
1	187950	06/03/26 STA 1	44.23			1000 10 420510	341		101000
48070	84159S	1299 CITY OF MISSOULA-FINANCE	26.37						
1	197965	06/30/26 STA 6	26.37			1000 10 420510	341		101000
48081	84159S	1299 CITY OF MISSOULA-FINANCE	36.09						
1	194500	06/26/26 STA 2	36.09			1000 10 420510	341		101000
		Total for Vendor:	106.69						
48015	84160S	216 CLEARWATER CREDIT UNION	11.52						
1	0622264600	06/22/26 FEES	11.52			1000 10 420510	356		101000
		Total for Vendor:	11.52						

07/09/26
08:37:12

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 6/26

Page: 4 of 13
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
48017	-99025C	76 CULLIGAN WATER CONDITIONING	93.00						
1	607138 06/25/26 ALL STATIONS		93.00			1000 10 420510	341		101000
		Total for Vendor:	93.00						
48058	-99014C	77 CURTIS	28,833.98						
1	1075926 06/03/26 HURST SERVICE		6,084.00*			1000 50 420460	302		101000
2	1075904 06/03/26 MOBILE HYDROTESTING		9,246.00*			1000 50 420460	302		101000
3	1080104 06/16/26 TIC		178.00			1000 50 420460	203		101000
4	1080556 06/17/26 MAINI. TURNOUT CLOTHING		739.98			1000 50 420460	369		101000
5	1084049 06/29/26 TIC		8,506.00			1000 50 420460	203		101000
6	1085489 06/30/26 TURNOUTS		4,080.00			1000 50 420460	224		101000
		Total for Vendor:	28,833.98						
48079	84161S	1918 DANIELA HICKS	50.00						
1	063026DH01 06/30/26 HICK JUNE GYM REIMB		50.00			1000 50 420460	132		101000
		Total for Vendor:	50.00						
48062	-99028C	1415 GECKO FENCE & LANDSCAPE, LLC	320.00						
1	33350 06/30/26 STA 1 WEEKLY LAWN MOWING		320.00			1000 50 420460	361		101000
		Total for Vendor:	320.00						
48034	84174S	1964 GIG	83,244.00						
1	4401841347 06/17/26 7/1/26 - 7/1/27		41,919.00*			1000 10 420510	510		101000
2	4401841347 06/17/26 7/1/26 - 7/1/27		41,325.00*			1000 10 420510	210		101000
		Total for Vendor:	83,244.00						
48045	-99017C	1506 HARLOW'S TRUCK CENTER	2,931.28						
1	02P33926 06/03/26 317		49.49			1000 20 420440	272		101000
2	02W8366 06/10/26 317		2,881.79			1000 20 420440	372		101000
		Total for Vendor:	2,931.28						
48038	84175S	1946 HILLER COMPANIES, LLC	1,230.00						
1	825691 06/19/26 STA 4		780.00			1000 50 420460	364		101000
2	775331 03/17/26 STA 4		450.00			1000 50 420460	364		101000
		Total for Vendor:	1,230.00						

07/09/26
08:37:12

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 6/26

Page: 5 of 13
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
48044	-99018C	1864 INK SHED MERCH	429.90						
1	8081 06/30/26	RFF T-SHIRTS	429.90*			1000 60 420462	291		101000
		Total for Vendor:	429.90						
48082	84176S	455 INLAND TRUCK PARIS	6,758.34						
1	2010521 06/18/26	328	6,758.34			1000 20 420440	272		101000
		Total for Vendor:	6,758.34						
48060	-99029C	1892 INTELLICORP	38.80						
1	1704506 06/30/26	RFF PALCHIKOFF	38.80*			1000 60 420462	391		101000
		Total for Vendor:	38.80						
47988	84132S	1271 JIM STEYEE	127.87						
1	060426JS01 06/04/26	SUPP HOSE SUPPLIES	127.87			1000 50 420460	237		101000
		Total for Vendor:	127.87						
48039	84162S	1905 KALEVA LAW OFFICE	412.50						
1	10167 06/09/26	LEGAL FEES	412.50			1000 10 420510	352		101000
		Total for Vendor:	412.50						
48068	84177S	1638 KARL TYLER'S EXPRESS LUBE	133.77						
1	000267 06/25/26	302	81.92			1000 20 420440	372		101000
2	125545 06/16/26	WHITE VAN	51.85			1000 20 420440	372		101000
		Total for Vendor:	133.77						
48084	-99026C	420 KELLEY CREATE CO	187.87						
1	42385025 06/30/26	COPIER MAINT	187.87			1000 10 420510	356		101000
		Total for Vendor:	187.87						
48090	-99007C	1763 LAW OFFICE CATHERINE L DINWIDDIE	70,404.20						
1	26114 06/30/26	FY26 LEGAL SERVICES	70,404.20			1000 10 420510	352		101000
		Total for Vendor:	70,404.20						

07/09/26
08:37:12

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 6/26

Page: 6 of 13
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
48077	-99011C	1282 LIFE-ASSIST, INC	1,090.28						
1	2134089 06/01/26	MEDICAL SUPPLIES	82.00			1000 80 420461	222		101000
2	2137883 06/05/26	MEDICAL SUPPLIES	431.15			1000 80 420461	222		101000
3	2143149 06/12/26	MEDICAL SUPPLIES	186.53			1000 80 420461	222		101000
4	2150998 06/25/26	MEDICAL SUPPLIES	390.60			1000 80 420461	222		101000
		Total for Vendor:	1,090.28						
48024	84178S	1721 LIGHTHOUSE UNIFORM CO.	1,950.60						
1	A-334259 06/24/26	GOODIN UNIFORM	650.20			1000 50 420460	230		101000
2	A-334259 06/24/26	GRAVES UNIFORM	650.20			1000 50 420460	230		101000
3	A-334259 06/24/26	OSTMAN UNIFORM	650.20			1000 50 420460	230		101000
		Total for Vendor:	1,950.60						
48087	-99009C	148 LITHIA MOTORS	92.99						
1	496543 06/15/26	310	92.99			1000 20 420440	272		101000
		Total for Vendor:	92.99						
48055	84163S	1994 MASTERCARD	7,988.29						
1	0630260139 06/30/26	WL SUPPLIES	1,976.70*			1000 50 420460	229		101000
2	0630260139 06/30/26	RESCUE SUPPLIES	177.32*			1000 50 420460	294		101000
3	0630260139 06/30/26	WL SUPPLIES	579.96*			1000 50 420460	229		101000
4	0630260139 06/30/26	WL SUPPLIES	748.64*			1000 50 420460	229		101000
5	0630260139 06/30/26	ADOBE	19.99			1000 10 420510	368		101000
6	0630260139 06/30/26	ZOOM	17.63			1000 10 420510	368		101000
7	0630260139 06/30/26	RESCUE SUPPLIES	1,729.06*			1000 50 420460	294		101000
8	0630260139 06/30/26	GIARDINO NFPA MEMBERSHIP	225.00			1000 40 420410	333		101000
9	0630260139 06/30/26	GIARDINO NFPA SUBSCRIPTION	611.99			1000 40 420410	333		101000
10	0630260139 06/30/26	GIARDINO IAAI MEMBERSHIP	123.00			1000 40 420410	333		101000
11	0630260139 06/30/26	HAZMAT	1,729.00			1000 50 420460	219		101000
12	0630260139 06/30/26	STARLINK	50.00			1000 10 420510	368		101000
13	0630260139 06/30/26	STA 2 COMPRESSOR	3.22			1000 20 420440	270		101000
14	0630260139 06/30/26	STA 2 COMPRESSOR	-3.22			1000 20 420440	270		101000
		Total for Vendor:	7,988.29						

07/09/26
08:37:12

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 6/26

Page: 7 of 13
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
48026	84179S	1806 MINUTEMAN PRESS	547.50						
1	12628 06/19/26	WINDOW ENVELOPES	547.50			1000 10 420510	320		101000
		Total for Vendor:	547.50						
47990	84133S	208 MISSOULA COUNTY MEDICAL BENEFITS	115,931.20						
1	13433 06/01/26	ADMIN	14,736.90			1000 10 420510	143		101000
2	13433 06/01/26	RM/ARM	4,618.20			1000 20 420440	143		101000
3	13433 06/01/26	TO	2,309.10			1000 30 420430	143		101000
4	13433 06/01/26	FP	2,309.10			1000 40 420410	143		101000
5	13433 06/01/26	SUP	91,957.90			1000 50 420460	143		101000
		Total for Vendor:	115,931.20						
48003	84149S	228 MISSOULA COUNTY TREASURER	503.50						
1	INV-001260 06/17/26	MAY TELEPHONE	503.50*			1000 10 420510	345		101000
		Total for Vendor:	503.50						
47982	84134S	230 MISSOULA ELECTRIC COOPERATIVE	537.94						
1	223950 06/04/26	STA 2	21.59			1000 10 420510	341		101000
2	223950 06/04/26	STA 6	274.34			1000 10 420510	341		101000
3	223950 06/04/26	STA 2	242.01			1000 10 420510	341		101000
		Total for Vendor:	537.94						
48048	84180S	235 MISSOULA MOTOR PARTS	442.45						
1	555-105287 06/01/26	311	159.45			1000 20 420440	272		101000
2	555-105461 06/01/26	311	16.01			1000 20 420440	272		101000
3	555-109656 06/11/26	LUBRICANT	17.38			1000 20 420440	232		101000
4	555-111110 06/16/26	FUEL	104.32			1000 20 420440	231		101000
5	555-111639 06/17/26	SHOP	2.47			1000 20 420440	270		101000
6	555-112147 06/18/26	328	32.88			1000 20 420440	272		101000
7	161046 06/22/26	STA 1	65.76			1000 50 420460	361		101000
8	555-115995 06/29/26	304	44.18			1000 20 420440	272		101000
		Total for Vendor:	442.45						

07/09/26
08:37:12

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 6/26

Page: 8 of 13
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
48041	-99019C	244 MISSOULA TEXTILE SERVICES	352.17						
1	6302620 06/30/26 ALL STATIONS		352.17			1000 10 420510	356		101000
		Total for Vendor:	352.17						
48004	84153S	1585 MONTANA FIRE TRUSTEES	1,200.00						
1	1197 06/16/26 ANNUAL DUES		1,200.00			1000 10 420510	333		101000
		Total for Vendor:	1,200.00						
48018	-99024C	247 MOUNTAIN SUPPLY	27.40						
1	9729078 06/25/26 STA 4		27.40			1000 50 420460	364		101000
		Total for Vendor:	27.40						
48025	84181S	747 MSC INDUSTRIAL SUPPLY CO.	142.43						
1	8451101001 06/08/26 SHOP		142.43			1000 20 420440	270		101000
		Total for Vendor:	142.43						
48013	-99032C	259 MSUES FIRE TRAINING SCHOOL	285.00						
1	26-258 06/02/26 GOODIN WATER SUPPLY & PUMPER		190.00			1000 50 420460	380		101000
2	26-258 06/02/26 JORDAN WATER SUPPLY		95.00			1000 60 420462	380		101000
		Total for Vendor:	285.00						
48051	84182S	205 MT ACE HARDWARE	519.03						
1	278704273 06/03/26 208		125.97			1000 20 420440	272		101000
2	278705569 06/04/26 SUP HOSES/NOZZLES		379.98			1000 50 420460	237		101000
3	278740043 06/29/26 AMBULANCE		5.10			1000 20 420440	272		101000
4	292359887 06/30/26 STA 4		7.98			1000 50 420460	364		101000
		Total for Vendor:	519.03						
48052	84183S	1322 MURDOCHS RANCH & HOME SUPPLY	59.87						
1	0413011736 05/31/26 322		16.99			1000 20 420440	272		101000
2	0413169441 06/02/26 TRAINING SUPPLIES		33.98			1000 30 420430	220		101000
3	0415160868 06/25/26 363		8.90			1000 20 420440	272		101000
		Total for Vendor:	59.87						

07/09/26
08:37:12

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 6/26

Page: 9 of 13
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
48050	84184S	654 NORCO, INC.	326.07						
1	0047089927	06/18/26 MEDICAL OXYGEN	153.21			1000 80 420461	222		101000
2	0047201886	06/30/26 CYLINDER RENT	172.86			1000 80 420461	356		101000
		Total for Vendor:	326.07						
48064	84190S	1686 NORTH RIDGE FIRE EQUIPMENT	7,830.61						
1	51381	06/03/26 357	84.95			1000 20 420440	272		101000
2	51454	06/05/26 WL SUPPLIES	3,058.15*			1000 50 420460	229		101000
3	51455	06/05/26 WL SUPPLIES	1,405.01*			1000 50 420460	229		101000
4	51601	06/10/26 PPE	341.95			1000 50 420460	224		101000
5	51613	06/10/26 PPE	1,534.15			1000 50 420460	224		101000
6	51694	06/12/26 SUP HOSE/NOZZLES	651.55			1000 50 420460	237		101000
7	51833	06/16/26 363	754.85			1000 20 420440	272		101000
		Total for Vendor:	7,830.61						
47984	84135S	547 NORTHWESTERN ENERGY	578.03						
1	0461994-6	06/01/26 STA 5	527.79			1000 10 420510	341		101000
2	3571057-3	06/01/26 OLD STA 5	50.24			1000 10 420510	341		101000
48009	84154S	547 NORTHWESTERN ENERGY	2,058.56						
2	0537315-4	06/16/26 STA 6	70.96			1000 10 420510	341		101000
3	0477741-3	06/17/26 STA 1	894.56			1000 10 420510	341		101000
4	1489125-3	06/17/26 STA 1	147.00			1000 10 420510	341		101000
5	3868058-03	06/15/26 STA 5	946.04			1000 10 420510	341		101000
48042	84164S	547 NORTHWESTERN ENERGY	64.32						
1	0536085-4	06/19/26 STA 2	64.32			1000 10 420510	341		101000
		Total for Vendor:	2,700.91						
48069	84185S	312 PACIFIC STEEL	140.00						
1	9373768	06/23/26 363	140.00			1000 20 420440	272		101000
		Total for Vendor:	140.00						

07/09/26
08:37:12

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 6/26

Page: 10 of 13
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ /Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
48037	-99030C	1725 PIERCE LEASING	750.00						
1	98175	06/16/26 OFFICE TRAILER 6/16 - 7/13/26	750.00			1000 10 420510	530		101000
		Total for Vendor:	750.00						
47986	-99038C	855 PITNEY BOWES	150.00						
1	0607262579	06/07/26 POSTAGE	150.00			1000 10 420510	311		101000
		Total for Vendor:	150.00						
48005	84155S	927 PITNEY BOWES, INC	88.92						
1	3322749872	06/13/26 MEIER LEASE	88.92			1000 10 420510	356		101000
48046	84165S	927 PITNEY BOWES, INC	152.70						
1	1029590886	06/10/26 POSTAGE INK	152.70			1000 10 420510	311		101000
		Total for Vendor:	241.62						
47977	84142S	31 REPUBLIC SERVICES #889	719.85						
1	003989547	05/31/26 ALL STATIONS	719.85			1000 10 420510	342		101000
		Total for Vendor:	719.85						
48063	-99027C	1912 RITCHIE MANNING KUAT2 PLLP	1,298.00						
1	06146	06/01/26 LEGAL FEES	1,239.00			1000 10 420510	352		101000
2	05210	06/30/26 LEGAL FEES	59.00			1000 10 420510	352		101000
		Total for Vendor:	1,298.00						
48083	-99010C	360 SHIPPING DEPOT	22.33						
1	1486	06/30/26 POSTAGE	22.33			1000 10 420510	311		101000
		Total for Vendor:	22.33						
48029	84186S	1540 SNAP ON INDUSTRIAL	791.23						
1	68212385	06/03/26 SMALL TOOLS	791.23*			1000 20 420440	234		101000
		Total for Vendor:	791.23						
48030	84187S	375 STINE ELECTRONICS	4,795.00						
1	26129	06/03/26 RADIOS	4,795.00*			1000 50 420460	271		101000
		Total for Vendor:	4,795.00						

07/09/26
08:37:12

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 6/26

Page: 11 of 13
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
48035	-99031C	1929 STREAMLINE	315.00						
1	DDC5350017	06/01/26 MONTHLY WEB HOSTING	315.00			1000 10 420510	368		101000
		Total for Vendor:	315.00						
48019	84166S	1993 TISCHLERBISE, INC.	14,460.00						
1	2026006002	06/01/26 IMPACT FEE STUDY	14,460.00			1000 10 420510	356		101000
		Total for Vendor:	14,460.00						
47992	84136S	1053 TOBY BALLARD	159.00						
1	061026TB01	06/10/26 STA 1 LEAF BLOWER	159.00			1000 50 420460	361		101000
		Total for Vendor:	159.00						
48031	84188S	381 TOWN & COUNTRY AUTO BODY	1,903.00						
1	16693	06/22/26 331	1,903.00			1000 20 420440	373		101000
		Total for Vendor:	1,903.00						
48032	-99022C	1284 TRACE ANALYTICS, INC.	485.00						
1	26-13971	06/14/26 ROUTINE ANALYSIS	485.00			1000 20 420440	372		101000
		Total for Vendor:	485.00						
48047	84189S	1607 TRACTOR SUPPLY CO	350.97						
1	0617267603	06/17/26 STA 5	350.97			1000 50 420460	365		101000
		Total for Vendor:	350.97						
48040	-99020C	463 TRI ARC, INC.	18.52						
1	R36744	06/30/26 CYLINDER RENT	18.52			1000 20 420440	370		101000
		Total for Vendor:	18.52						
48056	-99015C	981 TRUCKPRO, LLC	160.51						
1	311-002431	06/05/26 322	129.33			1000 20 420440	272		101000
2	311-002452	06/18/26 322	31.18			1000 20 420440	272		101000
		Total for Vendor:	160.51						

07/09/26
08:37:12

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 6/26

Page: 12 of 13
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
48033	-99021C	1628 UNIVISION	3,871.26						
1	268956 06/01/26	MICROSOFT 365	2,537.26			1000 10 420510	368		101000
2	268956 06/01/26	SUPPORT	1,334.00			1000 10 420510	368		101000
Total for Vendor:			3,871.26						
48010	-99033C	408 VERIZON WIRELESS	6,084.98						
1	6145882820 06/01/26	WIRELESS	1,335.03*			1000 10 420510	345		101000
2	6145882820 06/01/26	IPADS	4,749.95*			1000 10 420510	345		101000
Total for Vendor:			6,084.98						
48067	-99012C	1724 WEX BANK	6,935.72						
1	113568303 06/30/26	FUEL	6,935.72			1000 20 420440	231		101000
Total for Vendor:			6,935.72						
# of Claims			71	Total:	414,715.02	# of Vendors		38	
Total Electronic Claims					147,965.40				
Total Non-Electronic Claims					266749.62				

07/09/26
08:37:12

MISSOULA RURAL FIRE DISTRICT
Fund Summary for Claims
For the Accounting Period: 6/26

Page: 13 of 13
Report ID: AP110

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	414,715.02
Total:	414,715.02

Return to: City Clerk
City of Missoula
435 Ryman Street
Missoula MT 59802-4297

RESOLUTION NUMBER 8933

A resolution of intention to annex and incorporate within the boundaries of the City of Missoula, Montana the land shown in Exhibit A and described in Exhibit B, and zone the property to I-1 Industrial, based on the findings of fact in the staff report, subject to the recommended conditions of annexation approval, set a public hearing for April 13, 2026, and refer this item to the City Council Land Use and Planning Committee on March 25, 2026.

LEGAL DESCRIPTION: The parcel of land as shown in Exhibit A and described in Exhibit B.

WHEREAS, the Missoula Urban Transportation District and Prolo Family Clovis, LLC, sole owners of the properties shown in Exhibit A and described in Exhibit B, have filed Petition Nos. 10301 and 10302 with the City Clerk requesting annexation and waiving the need to prepare a service plan for the annexation; and

WHEREAS, it is the Missoula City Council's decision to consider this petition for annexation pursuant to the statutory annexation by petition method set forth in Title 7 Chapter 2 Part 46 Section 4601 (3)(a)(ii) Montana Code Annotated (MCA); and

WHEREAS, the herein described property is within the City of Missoula Utilities Service Area boundary and the City has current and future capacity to serve the property and development; and

WHEREAS, the City Council desires the annexation and zoning of the herein described property be conditioned upon annexation subject to the following conditions:

General

1. The petitioners shall submit a petition for the property to be included in the Missoula Urban Transportation District, subject to review and approval of Development Services, within one hundred eighty (180) days of annexation.

Road Improvements

2. The petitioners shall dedicate a varied-width, minimum 68-foot right-of-way easement to the City of Missoula along Whippoorwill Drive from the intersection of West Broadway to the western edge of the MOAB parcel (Tract 1-A-1) as shown on COS 7043. Exact right-of-way easement width is per release-for-construction (RFC) plans to be issued under 2025-PWI-MSS-00015. Easement dedication documents shall be submitted to City Engineering prior to surface infrastructure permit issuance, subject to review and approval of City Attorney and City Engineer.
3. The petitioners shall install street improvements to Whippoorwill Drive adjacent to the subject property and extending to West Broadway, as per RFC plans to be issued under 2025-PWI-MSS-00015. Improvements shall be completed prior to issuance of a Certificate of Occupancy

for the first building on the property or secured in an improvements agreement per the City of Missoula Standards & Specifications Manual.

Boulevard Landscaping

4. The petitioners shall prepare a boulevard landscaping and maintenance plan for Whippoorwill Drive, adjacent to the subject property and extending to West Broadway, subject to review and approval of City Parks and Recreation and Public Works & Mobility, prior to building permit issuance on Tract 1-A-1. Boulevard landscaping shall be installed and maintained by adjacent property owners per the approved boulevard landscaping and maintenance plan prior to certificate of occupancy for each building constructed on each parcel adjacent to Whippoorwill Drive.

Utilities & Fire

5. The petitioners shall design and install water infrastructure on the property as per the RFC plans to be issued under 2025-PWI-MSS-00015, subject to review and approval of the City Engineer, prior to the start of combustible construction on the subject property.
6. The petitioners shall design and install sewer infrastructure on the property as per the RFC plans to be issued under 2025-PWI-MSS-00015, subject to review and approval of the City Engineer, prior to sewer connection permit issuance on the subject property.
7. The petitioners shall provide a fire hydrant plan approved by City Fire and provide conditionally accepted hydrants within 250 feet of any building prior to the start of combustible construction on the subject property.

WHEREAS, Section 7-2-4211 MCA requires municipalities to include the full width of any public street or road rights-of-way that are adjacent to the property being annexed, and;

WHEREAS, the Whippoorwill Drive right-of-way, minimum of 68 feet, adjacent to the property extending east to West Broadway Street is required to be annexed into the City of Missoula; and

WHEREAS, the municipal water and sanitary sewer systems are available to the parcel described herein; and

WHEREAS, the parcel described herein is currently zoned W Workplace (Sx*tpqyen Neighborhood Form-Based Code) / Airport Influence Area Overlay in the County and the recommended zoning in the City is I-1 Industrial in accordance with MCA 76-2-303(3)(a)(i) and (iii) and Missoula Municipal Code criteria 22.4.15.05-B(2), it is the intention of the City of Missoula to annex this property with the recommended City zoning.

FURTHER, the parcel is situated adjacent to City Council Ward Area No. 2 and the Captain John Mullan Neighborhood Council District, and it is the intention of the Council to add this parcel to said Ward and Neighborhood Council District; and

WHEREAS, in the judgment of the City Council of the City of Missoula, it is deemed to be in the best interest of the City of Missoula, the inhabitants thereof and the current and future inhabitants of the parcel of land described herein, which have petitioned for annexation and are within the urban growth boundary, that the boundaries of the City of Missoula shall be extended to include the same within the corporate limits.

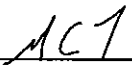
NOW THEREFORE BE IT RESOLVED that it is the intention of the City Council of the City of Missoula to incorporate and annex into the City's jurisdictional boundary the herein described property, apply City zoning as stated within, and assign the property to the said Ward and Neighborhood Council District; and

BE IT FURTHER RESOLVED that the City shall, pursuant to Section 76-2-303 and 7-1-4127 MCA, publish in the newspaper of general circulation in the City of Missoula, which newspaper is nearest to the said land being considered for annexation, at least once a week for two successive weeks on March 21 and 28, 2026, that a City Council public hearing shall be held Monday, April 13, 2026 at 6:00 p.m. at the regularly scheduled City Council meeting; and

BE IT FURTHER RESOLVED that if the city annexation of any lot(s), parcel(s), block(s) or tract(s) of land annexed into the city pursuant to this city annexation resolution or any provision of this resolution is ever held to be invalid or unconstitutional, the City Council hereby declares that any such decision shall not affect the validity of the annexation of the remaining lot(s), parcel(s), block(s) or tract(s) of land annexed into the city or the remaining provisions of this resolution. The City Council hereby declares that it would have passed this resolution and annexed each lot(s), parcel(s), block(s) or tracts(s) of land into the city as well as each provision of this resolution irrespective of the fact that the annexation of any one or more lot(s), parcel(s), block(s) or tract(s) of land annexed into the city or provision of this resolution may have been declared invalid or unconstitutional, and if for any reason the annexation of any lot(s), parcel(s), block(s), tract(s) of land or any provision of this resolution should be declared invalid or unconstitutional, then the annexation of the remaining lot(s), parcel(s), block(s) or tracts(s) of land and resolution provisions are intended to be and shall be in full force and effect as enacted by the City Council.


PASSED AND ADOPTED this 13th day of April, 2026.

ATTEST:



Claire Trimble (Apr 15, 2026 09:11:34 MDT)
Claire Trimble, CMC
City Clerk

APPROVED:

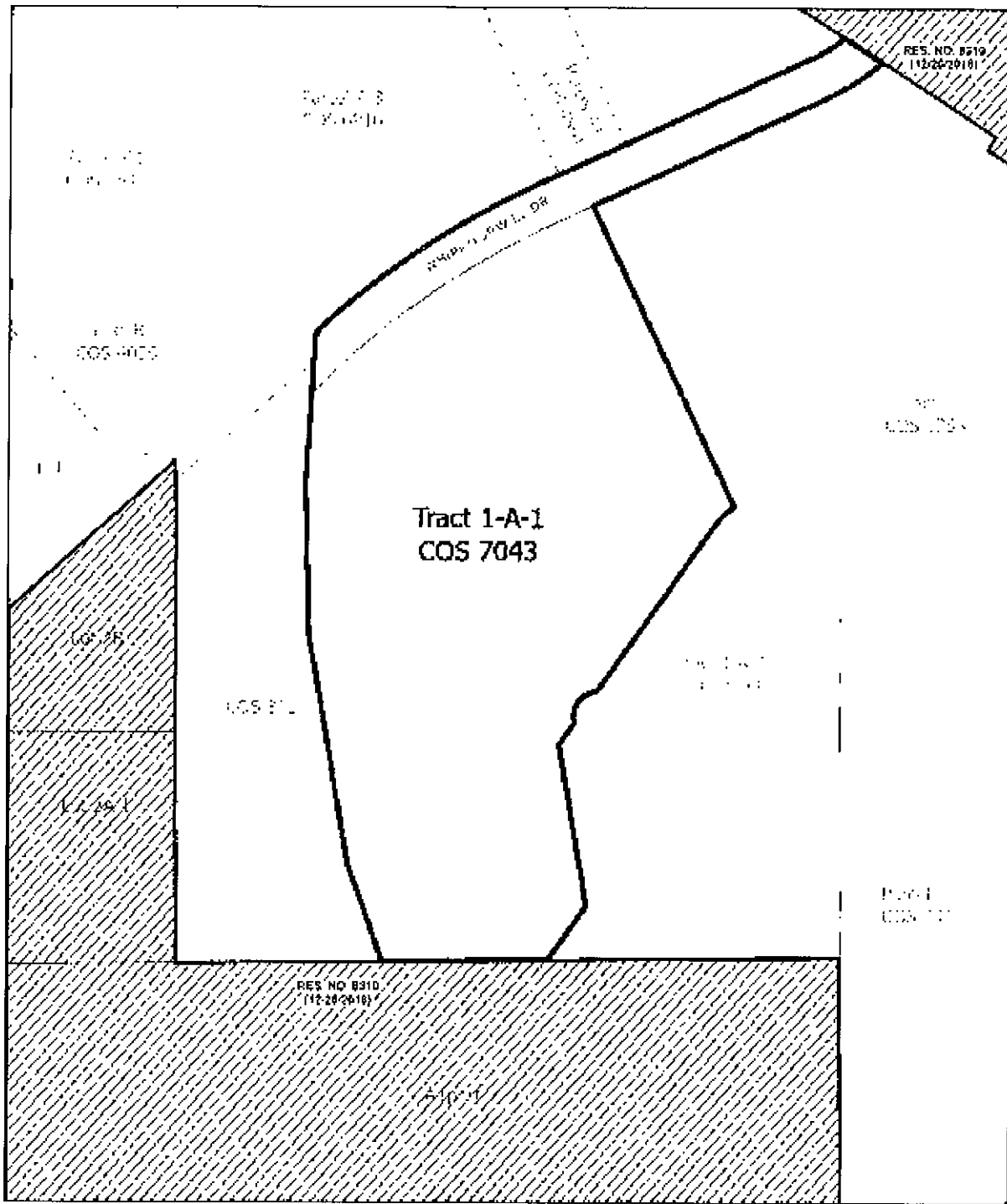


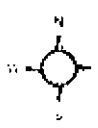
Andrea Davis
Mayor

(SEAL)



Exhibit A: Annexation Exhibit



 Exhibit A

**Tract 1-A-1 of COS 7043
& Whippoorwill Drive**
All Located in Section 1 - T11N, R20W





-  Previous Annexations
-  Parcel Boundaries
-  City Limits
-  Proposed Annexation MOAS

Exhibit B: Legal Description

TRACT 1-A-1 OF CERTIFICATE OF SURVEY 7043 IN SECTION 1, TOWNSHIP 13 NORTH, RANGE 20 WEST, P.M.M., MISSOULA COUNTY, MONTANA

AND

A PORTION OF TRACT 1-A-2, CERTIFICATE OF SURVEY NO. 7043, AS RECORDED IN MISSOULA COUNTY, MONTANA RECORDS. LOCATED IN THE SOUTHEAST ONE-QUARTER OF SECTION 1, TOWNSHIP 13 NORTH, RANGE 20 WEST, P. M., MISSOULA COUNTY, MONTANA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWING:

BEGINNING AT WESTERLY MOST COMMON CORNER OF TRACTS 1-A-1 AND 1-A-2, OF SAID CERTIFICATE OF SURVEY NO. 7043, BEING THE TRUE POINT OF BEGINNING; THENCE ALONG THE WEST LINE OF SAID TRACT 1-A-2 NORTH 6°53'57" EAST, 87.57 FEET TO A POINT ON THE NORTHWESTERLY LINE OF SAID TRACT 1-A-2, ALSO BEING THE NORTHERLY EASEMENT LINE OF THE SIXTY (60) FOOT PRIVATE ACCESS AND PUBLIC UTILITY EASEMENT, AS SHOWN ON SAID CERTIFICATE OF SURVEY NO. 4891; THENCE ALONG SAID NORTHWESTERLY LINE, BEING A NON-TANGENT CURVE TO THE RIGHT HAVING A RADIS OF 1710.00 FET, WITH A RADIAL BEARING OF NORTH 38°59'57" WEST, AN ARC DISTANCE OF 529.85 FEET, THROUGH A CENTRAL ANGLE OF 17°45'12"; THENCE TANGENT TO SAID CURVE AND CONTINUING ALONG SAID NORTHWESTERLY LINE, NORTH 68°45'15" EAST, 187.25 FEET TO THE SOUTHEAST CORNER OF TRACT A-1, CERTIFICATE OF SURVEY NO. 6891, AS RECORDED IN MISSOULA COUNTY, MONTANA RECORDS; THENCE ALONG NORTHEASTERLY LINE OF SAID TRACT A-1, NORTH 21°14'33" WEST, 25.00 FEET; THENCE LEAVING SAID NORTHEASTERLY LINE ALONG A LINE PARALLEL WITH AND 25.00 FEET NORTHWESTERLY OF THE PREVIOUSLY DESCRIBED NORTHERLY EASEMENT LINE OF THE OF THE SIXTY (60) FOOT PRIVATE ACCESS AND PUBLIC UTILITY EASEMENT THE FOLLOWING TWO (2) COURSES: NORTH 68°45'15" EAST, 392.75 FEET TO A TANGENT CURVE TO THE LEFT HAVING A RADIUS OF 415.00 FEET; THENCE ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 9°15'00" AN ARC DISTANCE OF 71.35 FEET TO A POINT ON THE SOUTHWESTERLY RIGHT-OF-WAY LINE OF US HIGHWAY 10, PROJECT NUMBER FAP 21B/FAP 219(12); THENCE NON-TANGENT ALONG SAID SOUTHWESTERLY RIGHT-OF-WAY LINE, SOUTH 53°39'40" EAST, 90.73 FEET TO A POINT OF INTERSECTION WITH THE SOUTHERLY EASEMENT LINE OF SAID SIXTY (60) FOOT PRIVATE ACCESS AND PUBLIC UTILITY EASEMENT; THENCE ALONG SAID SOUTHERLY EASEMENT LINE THE FOLLOWING FIVE (5) COURSES: A NON-TANGENT CURVE TO THE RIGHT HAVING A RADIUS OF 500.00 FEET, WITH A RADIAL BEARING OF SOUTH 35°05'20" EAST, THROUGH A CENTRAL ANGLE OF 13°50'35" AN ARC DISTANCE OF 120.80 FEET; THENCE TANGENT SOUTH 68°45'15" WEST, 580.00 FEET TO THE BEGINNING OF A TANGENT CURVE TO THE LEFT HAVING A RADIUS OF 1650.00 FEET; THENCE ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 18°75'00" AN ARC DISTANCE OF 545.72 FEET; THENCE SOUTH 49°48'22" WEST, 0.47 FEET; THENCE SOUTH 49°48'15" WEST, 27.96 FEET TO THE TRUE POINT OF BEGINNING. CONTAINING 1.97 ACRES, MORE OR LESS.

RES 8933 - Mountain Line Maintenance - Intent to Annex

Final Audit Report

2026-04-15


Created:	2026-04-14
By:	Cheyenne Campbell (CampbellC@ci.missoula.mt.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAA4Y-JfRBaeeXrgliG9-b44-osydkOHTK5

"RES 8933 - Mountain Line Maintenance - Intent to Annex" History

Document created by Cheyenne Campbell (CampbellC@ci.missoula.mt.us)
2026-04-14 - 2:56:18 PM GMT- IP address: 69.144.197.82

Document emailed to Andrea Davis (DavisA@ci.missoula.mt.us) for signature
2026-04-14 - 3:03:57 PM GMT

Email viewed by Andrea Davis (DavisA@ci.missoula.mt.us)
2026-04-14 - 3:04:06 PM GMT- IP address: 54.90.7.132


 Document e-signed by Andrea Davis (DavisA@ci.missoula.mt.us)
Signature Date: 2026-04-14 - 10:26:36 PM GMT - Time Source: server- IP address: 69.144.197.82

Document signing automatically delegated to Anneliese Brown (brownna@ci.missoula.mt.us) by Claire Trimble (trimblec@ci.missoula.mt.us)
2026-04-14 - 10:26:37 PM GMT

Document emailed to Anneliese Brown (brownna@ci.missoula.mt.us) for signature
2026-04-14 - 10:26:38 PM GMT

Document emailed to Claire Trimble (trimblec@ci.missoula.mt.us) for signature
2026-04-14 - 10:26:38 PM GMT

Email viewed by Anneliese Brown (brownna@ci.missoula.mt.us)
2026-04-14 - 10:26:43 PM GMT- IP address: 34.204.3.42

 Document e-signed by Claire Trimble (trimblec@ci.missoula.mt.us)
Signature Date: 2026-04-15 - 3:11:34 PM GMT - Time Source: server- IP address: 69.144.197.82



✔ Agreement completed.

2026-04-15 - 3:11:34 PM GMT



Return to: City Clerk
City of Missoula
435 Ryman Street
Missoula MT 59802-4297

RESOLUTION NUMBER 8935

A resolution to annex and incorporate within the boundaries of the City of Missoula, Montana the land shown in Exhibit A and described in Exhibit B, and zone the property to I-1 Industrial, based on the findings of fact in the staff report, subject to the recommended conditions of annexation approval.

LEGAL DESCRIPTION: The parcel of land as shown in Exhibit A and described in Exhibit B.

WHEREAS, the Missoula Urban Transportation District and Prolo Family Clovis, LLC, sole owners of the properties shown in Exhibit A and described in Exhibit B, have filed Petition Nos. 10301 and 10302 with the City Clerk requesting annexation and waiving the need to prepare a service plan for the annexation; and

WHEREAS, it is the Missoula City Council's decision to consider this petition for annexation pursuant to the statutory annexation by petition method set forth in Title 7 Chapter 2 Part 46 Section 4601 (3)(a)(ii) Montana Code Annotated (MCA); and

WHEREAS, the herein described property is within the City of Missoula Utilities Service Area boundary and the City has current and future capacity to serve the property and development; and

WHEREAS, the City Council desires the annexation and zoning of the herein described property be subject to the following conditions:

General

1. The petitioners shall submit a petition for the property to be included in the Missoula Urban Transportation District, subject to review and approval of Development Services, within one hundred eighty (180) days of annexation.

Road Improvements

2. The petitioners shall dedicate a varied-width, minimum 68-foot right-of-way easement to the City of Missoula along Whippoorwill Drive from the intersection of West Broadway to the western edge of the MOAB parcel (Tract 1-A-1) as shown on COS 7043. Exact right-of-way easement width is per release-for-construction (RFC) plans to be issued under 2025-PWI-MSS-00015. Easement dedication documents shall be submitted to City Engineering prior to surface infrastructure permit issuance, subject to review and approval of City Attorney and City Engineer.
3. The petitioners shall install street improvements to Whippoorwill Drive adjacent to the subject property and extending to West Broadway, as per RFC plans to be issued under 2025-PWI-MSS-00015. Improvements shall be completed prior to issuance of a Certificate of Occupancy for the first building on the property or secured in an improvements agreement per the City of Missoula Standards & Specifications Manual.

Boulevard Landscaping

4. The petitioners shall prepare a boulevard landscaping and maintenance plan for Whippoorwill Drive, adjacent to the subject property and extending to West Broadway, subject to review and

approval of City Parks and Recreation and Public Works & Mobility, prior to building permit issuance on Tract 1-A-1. Boulevard landscaping shall be installed and maintained by adjacent property owners per the approved boulevard landscaping and maintenance plan prior to certificate of occupancy for each building constructed on each parcel adjacent to Whippoorwill Drive.

Utilities & Fire

5. The petitioners shall design and install water infrastructure on the property as per the RFC plans to be issued under 2025-PWI-MSS-00015, subject to review and approval of the City Engineer, prior to the start of combustible construction on the subject property.
6. The petitioners shall design and install sewer infrastructure on the property as per the RFC plans to be issued under 2025-PWI-MSS-00015, subject to review and approval of the City Engineer, prior to sewer connection permit issuance on the subject property.
7. The petitioners shall provide a fire hydrant plan approved by City Fire and provide conditionally accepted hydrants within 250 feet of any building prior to the start of combustible construction on the subject property.

WHEREAS, Section 7-2-4211 MCA requires municipalities to include the full width of any public street or road rights-of-way that are adjacent to the property being annexed, and;

WHEREAS, the Whippoorwill Drive right-of-way easement, minimum of 68 feet wide, adjacent to the property extending east to West Broadway Street is required to be annexed into the City of Missoula; and

WHEREAS, the municipal water and sanitary sewer systems are available to the parcel described herein; and

WHEREAS, the parcel described herein is currently zoned W Workplace (Sx*tpqyen Neighborhood Form-Based Code) / Airport Influence Area Overlay in the County and the recommended zoning in the City is I-1 Industrial in accordance with MCA 76-2-303(3)(a)(i) and (iii) and Missoula Municipal Code criteria 22.4.15.05-B(2), it is the intention of the City of Missoula to annex this property with the recommended City zoning.

WHEREAS, Resolution Number 8933 was duly and regularly passed and adopted by the City Council of the City of Missoula and approved by the Mayor on March 23rd, 2026, stating the City's intention to consider extending the City limits to include the within described property and Council set a public hearing for April 13th, 2026 at its regularly scheduled City Council meeting to hear all matters pertinent to the annexation and zoning of said property; and

WHEREAS, the City published notice of the public hearing on the proposed extension of City limits on March 21st and 28th, 2025 as provided by Sections 76-2-303 and 7-1-4127 MCA; and

WHEREAS, in the judgment of the City Council of the City of Missoula, it is deemed to be in the best interest of the City of Missoula, the inhabitants thereof and the current and future inhabitants of the parcel of land described herein, which have petitioned for annexation and are within the urban growth boundary, that the boundaries of the City of Missoula shall be extended to include the same within the corporate limits.

NOW THEREFORE BE IT RESOLVED that the corporate limits of the City of Missoula are hereby extended to incorporate and annex the property described herein; and

BE IT FURTHER RESOLVED that the property is hereby zoned I-1 Industrial within the City. FURTHER, the property is hereby assigned to City Council Ward Area No. 2 and the Captain John Mulan Neighborhood Council District; and

BE IT FURTHER RESOLVED that the minutes of the City Council of the City of Missoula, Montana incorporate this resolution, and

BE IT FURTHER RESOLVED that if the city annexation of any lot(s), parcel(s), block(s) or tract(s) of land annexed into the city pursuant to this city annexation resolution or any provision of this resolution is ever held to be invalid or unconstitutional, the City Council hereby declares that any such decision shall not affect the validity of the annexation of the remaining lot(s), parcel(s), block(s) or tract(s) of land annexed into the city or the remaining provisions of this resolution. The City Council hereby declares that it would have passed this resolution and annexed each lot(s), parcel(s), block(s) or tracts(s) of land into the city as well as each provision of this resolution irrespective of the fact that the annexation of any one or more lot(s), parcel(s), block(s) or tract(s) of land annexed into the city or provision of this resolution may have been declared invalid or unconstitutional, and if for any reason the annexation of any lot(s), parcel(s), block(s), tract(s) of land or any provision of this resolution should be declared invalid or unconstitutional, then the annexation of the remaining lot(s), parcel(s), block(s) or tracts(s) of land and resolution provisions are intended to be and shall be in full force and effect as enacted by the City Council.

PASSED AND ADOPTED this 13th day of April, 2026.

ATTEST:

ACT

Claire Trimble (Apr 15, 2026 09:12:38 MDT)
Claire Trimble, CMC
City Clerk

APPROVED:

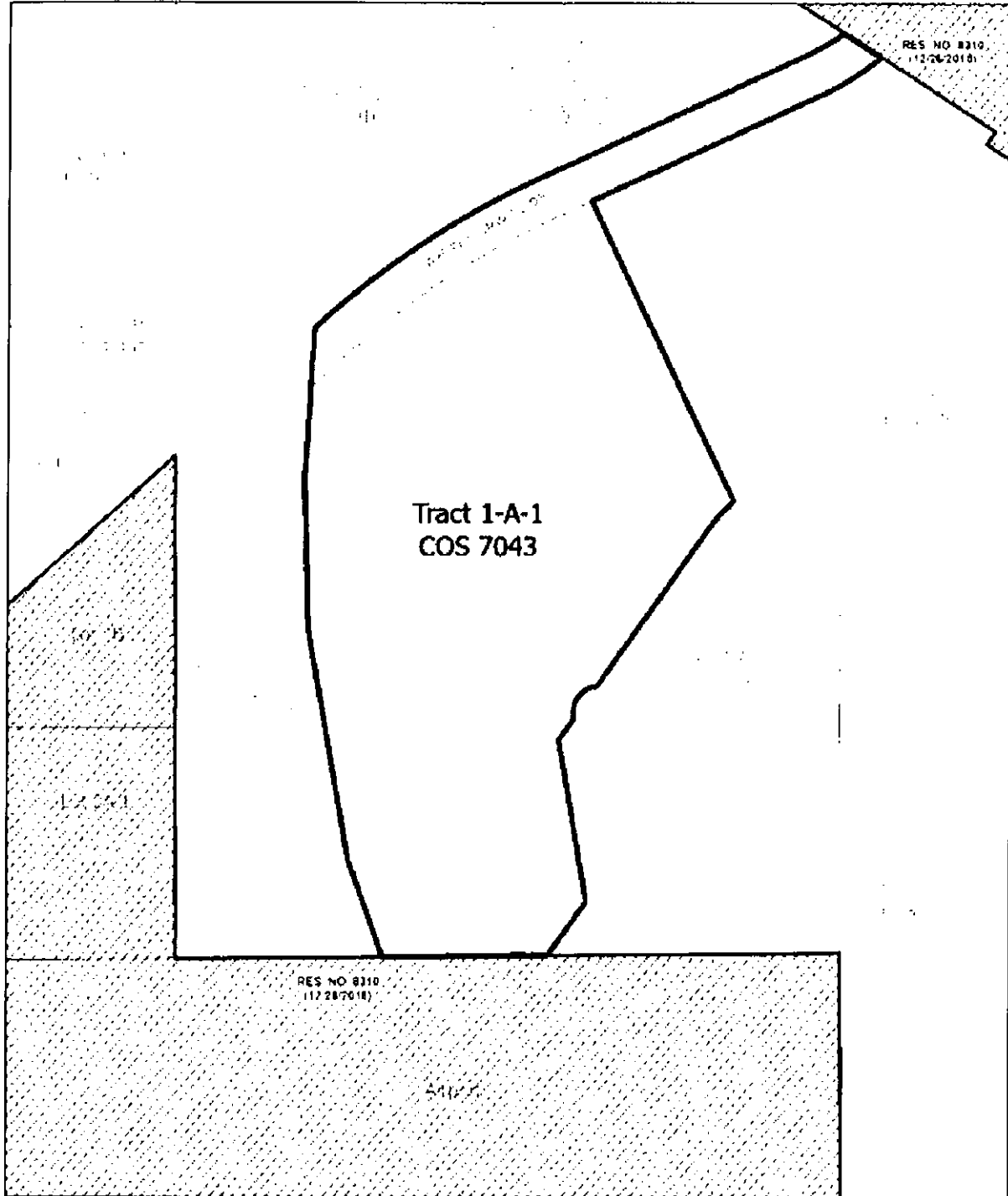
Andrea Davis

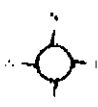
Andrea Davis
Mayor

(SEAL)



Exhibit A: Annexation Exhibit



 **Exhibit A** **Tract 1-A-1 of COS 7043 & Whippoorwill Drive**

City Limits
Proposed Annexation N/AAS

All Rights Reserved © 2026 N/AAS

Exhibit B: Legal Description

TRACT 1-A-1 OF CERTIFICATE OF SURVEY 7043 IN SECTION 1, TOWNSHIP 13 NORTH, RANGE 20 WEST, P.M.M., MISSOULA COUNTY, MONTANA

AND

A PORTION OF TRACT 1-A-2, CERTIFICATE OF SURVEY NO. 7043, AS RECORDED IN MISSOULA COUNTY, MONTANA RECORDS. LOCATED IN THE SOUTHEAST ONE-QUARTER OF SECTION 1, TOWNSHIP 13 NORTH, RANGE 20 WEST, P. M., MISSOULA COUNTY, MONTANA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWING:

BEGINNING AT WESTERLY MOST COMMON CORNER OF TRACTS 1-A-1 AND 1-A-2, OF SAID CERTIFICATE OF SURVEY NO. 7043, BEING THE TRUE POINT OF BEGINNING; THENCE ALONG THE WEST LINE OF SAID TRACT 1-A-2 NORTH 6°53'57" EAST, 87.57 FEET TO A POINT ON THE NORTHWESTERLY LINE OF SAID TRACT 1-A-2, ALSO BEING THE NORTHERLY EASEMENT LINE OF THE SIXTY (60) FOOT PRIVATE ACCESS AND PUBLIC UTILITY EASEMENT, AS SHOWN ON SAID CERTIFICATE OF SURVEY NO. 4891; THENCE ALONG SAID NORTHWESTERLYLINE, BEING A NON-TANGENT CURVE TO THE RIGHT HAVING A RADIS OF 1710.00 FET, WITH A RADIAL BEARING OF NORTH 38°59'57" WEST, AN ARC DISTANCE OF 529.85 FEET, THROUGH A CENTRAL ANGLE OF 17°45'12"; THENCE TANGENT TO SAID CURVE AND CONTINUING ALONG SAID NORTHWESTERLY LINE, NORTH 68°45'15" EAST, 187.25 FEET TO THE SOUTHEAST CORNER OF TRACT A-1, CERTIFICATE OF SURVEY NO. 6891, AS RECORDED IN MISSOULA COUNTY, MONTANA RECORDS; THENCE ALONG NORTHEASTERLY LINE OF SAID TRACT A-1, NORTH 21°14'33" WEST, 25.00 FEET; THENCE LEAVING SAID NORTHEASTERLY LINE ALONG A LINE PARALLEL WITH AND 25.00 FEET NORTHWESTERLY OF THE PREVIOUSLY DESCRIBED NORTHERLY EASEMENT LINE OF THE OF THE SIXTY (60) FOOT PRIVATE ACCESS AND PUBLIC UTILITY EASEMENT THE FOLLOWING TWO (2) COURSES: NORTH 68°45'15" EAST, 392.75 FEET TO A TANGENT CURVE TO THE LEFT HAVING A RADIUS OF 415.00 FEET; THENCE ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 9°15'00" AN ARC DISTANCE OF 71.35 FEET TO A POINT ON THE SOUTHWESTERLY RIGHT-OF-WAY LINE OF US HIGHWAY 10, PROJECT NUMBER FAP 21B/FAP 219(12); THENCE NON-TANGENT ALONG SAID SOUTHWESTERLY RIGHT-OF-WAY LINE, SOUTH 53°39'40" EAST, 90.73 FEET TO A POINT OF INTERSECTION WITH THE SOUTHERLY EASEMENT LINE OF SAID SIXTY (60) FOOT PRIVATE ACCESS AND PUBLIC UTILITY EASEMENT; THENCE ALONG SAID SOUTHERLY EASEMENT LINE THE FOLLOWING FIVE (5) COURSES: A NON-TANGENT CURVE TO THE RIGHT HAVING A RADIUS OF 500.00 FEET, WITH A RADIAL BEARING OF SOUTH 35°05'20" EAST, THROUGH A CENTRAL ANGLE OF 13°50'35" AN ARC DISTANCE OF 120.80 FEET; THENCE TANGENT SOUTH 68°45'15" WEST, 580.00 FEET TO THE BEGINNING OF A TANGENT CURVE TO THE LEFT HAVING A RADIUS OF 1650.00 FEET; THENCE ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 18°75'00" AN ARC DISTANCE OF 545.72 FEET; THENCE SOUTH 49°48'22" WEST, 0.47 FEET; THENCE SOUTH 49°48'15" WEST, 27.96 FEET TO THE TRUE POINT OF BEGINNING. CONTAINING 1.97 ACRES, MORE OR LESS.

RES 8935 - Resolution to Annex Mountain Line Maintenance, Operations, and Administrative Base Annexation and Zoning

Final Audit Report

2026-04-15


Created:	2026-04-14
By:	Cheyenne Campbell (CampbellC@ci.missoula.mt.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAW9SEHfz6G3GUporOGMPDcjAPQAnqngPm

"RES 8935 - Resolution to Annex Mountain Line Maintenance, Operations, and Administrative Base Annexation and Zoning" History

Document created by Cheyenne Campbell (CampbellC@ci.missoula.mt.us)
2026-04-14 - 3:04:53 PM GMT- IP address: 69.144.197.82

Document emailed to Andrea Davis (DavisA@ci.missoula.mt.us) for signature
2026-04-14 - 3:10:31 PM GMT

Email viewed by Andrea Davis (DavisA@ci.missoula.mt.us)
2026-04-14 - 3:10:39 PM GMT- IP address: 54.147.206.182

 Document e-signed by Andrea Davis (DavisA@ci.missoula.mt.us)
Signature Date: 2026-04-14 - 10:27:07 PM GMT - Time Source: server- IP address: 69.144.197.82

Document signing automatically delegated to Anneliese Brown (brownna@ci.missoula.mt.us) by Claire Trimble (trimblec@ci.missoula.mt.us)
2026-04-14 - 10:27:09 PM GMT

Document emailed to Anneliese Brown (brownna@ci.missoula.mt.us) for signature
2026-04-14 - 10:27:09 PM GMT

Document emailed to Claire Trimble (trimblec@ci.missoula.mt.us) for signature
2026-04-14 - 10:27:09 PM GMT

Email viewed by Anneliese Brown (brownna@ci.missoula.mt.us)
2026-04-14 - 10:27:14 PM GMT- IP address: 44.202.139.42



 Document e-signed by Claire Trimble (trimblec@ci.missoula.mt.us)

Signature Date: 2026-04-15 - 3:12:38 PM GMT - Time Source: server- IP address: 69.144.197.82

Agreement completed.

2026-04-15 - 3:12:38 PM GMT



Deputy Fire Marshal Monthly Report

Peter V. Giardino

June 2026

Activities

Business Inspections (re-inspections):

- Lolo Preschool – 11150 Napton Way
- 7037 Two Smokes Way – Cannabis Manufacturing
- 5 Fireworks stands

Certificate of Occupancy Finals (Business)

- 11880 Highway 93 S. – Lolo Town Pump

Residential Sprinkler Final, Rough-Ins, and C of O (residential) Inspections

- 1624 Dodd Ranch Road
- 7070 Sandy Dr.
- Fire alarm acceptance test – Lolo Sewer & Water
- 2414 & 2426 Pale Evening Court (rough-in)
- 9955 Grant Creek Road
- 12355 Balsamroot Road
- 6291 Lamar Trail
- Bonner Town Pump (rough-in sprinkler)
- 7249 Lower Miller Creek Road (sprinkler final)
- 7307 Peregrine Ct.
- 2320 Bob White Ct.
- 6200 Cochise Dr.
- 10269 Oral Zumwalt (reinspection needed)

Annexation

- Researched possibility for de-annexation from MRFD at homeowner's request.

Water Supply (cisterns, hydrants, etc.)

Lockboxes

- Locked keys and gate code in lockboxes for Prospect Construction – 6820 Venture Way.

Community Risk Reduction, Fire Prevention, and Code Compliance

- Virtual meeting to discuss fire apparatus access for Blackfoot Crossing.

Fire Investigations

Classes/Training

- Spring drill for Type III IMT.
- Fire extinguisher class for Botanie Soap employees and staff.
- Aerial Operations with 328.
- State Hazmat Team – Kona Bridge

- EAP webinar – “Creating Safe Spaces: Supporting LGBTQI+ Inclusion in the Workplace”.
- Slate training with T. Brown.

Plan Reviews

- 24 Plan Reviews

Image Trend:

Assignments and Other Activities

- DRT meeting
- Meeting with Chief Frisby at their request to discuss fire code requirements.
- Permitting Coordination meeting.
- Meeting with Public Works.
- Coordinated Compliance meeting
- Meeting with Chief Horsens to catch up on CRR related projects
- State-wide Fire Marshal’s meeting

Accreditation



MISSOULA RURAL FIRE DISTRICT

MRFD Monthly Turnout Performance Report Through the month of June 2026

	Fire	EMS
Q1 2026 GOAL	1:55 (90%)	1:30 (90%)
Jan-26	2:15 (77.9%)	1:49 (79%)
Feb-26	2:29 (63%)	1:52 (78.9%)
Mar-26	2:01 (84.8%)	1:48 (82.5%)
Q2 2026 GOAL	1:55 (90%)	1:30 (90%)
Apr-26	2:10 (81.8%)	1:59 (80.8%)
May-26	2:39 (80.6%)	1:50 (74.7%)
Jun-26	2:44 (72.5%)	2:06 (71.1%)
Q3 2026 GOAL	1:55 (90%)	1:30 (90%)
Jul-26		
Aug-26		
Sep-26		
Q4 2026 GOAL	1:55 (90%)	1:30 (90%)
Oct-26		
Nov-26		
Dec-26		



MRFD CFS Report

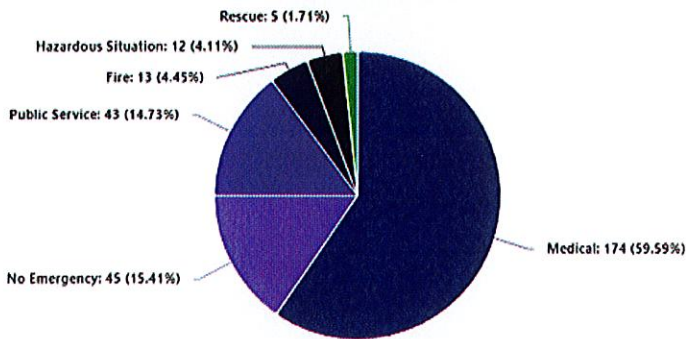
June 2026

Incident Numbers

June 2026	316	June 2025	319	Percent Change	-0.94%
YTD 2026	1949	YTD 2025	1889	Percent Change	+3.18%

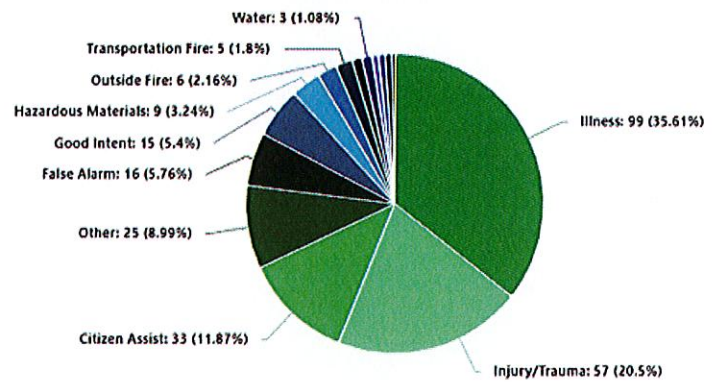
Incidents by Category

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



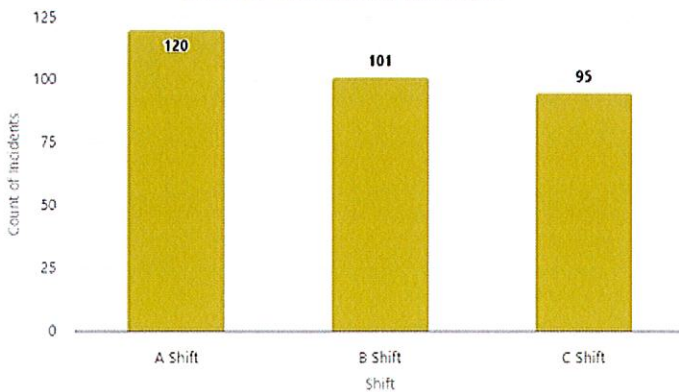
Incidents by Type

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



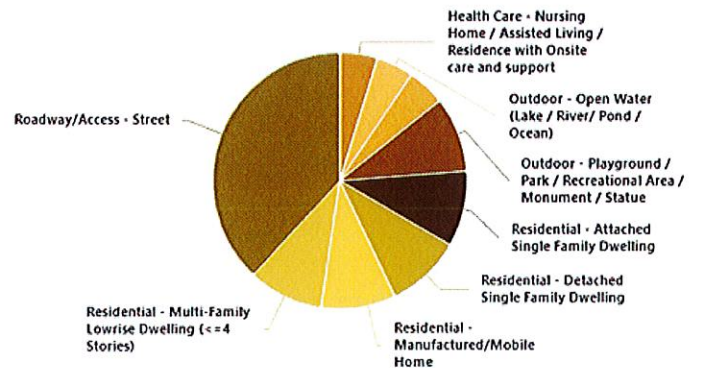
Incidents by Shift

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



Incidents by Location Use Category

Jun 01, 2026 12:00 AM to Jun 30, 2026 11:59 PM



Missoula Rural Fire District

2521 South Ave. W.

Missoula, MT 59804

406-549-6172

Memorandum of Understanding between Missoula Rural Fire District
and:

Jon Gildea, DO FACEP, FACOEP

Section 1. Medical Director Services. Dr. Gildea agrees to provide the
following services:

- A. Review and reassess as needed the Missoula Rural Fire District's (MRFD's) Emergency Medical Services (EMS) protocols as established with the Montana State Board of Medical Examiners.
- B. Prescribe and oversee the use and storage of EMS supplies including medications. Provide recommendation to the MRFD EMS Council for the purchasing of new supplies and discontinuation of outdated supplies as needed.
- C. Provide direction for the EMS Quality Improvement process by reviewing written and verbal reports.
- D. Review and authorize any forms, applications and written material that must be submitted by MRFD to the Montana State Board of Medical Examiners, the Montana Department of Public Health and Human Services and the National Registry of Emergency Medical Technicians.
- E. Provide training support to the MRFD personnel. A quarterly hands-on training shall be administered by the Medical Director to the MRFD personnel

Section 2. Consideration. Missoula Rural Fire District shall pay Dr. Gildea the sum of no less than Ten-Thousand and Five-Hundred Dollars (\$10,500) annually, said rate to be the complete compensation for his services as Medical Directors. Payment will be made yearly in advance of the contract.

Section 3. Delegation. The MRFD Medical Director shall not delegate the responsibility for providing program oversight hereunder to any other individual or agency without written or verbal approval of the Fire District or the EMS Coordinator.

Section 4. Insurance. The Medical Director will be included on the volunteer rolls of the Missoula Rural Fire District as a volunteer trainer. The Medical Director will be listed as insured on the Fire District's insurance policy. This includes professional liability for each listed firefighter/ Emergency Care Provider.

Section 5. Termination. Either party may terminate this M.O.U. upon 30 days written notice provided to the other.

Section 6. Term. The contract will commence on July 1, 2026, and end on June 30, 2027.

Dated this _____ day of _____ 2026.

_____, Paul Finlay, Fire Chief

_____, Jon Gildea, DO FACEP, FACOEP

_____, Michael Langguth, Chairman

**MONTANA DEPARTMENT OF COMMERCE
MONTANA EMERGENCY TOURISM ASSISTANCE PROGRAM
CONTRACT #MT-METAP-26-008**

This agreement ("Contract") is entered into by the Montana Department of Commerce ("Department"), and the Missoula Rural Fire District ("Grantee"), (collectively, the "Parties").

The Grantee and the Department hereby agree to the following terms:

Section 1. PURPOSE

The purpose of the Contract is to provide funding to the Grantee for activities approved by the Department through the Montana Emergency Tourism Assistance Program ("METAP" or "Program"), which the 2025 Montana Legislature authorized by passing Senate Bill 409 ("SB 409") and which later was signed into law by Governor Greg Gianforte on May 13, 2025 (Chapter 605, Laws 2025).

Section 2. AUTHORITY

This Contract is issued under authority of § 90-1-122 and 15-65-121(2)(g), Montana Code Annotated ("MCA").

Section 3. APPLICATION INCORPORATED BY REFERENCE

Grantee's application for Program assistance, including any written modifications or reports resulting from the review of the application by the Department (collectively, the "Project") is incorporated into this Contract by this reference and the representations made therein are binding upon the Grantee.

Section 4. ACCEPTANCE OF PROGRAM REQUIREMENTS

- (a) The Grantee will comply with all applicable local, state, and federal laws as well as all applicable regulations, ordinances, and resolutions now in effect or as may be amended during the term of this Contract. Grantee will comply with all administrative directives and procedures that may be established or amended by the Department for the Program, including the most current version of the *METAP Grant Application and Guidelines* maintained by the Department.
- (b) The Grantee agrees that all contracts and subcontracts it enters into for the completion of the activities described in Section 7 will require such contractors, subcontractors, and subrecipient entities to also comply with all requirements placed on the Grantee in paragraph (a) of this Section.
- (c) The Grantee agrees to repay to the Department any funds advanced under this Contract that the Grantee, its contractors, subcontractors, or subrecipient entities, or any public or private agent or agency to which it delegates authority to carry out

any portion of this Contract expends in violation of: (i) the terms of this Contract; (ii) the statutes, and regulations governing the Program; (iii) or any applicable local, state, or federal requirements.

Section 5. EFFECTIVE DATE AND TIME OF PERFORMANCE

- (a) This Contract shall take effect upon execution by the Parties and will terminate on May 31, 2027 or upon approval of Grantee's Project completion report by the Department, whichever is later, unless otherwise terminated in accordance with this Contract.
- (b) All authorized expenses to be reimbursed must be incurred by the Grantee between March 31, 2026 and March 31, 2027. All requests for reimbursement must be submitted to the Department within sixty (60) days before May 31, 2027.
- (c) Project activities to be performed by the Grantee will be completed according to the implementation schedule set forth in Exhibit A. The Grantee may modify the implementation schedule set forth in Exhibit A only with prior written approval of the Department.
- (d) The Department may grant an extension to this Contract upon request by the Grantee if the Department determines, in its sole discretion, that the Grantee has demonstrated progress toward completion of the Project, has engaged in a good faith effort to comply with the duties, terms, and conditions of this Contract, and that the failure to comply with any of those services, duties, terms, or conditions resulted from circumstances beyond the Grantee's control. A written request for an extension must be submitted at least sixty (60) days prior to May 31, 2027.

Section 6. SCOPE OF WORK

The Grantee agrees to engage in Project activities as set forth in the Grantee's application for Program assistance. The Grantee will use Program funds for the following major components of the Project:

- Purchase two emergency watercrafts and accessories

Section 7. BUDGET

- (a) The total amount to be awarded to the Grantee under this Contract shall not exceed \$50,000.
- (b) A copy of the Project budget is attached as Exhibit B and specifically incorporated herein by this reference. Any changes to the budget as proposed and incorporated within this Contract require a written request and Department approval.
- (c) Any authorized funds not expended under this Contract or otherwise accounted for in accordance with the provisions of this Section will revert to the Department and may be used to finance other Program projects.

Section 8. LIAISONS

All project management and coordination on behalf of the Department shall be through a single point of contact designated as the Department's liaison. The Grantee shall designate a liaison that will provide the single point of contact for management and coordination of Grantee's work. All work performed pursuant to this Contract shall be coordinated between the Department's liaison and the Grantee's liaison. The liaisons for this Contract are:

For the Department:

Paige Bowsher (or successor)
Program Specialist, MDOC
301 S. Park Ave.
P.O. Box 200523
Helena, MT 59620-0523
406-841-2752
Paige.bowsher2@mt.gov

For the Grantee:

Melissa Schnee (or successor)
Finance Director, Missoula Rural
Fire District
2521 S. Ave West
Missoula, MT 59804
406-549-6172
mschnee@mrfdfire.org

Section 9. METHOD OF REIMBURSEMENT

- (a) The Department will use Program funds to fund Project activities for Grantees that have received a notice of award from the Department. The Grantee acknowledges that its access to Program funds is subject to their availability.
- (b) The Department agrees that, if and when the funds described in paragraph (a) of this Section are available, the Department will authorize the Grantee to request reimbursement of funding awarded for the Project.
- (c) The Department agrees to reimburse the Grantee on an actual cost basis for eligible Project costs incurred on or after the date identified in Section 6(b) upon the successful completion of activities set forth in Section 7. All reimbursements must be supported by adequate documentation requested by the Department and provided by the Grantee and require Department approval of the Grantee's request for reimbursement. In requesting reimbursement, the Grantee will follow the instructions supplied by the Department.
- (d) The Department will not reimburse the Grantee for any expenses not included in Exhibit B or an approved adjustment thereto, any ineligible expenses as set forth in the most current version of the *METAP Grant Application and Guidelines*, or any expenses not adequately supported in writing by the Grantee's records.
- (e) As set forth in Section 18. Termination of Contract, if the Grantee fails to or is unable to comply with any of the terms and conditions of this Contract, any costs incurred will be the Grantee's sole responsibility.
- (f) The Department is allowed thirty (30) business days to process a request for

reimbursement once adequate supporting documentation has been received by the Department. The Grantee shall provide banking information before or at the time of Contract execution in order to facilitate electronic funds transfer payments.

- (g) The Department may reduce the Grantee's amount of Project funds provided by this Contract if actual Project expenses are lower than projected by the Grantee in Exhibit B or the Grantee obtains a greater amount of grant funds from other sources than as presented in the Project application.
- (h) If the Department, in its sole discretion, determines that the Grantee has failed to satisfactorily carry out its responsibilities under this Contract or has breached the terms of this Contract, the Department may withhold reimbursement to the Grantee until such time as the Department and the Grantee agree on a plan to remedy the deficiency.
- (i) Requests for reimbursement for contracted or subcontracted services must include appropriate documentation demonstrating compliance with contract requirements.
- (j) The Grantee may not use monies provided through this Contract as payment for Project costs that are reimbursed from other sources.

Section 10. ACCESS TO AND RETENTION OF RECORDS

- (a) The Grantee agrees to create and maintain records supporting the services covered by this Contract, including but not limited to, financial records, supporting documents, and such other records as are required by law or other authority, for a period of five (5) years after either the termination date of the Contract or the conclusion of any claim, litigation, or exception relating to the Contract taken by the State of Montana or third party, whichever is later. These records will be kept in the Grantee's office.
- (b) The Grantee agrees to provide the Department, Montana Legislative Auditor, or their authorized agents, information relevant to this Contract or access to any records related to the Project or otherwise necessary to determine Contract compliance at no cost to the Department, the Montana Legislative Auditor, or their authorized agents.

Section 11. REPORTING REQUIREMENTS

Quarterly Progress Report: During the term of this Contract, Grantee will submit quarterly Project progress reports as described in the *METAP Grant Application and Guidelines* to the Department.

Project Completion Report: Upon completion of the Project, the Grantee will submit a final Project completion report as described in the *METAP Grant Application and Guidelines*

for Department approval. Upon approval of the Project completion report the Department will issue a notice of Project close-out to the Grantee.

Section 12. PROJECT MONITORING

The Department or any of its authorized agents may monitor and inspect all phases and aspects of the Grantee's performance to determine compliance with Section 7 of this Contract, including the adequacy of the Grantee's records and accounts. The Department may advise the Grantee of any specific areas of concern and provide the Grantee with an opportunity to propose corrective actions acceptable to the Department.

Section 13. NOTICE

All notices required under the provisions of the Contract must be in writing and delivered to the Parties' liaisons identified herein either by first class mail, electronic mail, or personal service.

Section 14. REFERENCE TO CONTRACT

The Contract number must appear on all invoices, reports, and correspondence pertaining to the Contract. If the number is not provided, the Department is not obligated to pay the invoice.

Section 15. ASSIGNMENT, TRANSFER AND SUBCONTRACTING

The Grantee may not assign, transfer or subcontract any portion of this Contract without the Department's prior written consent. (§ 18-4-141, MCA). The Grantee is responsible to the Department for the acts and omissions of all Grantee's subcontractors or agents and of persons directly or indirectly employed by such subcontractors, and for the acts and omissions of persons employed directly by the Grantee. No contractual relationships exist between any subcontractor and the Department under this Contract.

Section 16. CONTRACT AMENDMENT

The Contract may not be enlarged, modified, amended, or altered without a written agreement signed by all Parties to the Contract.

Section 17. TERMINATION OF CONTRACT

This Contract may only be terminated in whole or in part as follows:

- (a) Termination Due to Loss or Reduction of Funding: The Department, at its sole discretion, may terminate or reduce the scope of this Contract if any funding sources are eliminated or reduced for any reason, including as permitted by § 18-4-313(4), MCA. If a termination or modification is required, the Department may, if sufficient Program funds are available, compensate the Grantee for eligible services rendered and actual, necessary, and eligible expenses incurred as of the revised termination date. The Department will notify the Grantee of the effective

date of the termination or modification of this Contract and, if a reduction in funding is required, provide the Grantee with a modified Project budget.

- (b) Termination for Cause with Notice to Cure Requirement: The Department may terminate this Contract for failure of the Grantee, its contractors, subcontractors, or subrecipient entities to perform or comply with any of the services, duties, terms, or conditions contained in this Contract after giving the Grantee written notice of the stated failure. The written notice will demand performance of the stated failure within a specified period of time not less than thirty (30) calendar days. If the demanded performance is not completed within the specified period, the termination is effective at the end of the specified period.
- (c) Effect of Termination: In the event of termination due to the Grantee's, its contractors', subcontractors', or subrecipient entities' failure to perform or comply with any of the services, duties, terms, or conditions of this Contract, any costs incurred will be the sole responsibility of the Grantee. However, at its sole discretion, the Department may approve written requests by the Grantee for reimbursement of eligible expenses incurred. The Department's decision to authorize payment of any costs incurred or to recover expended Program funds will be based on a consideration of the extent to which the expenditure of those funds represented a good faith effort of the Grantee to comply with any of those services, duties, terms, or conditions of this Contract, and on whether the failure to comply with any of those services, duties, terms, or conditions resulted from circumstances beyond the Grantee's control.

Section 18. COMPLIANCE WITH APPLICABLE LAWS

Grantee shall, in performance of work under this Contract, fully comply with all applicable federal, state, or local laws, rules, regulations, and executive orders including but not limited to, 2 CFR Part 200, the Montana Human Rights Act, the Equal Pay Act of 1963, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. The Grantee is the employer for the purpose of providing healthcare benefits and paying any applicable penalties, fees and taxes under the Patient Protection and Affordable Care Act [P.L. 111-148, 124 Stat. 119]. Any subletting or subcontracting by Grantee subjects subcontractors to the same provisions. In accordance with § 49-3-207, MCA, and Executive Order No. 04-2016, Grantee agrees that the hiring of persons to perform this Contract will be made on the basis of merit and qualifications and there will be no discrimination based on race, color, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, political or religious affiliation or ideas, culture, creed, social origin or condition, genetic information, sexual orientation, gender identity or expression, national origin, ancestry, age, disability, military service or veteran status, vaccination status, or marital status by the persons performing this Contract.

Section 19. ACCOUNTING, COST PRINCIPLES, AND AUDITING

- (a) The Grantee must maintain for the purposes of this Contract an accounting system of procedures and practices that conforms to Generally Accepted Accounting Principles (GAAP).
- (b) The Department or any other legally authorized governmental entity or their authorized agents may, at any time during or after the term of this Contract, conduct, in accordance with Sections 2-7-503, 5-13-304, and 18-1-118, MCA and other authorities, audits for the purposes of ensuring the appropriate administration, expenditure of the monies, and delivery of services provided through this Contract, at no cost to the Department.

Section 20. AVOIDANCE OF CONFLICT OF INTEREST

- (a) The Grantee will comply with the applicable provisions of §§ 2-2-121, 2-2-201, 7-3-4256, 7-3-4367, 7-5-2106, and 7-5-4109, MCA, regarding the avoidance of conflict of interest.
- (b) The Grantee agrees that none of its officers, employees, or agents will solicit or accept gratuities, favors, or anything of monetary value from contractors, subcontractors, or potential contractors and subcontractors, who provide or propose to provide services relating to the Project funded under this Contract.
- (c) The Grantee shall promptly refer to the Department any credible evidence that a principal, employee, agent, contractor, sub-grantee, subcontractor, or other person has submitted any false claim or has committed any criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving funds provided under this Contract.

Section 21. COMPLIANCE WITH WORKERS' COMPENSATION ACT

Grantees shall comply with the provisions of the Montana Workers' Compensation Act while performing work for the State of Montana in accordance with §§ 39-71-401, 39-71-405, and 39-71-417, MCA. The Grantee accepts responsibility for supplying, and requiring all subcontractors to supply, the Department proof of compliance with the Montana Workers' Compensation Act while performing work for the State of Montana. The Grantee agrees that neither the Grantee nor its employees are employees of the State. Proof of compliance must be in the form of workers' compensation insurance, an independent contractor's exemption, or documentation of corporate officer status. This insurance/exemption must be valid for the entire term of the Contract. Proof of compliance and renewal documents must be sent to the Department within thirty (30) days of Contract execution.

Section 22. OWNERSHIP AND PUBLICATION OF MATERIALS

All reports, information, data, and other materials prepared by the Grantee or any of its contractors or subcontractors in furtherance of this Contract are the property of the

Grantee and the Department. Both the Grantee and the Department have the royalty-free, nonexclusive, and irrevocable right to reproduce, publish, authorize others to use, and to otherwise use, in whole or part, such property and any information relating thereto. No material produced in whole or part under this Contract may be copyrighted or patented in the United States or in any other country without the prior written approval of both the Department and the Grantee.

Section 23. INSURANCE

- (a) General Requirements: Grantee must maintain and assure for the duration of this Contract, at its cost and expense, insurance against claims for injuries to persons or damages to property, including contractual liability, which may arise from or in connection with the performance of the duties and obligations in the Contract by Grantee, its agents, employees, representatives, assigns, or subcontractors. This insurance must cover such claims as may be caused by any negligent act or omission. The State, its officers, officials, employees, and volunteers must be covered as additional insureds for all claims arising out of the use of grant proceeds provided by the State of Montana.
- (b) General Liability Insurance: At its sole cost and expense, the Grantee shall purchase and maintain occurrence coverage with combined single limits for bodily injury, personal injury, and property damage of \$1,000,000 per occurrence and \$2,000,000 aggregate per year to cover such claims as may be caused by any act, omission, or negligence of the Grantee or its officers, agents, representatives, assigns, or subcontractors. The State, the Department, and their officers, officials, employees, and volunteers are to be covered and listed as additional insureds; for liability arising out of activities performed by or on behalf of the Grantee, including the insured's general supervision of the Grantee; products and completed operations; premises owned, leased, occupied, or used.
- (c) Professional Liability Insurance: Grantee shall assure that any representatives, assigns, and subcontractors performing professional services under this Contract purchase occurrence coverage with combined single limits for each wrongful act of \$1,000,000 per occurrence and \$2,000,000 aggregate per year. *Note: if "occurrence" coverage is unavailable or cost prohibitive, the contractor may provide "claims made" coverage provided the following conditions are met: (1) the commencement date of the Contract must not fall outside the effective date of insurance coverage and it will be the retroactive date for insurance coverage in future years; and (2) the claims made policy must have a three (3) year tail for claims that are filed after the cancellation or expiration date of the policy.*
- (d) General Provisions: All insurance coverage must be with a carrier licensed to do business in the State of Montana and with a Best's rating of no less than A-. The Department, P.O. Box 200523, Helena, MT 59620-0523, must receive all required certificates and endorsements within 10 days prior to the start date of the Project. The Grantee must notify the Department immediately of any material change in insurance coverage, such as changes in limits, coverage, change in status of policy, etc. The Department reserves the right to require complete copies of

insurance policies at all times.

Section 24. HOLD HARMLESS AND INDEMNIFICATION

To the fullest extent permitted by law, the Grantee shall indemnify and hold harmless State, its elected and appointed officials, officers, agents, directors, and employees from and against all claims, damages, losses and expenses, including the cost of defense thereof, to the extent caused by or arising out of the Grantee's negligent acts, errors, or omissions in work or services performed under this Contract, including but not limited to, the negligent acts, errors, or omissions of any subcontractor or anyone directly or indirectly employed by any subcontractor for whose acts subcontractor may be liable.

Claims under this provision also include those arising out of or in any way connected with the Grantee's breach of this contract, including any Claims asserting that any of the Grantee's employees are actually employees or common law employees of the State or any of its agencies, including but not limited to, excise taxes or penalties imposed on the State under Internal Revenue Code ("Code") §§ 4980H, 6055 or 6056.

Section 25. DEFAULT

Failure on the part of either party to perform the provisions of this Contract constitutes default. Default may result in the pursuit of remedies for breach of contract as set forth herein or as otherwise legally available, including but not limited to damages and specific performance.

Section 26. DEBARMENT

The Grantee certifies and agrees to ensure during the term of this Contract that neither it nor its principals, contractors, subcontractors, or subrecipient entities are debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the Contract by any governmental department or agency. If the Grantee cannot certify this statement, attach a written explanation for review by the Department.

Section 27. FORCE MAJEURE

Neither party will be liable for any failure or delay in performing its duties in this agreement due to Force Majeure Events. "Force Majeure Event" means an event or circumstance beyond a party's reasonable control, such as natural catastrophes and acts of terrorism or war, and the consequences of that event or circumstance. Force Majeure Event does not include a strike or other labor unrest that affects only that party, an increase in prices or other change in general economic conditions, a change in law, or an event or circumstance that results in that Party's not having sufficient funds to comply with an obligation to pay. If a Force Majeure Event continues for thirty (30) days, the other party may terminate this agreement or suspend payments while the event continues.

Section 28. SEVERABILITY

A declaration by any court, or any other binding legal forum, that any provision of the

Contract is illegal, or void shall not affect the legality and enforceability of any other provision of the Contract, unless the provisions are mutually dependent.

Section 29. ARBITRATION

Unless otherwise agreed to in writing or provided for by law, arbitration is not available to the Parties as a method of resolving disputes that would arise under this Contract.

Section 30. NO WAIVER OF BREACH

No failure by the Department to enforce any provisions hereof after any event of breach will be deemed a waiver of its rights regarding that event, or any subsequent event. No express failure of any event of breach will be deemed a waiver of any provision hereof. No such failure or waiver will be deemed a waiver of the right of the Department to enforce each and all the provisions hereof upon any further or other breach on the part of the Grantee.

Section 31. JURISDICTION AND VENUE

This Contract is governed by the laws of Montana. The Parties agree that any litigation concerning the Contract must be brought in the First Judicial District in and for the County of Lewis and Clark, State of Montana, and each party shall pay its own costs and attorney fees, except as provided in Section 25, Hold Harmless and Indemnification.

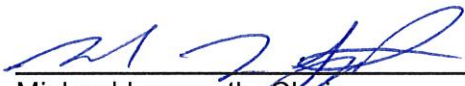
Remainder of the page intentionally left blank.

Section 32. INTEGRATION

The Contract contains the entire agreement between the Parties. No statements, promises, or inducements of any kind made by either party, or the agents of either party, not contained herein or in a properly executed amendment hereto are valid or binding. This Contract supersedes all prior agreements, representations, and understandings. Any amendment or modification must be in a written agreement signed by all Parties.

The Parties through their authorized agents have executed this Contract on the dates set out below.

GRANTEE:



Michael Langguth, Chair
Missoula Rural Fire District

6/25/26

Date

DEPARTMENT:

Mandy Rambo, Deputy Director
Montana Department of Commerce

Date

Exhibit A
Implementation Schedule

TASK	MONTH
PROJECT START UP	
Preparation of MDOC Contract	April 2026
PROCUREMENT OF PROFESSIONAL ASSISTANCE	
Submit Request for Proposals to DOC for approval, if required	June 2026
Publish RFP	June 2026
Select professional	July 2026
Execute agreement with professional	July 2026
PROJECT IMPLEMENTATION	
Prepare draft deliverables	August 2026
Submit interim Request for Funds, Progress Report and draft deliverables	August 2026
Public review and comment	November 2026
Finalize deliverables	January 2027
PROJECT CLOSE OUT	
Submit final deliverables	April 2027
Submit final Request for Funds and Completion Report	May 2027

Exhibit B
Budget

	SOURCE: <i>METAP</i>	SOURCE:	TOTAL
Professional Services	\$50,000	\$0.00	\$50,000

Contract Information Sheet

Division staff are required to complete the items in blue print.		<i>Last Revised February 2026</i>	
Contract Number:	<u>MT-METAP-26-008</u>	Original Contract Amount:	<u>50,000.00</u>
Contractor's Name:	<u>Missoula Rural Fire District</u>	Amount of Prior Amendments:	<u>-</u>
Contractor Liaison:	<u>Melissa Schnee</u>	Current Amendment Amount:	<u>50,000.00</u>
Contractor's Liaison Email:	<u>mschnee@mrfdfire.org</u>	Total Contract Value:	<u>50,000.00</u>
Approved to Form Name:	<u></u>	Funding Source:	<u>State</u>
Approved to Form Email:	<u></u>	Program Number/Division:	<u>60 - Community MT</u>
Contractor (signee) Name:	<u>Michael Langguth</u>	Org Number:	<u>522303</u>
Contractor's Email:	<u>mschnee@mrfdfire.org</u>	Vendor Number:	<u></u>
Contractor's Address:	<u>2521 S. Ave West</u>	Project Name (optional):	<u>MT-METAP-26-008</u>
Contractor's Address 2:	<u>Missoula, MT 59804</u>	Start Date:	<u>3/31/2026</u>
Attest Name:	<u></u>	End Date:	<u>5/31/2027</u>
Attest Email:	<u></u>	Absolute End Date:	<u></u>
Delegation:	<u>Commerce</u>	Fiscal Year of Original Contract:	<u>2026</u>
Procurement Method:	<u>Exempt*</u>		
Contract Type:	<u>Grant</u>		
Contract Usage:	<u>Fixed</u>		
Purpose of this contract/amendment:	<u>Delegation Agreement Section 4.5.o * Grants with governments. Emergency Tourism Assistance Grant</u>		
Scope & duties of this contract:	<u>Purchase two emergency watercrafts plus accessories</u>		

Liaison:	<u>Paige Bowsher</u>	Operation Manager:	<u>Stephanie Crider</u>
Liaison Email:	<u>paige.bowsher2@mt.gov</u>	Bureau Chief:	<u>Galen Steffens</u>
Liaison Phone:	<u>406-841-2752</u>	Additional Email:	<u>Tara.Green2@mt.gov</u>

Signatures:		Copies To:	
Division Administrator	<u><small>Signed by:</small> Galen Steffens 6/19/2026</u>	Liaison	<input checked="" type="checkbox"/>
Fiscal Review	<u><small>60285912097443...</small> Kassie Clement 6/22/2026</u>	Director (> \$200K)	<input type="checkbox"/>
Legal Counsel	<u><small>418095AC3A45E...</small> Amy Barnes 6/22/2026</u>	Deputy Director (<\$25K)	<input type="checkbox"/>
Deputy Director	<u></u>	Perceptive	<input checked="" type="checkbox"/>
OBPP	<u></u>		
Information Technology	<u></u>		
SITSD	<u></u>		

Certificate Of Completion

Envelope Id: 0A690AD8-4EA6-8DAB-8399-08E2D07BD768
Subject: Montana Department of Commerce Contract #MT-METAP-26-008 for Signature
Source Envelope:
Document Pages: 14
Certificate Pages: 6
AutoNav: Enabled
Envelopeld Stamping: Enabled
Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Status: Sent

Envelope Originator:
Contracts Admin
PO Box 200501
301 S. Park Ave
Helena, MT 596200501
docontracts@mt.gov
IP Address: 161.7.26.239

Record Tracking

Status: Original
6/19/2026 3:10:16 PM
Security Appliance Status: Connected

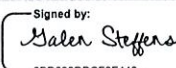
Holder: Contracts Admin
docontracts@mt.gov
Pool: StateLocal

Location: DocuSign

Signer Events

Galen Steffens
galen.steffens@mt.gov
Division Administrator
Security Level: Email, Account Authentication (None)

Signature

Signed by:

6BD699DDCF9F443...

Signature Adoption: Pre-selected Style
Using IP Address: 161.7.26.64

Timestamp

Sent: 6/19/2026 3:14:01 PM
Viewed: 6/19/2026 9:56:56 PM
Signed: 6/19/2026 9:57:09 PM

Electronic Record and Signature Disclosure:
Accepted: 6/19/2026 9:56:56 PM
ID: fe7785db-48b2-4094-90a7-236972bd9a34

Kassie Clement
kassie.clement@esign.mt.gov
Security Level: Email, Account Authentication (None)

DocuSigned by:

411895F5AC3A45E...

Signature Adoption: Pre-selected Style
Using IP Address: 161.7.26.31

Sent: 6/19/2026 9:57:11 PM
Viewed: 6/22/2026 1:18:05 PM
Signed: 6/22/2026 1:18:16 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Amy Barnes
AmyBarnes@mt.gov
Security Level: Email, Account Authentication (None)

Signed by:

9A5134AB6C09496...

Signature Adoption: Pre-selected Style
Using IP Address: 2a09:bac2:cf5e:2d2::48:bf
Signed using mobile

Sent: 6/22/2026 1:18:17 PM
Viewed: 6/22/2026 4:29:46 PM
Signed: 6/22/2026 4:29:57 PM

Electronic Record and Signature Disclosure:
Accepted: 6/22/2026 4:29:46 PM
ID: a2b2e0fa-f263-4b19-95e3-c043889623f7

Michael Langguth
mschnee@mrfdfire.org
Security Level: Email, Account Authentication (None)



Sent: 6/22/2026 4:29:59 PM
Viewed: 6/22/2026 4:31:27 PM

Electronic Record and Signature Disclosure:
Accepted: 6/22/2026 4:31:27 PM
ID: eed2df0e-2eaf-4d02-b5fd-de8b85bcc02

Signer Events

Mandy Rambo
 Mandy.rambo@mt.gov
 Security Level: Email, Account Authentication
 (None)
Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Signature**Timestamp****In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Stephanie Crider
 scrider@mt.gov
 Security Level: Email, Account Authentication
 (None)
Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

COPIED

Sent: 6/19/2026 3:14:00 PM

Tara Green
 tara.green2@mt.gov
 Security Level: Email, Account Authentication
 (None)
Electronic Record and Signature Disclosure:
 Accepted: 8/2/2023 9:38:33 AM
 ID: 73c652a5-51f8-4232-8ded-f8206c8222b3

COPIED

Sent: 6/19/2026 3:14:00 PM

Paige Bowsher
 Paige.Bowsher2@mt.gov
 Security Level: Email, Account Authentication
 (None)
Electronic Record and Signature Disclosure:
 Accepted: 11/10/2025 10:56:01 AM
 ID: a1f6c356-d6e2-4411-8f46-23c41067b706

COPIED

Sent: 6/19/2026 3:14:01 PM

Marta Bertoglio
 marta.bertoglio@mt.gov
 Security Level: Email, Account Authentication
 (None)
Electronic Record and Signature Disclosure:
 Accepted: 6/10/2026 9:49:02 AM
 ID: f25eccf4-cd66-493a-aad8-7fb699f9a54d

Melissa Schnee
 mschnee@mrfdfire.org
 Security Level: Email, Account Authentication
 (None)
Electronic Record and Signature Disclosure:
 Accepted: 6/22/2026 4:31:27 PM
 ID: eed2df0e-2eaf-4d02-b5fd-de8b85bccc02

Witness Events**Signature****Timestamp****Notary Events****Signature****Timestamp**

Envelope Summary Events

Envelope Sent

Status

Hashed/Encrypted

Timestamps

6/19/2026 3:14:01 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, MT Dept of Commerce (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

electronically from us.

How to contact MT Dept of Commerce:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: docontracts@mt.gov

To advise MT Dept of Commerce of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at docontracts@mt.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from MT Dept of Commerce

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to docontracts@mt.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with MT Dept of Commerce

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to docontracts@mt.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify MT Dept of Commerce as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by MT Dept of Commerce during the course of my relationship with you.



Notice to District of Retirement Policy

Adopted by Missoula Rural Fire District Board of Trustees: 01/12/2021

Purpose

It is the policy of the District that it will honor the request for a date of severance from employment upon retirement. The District devotes substantial time, personnel and resources to support the retirement of our employees. It has been noted that often times, the employee has not been able to be definite in naming the date of retirement or changes the named date with insufficient notice to the District. In order to promote an orderly process of retirement and limit hardship upon the District staff, the Board has adopted the following statement of policy.

Statement of Policy

All employees of the Missoula Rural Fire District shall serve written notice of the date of retirement at least sixty day prior to such date. The date of retirement shall be final and binding upon the employee. In the event that a substantial hardship to the employee will result from the anticipated employee's date of retirement, the employee may apply to the Fire Chief for relief. Alteration or relief shall be in the sole discretion of the Chief.



June 18, 2026

Michael Langguth
Chairman, Board of Trustees
Missoula Rural Fire District
2521 South Avenue West
Missoula, MT 59804

Dear Chairman Langguth:

We thank the Missoula Rural Fire District for its confidence in the Prothman Company to assist in providing services for the recruitment of its new Fire Chief. The following represents a scope of work for these services and the associated professional fee and expenses.

Scope of Work

1. Develop a Tailored Recruitment Strategy

Project Review

The first steps will be to:

- ◆ Send an introductory recruitment "kick-off" email
- ◆ Review the scope of work
- ◆ Review the project schedule

Information Gathering and Research

Travel to Missoula Rural Fire District or meet via Zoom and spend as much time as it takes to learn everything we can about your organization. Our goal is to thoroughly understand the values and culture of your organization, as well as the preferred qualifications you desire in your next Fire Chief. To accomplish this, we will:

- ◆ Meet with Board of Trustees
- ◆ Meet with Current Fire Chief
- ◆ Meet with Leadership Team
- ◆ Meet with Fire Department Staff, as directed
- ◆ Meet with Union Representatives, as directed
- ◆ Meet with other Stakeholders, as directed

Position Profile Development

We will work with you and develop a profile of your ideal candidate. Once the Position Profile is approved by you, it will serve as the foundation for our determination of a candidate's "fit" within the organization and community. Position Profiles include the following:

- ◆ **A description of the ideal candidate's qualifications**
 - Years of related experience
 - Ideal personality traits
- ◆ **Organization-specific information**
 - Description of the organization
 - Description of the position and key responsibilities
 - Priorities and challenges facing the organization
- ◆ **Community-specific information**
- ◆ **Compensation package details**
- ◆ **Information on how to apply**

2. Identify, Target, and Recruit Qualified Candidates

Outreach and Advertising Strategy

We recognize that often the best candidates are not actively looking for a new position-*this is the person we want to reach and recruit*. We have an aggressive recruitment strategy which combines proven recruitment outreach tactics with innovative strategies that include the following:

- ◆ **Print and Internet-based Ads** placed regionally and nationally in professional publications, journals, and related websites.
- ◆ **Targeted Direct Mail Recruitment Brochures** sent directly to hundreds of fire services management professionals who are not actively seeking a new position.
- ◆ **Focused Candidate Outreach** via personal networking, and through thousands of personal emails, updated for each recruitment, sent directly to fire services management professionals.
- ◆ **Posting the Position Profile on Prothman's Facebook and LinkedIn pages, and on the Prothman website**, which receives over five thousand visits per week from potential candidates.

3. Conduct Preliminary Screening

Candidate Screening

Once the application deadline has passed, we will conduct an extensive candidate review designed to gather detailed information on the leading candidates. The screening process has 3 key steps:

- 1) **Application Review:** We will screen the candidates for qualifications based on the resumes, applications, and supplemental question responses. After the initial screening, we take the yes's and maybe's and complete a second screening where we take a much deeper look into the training, work history and qualifications of each candidate.
- 2) **Internet Publication Background Search:** We conduct an internet publication search on all semifinalist candidates prior to their interviews. If we find anything out of the ordinary, we discuss this during the initial interview and bring this information to you.
- 3) **Personal Interviews:** We will conduct in-depth videoconference or in-person interviews with the top 8 - 12 candidates. During the interviews, we ask technical questions to gauge their competency, and just as importantly, we design our interviews to measure both the candidate's skills and fit within your organization.

Candidate Presentation

We will prepare and send candidate packets electronically which include each candidate's application materials and the results of the personal interviews and publication search.

We will meet via Zoom and advise you of the candidates meeting the qualifications, our knowledge of them, and their strengths and weaknesses relative to fit within your organization. We will give you our recommendations and then work with you to identify the top 3 - 5 candidates to invite to the final interviews.

We will discuss the planning and design of the final interview process during this meeting.

4. Prepare For and Conduct Final Interviews

Final Interview Process

The design of the final interviews is an integral component towards making sure that all stakeholders have the opportunity to learn as much as possible about each candidate.

◆ **Elements of the design process include:**

- **Deciding on the Structure of the Interviews**
- **Identifying Interview Panel Participants & Panel Facilitators**
- **Deciding on Candidate Travel Expenses**

◆ **Evening Reception**

You may wish to have a reception the evening before the interviews so that all stakeholders and staff have a chance to meet the finalist candidates in an informal setting. We will facilitate the reception.

◆ **Reference Checks**

Reference checks include 6 – 10 references. We ask each candidate to provide names of their supervisors, subordinates and peers for the last several years.

◆ **Candidate Travel Coordination**

After you have identified the travel expenses you wish to cover, we work with the candidates to organize the most cost-effective travel arrangements.

◆ **Final Interview Packets**

The Final Interview Packets include sample interview questions and the candidates' application materials and are the tool that keeps the final interview process organized.

◆ **Final Interviews with Candidates**

We will travel to MRFD and facilitate the interviews. The interview process typically begins with a morning briefing during which we will review the schedule and outline the process with everyone involved. Each candidate will then participate in a series of one-hour interview sessions, with a one-hour break scheduled for lunch.

◆ **Candidate Evaluation Session**

After the interviews are complete, we will facilitate the evaluation process, help the decision makers come to consensus, discuss the next steps, and organize any additional candidate referencing or interview sessions if needed.

◆ **Facilitate Employment Agreement**

Once the top candidate has been selected, we offer any assistance needed in developing a letter of offer and negotiating the terms of the employment agreement.

5. Warranty

Repeat the Recruitment

If you follow the major elements of our process and a top candidate is not chosen, we will repeat the recruitment with no additional professional fee, the only cost to you would be for the expenses.

FEE, EXPENSES & GUARANTEE

Professional Fee

The fee for conducting a Fire Chief full recruitment with a one-year guarantee is \$18,500. The professional fee covers all Prothman staff time required to conduct the recruitment. This includes all meetings and correspondence with the client, writing and placing the recruitment ads, development of the candidate profile, creating and processing direct mail letters, creating and coordinating the email campaign, reviewing resumes, coordinating and conducting semifinalist interviews, coordinating and attending finalist interviews, coordinating candidate travel, conducting background checks and professional references on the finalist candidates and all other search related tasks required to successfully complete the recruitment.

The professional fee is billed in three equal installments throughout the recruitment, one at the beginning, at the halfway point, and upon completion of the final interviews. Expenses are billed monthly.

Expenses

Expenses vary depending on the design and geographical scope of the recruitment. We do not mark up expenses and work diligently to keep expenses at a minimum and keep records of all expenditures. Missoula Rural Fire District will be responsible for reimbursing expenses Prothman incurs on your behalf. Expenses for each recruitment include:

- Trade journal, LinkedIn, and associated website advertising (approx. \$1,200 - \$1,700)
- Direct mail announcements (\$1,900)
- Consultant travel: mileage at IRS rate, travel time at \$40 per hour, lodging (approx. \$750 - \$950 per trip)
- Candidate Interview Packets and shipping, if requested: (approx. \$350 - \$650)
- Background checks performed by Sterling (approx. \$180 per candidate)

Other Expenses

Candidate travel: We cannot approximate candidate travel expenses because they vary depending on the number of candidates, how far the candidates travel, length of stay, if spouses are included, etc. If you wish, we will coordinate and forward to your organization the candidates' travel receipts for direct reimbursement to the candidates.

Cancellation

You have the right to cancel the search at any time. Your only obligation would be the fees and expenses incurred prior to cancellation.

Equal Opportunity

We can assure you that we recognize the importance and wisdom of a diverse rich candidate pool and for every recruitment we conduct, we have made it our mission to reach out to and attract the most qualified and diverse candidate pool as possible for our clients. If we are chosen to be your executive recruiting partner, we will do so with the common goal of finding the agency a diverse and qualified pool of candidates.

Guarantee

Prothman will guarantee that if the selected finalist is terminated for cause or resigns within one year from the employment date, we will conduct a replacement search with no additional professional fee, the only cost to you would be for the expenses.

Accepted by:

MISSOULA RURAL FIRE DISTRICT

Michael Langguth
Chairman, Board of Trustees

Date

PROTHMAN COMPANY

Sonja Prothman _____

Sonja Prothman
Chief Executive Officer

6/18/2026

Date

Missoula Rural Fire District
2521 South Avenue West
Missoula, Montana 59804

Board of Trustees

Resolution # 2026-7

The Missoula Rural Fire District Board of Trustees met in Regular Session on Tuesday, July 14, 2026, and voted to approve Resolution #2026-7 for authorizing the use of a cooperative purchasing agreement for a Type 1 Engine.

Cooperative purchasing is authorized by Board policy and state statute.

Cooperative purchasing is exempt from bidding requirements and provides a financial benefit to the taxpayers in the form of reduced costs.

Motion was made to authorize the purchase of a Type 1 Engine through a cooperative purchasing agreement.

Motion was seconded after discussion on the matter before the Board, there was not public comment and vote was passed.

_____ Michael Langguth, Chair

_____ Dan Corti, Secretary

_____ Paul Finlay, Fire Chief

Cc: BOT Minutes
mhs

Missoula Rural Fire District
2521 South Avenue West
Missoula, Montana 59804

Board of Trustees

Resolution # 2026-8

The Missoula Rural Fire District Board of Trustees met in Regular Session on Tuesday, July 14, 2026, and voted to approve Resolution #2026-8 for authorizing the use of competitive sealed proposals (RFP) process to purchase a Water Tender.

Competitive sealed proposals are authorized by Board policy and state statute.

Motion was made to authorize the purchase of a Water Tender through a competitive sealed proposals (RFP) process.

Motion was seconded after discussion on the matter before the Board, there was not public comment and vote was passed.

Michael Langguth, Chair

Dan Corti, Secretary

Paul Finlay, Fire Chief

Cc: BOT Minutes
mhs

CERTIFICATE OF APPROPRIATION/REVENUES

(as applicable)

The undersigned Treasurer/Finance Officer hereby certifies with respect to the Loan Agreement (the "Loan Agreement"), by and between _____ (the "Borrower") and the Board of Investments (the "Board") that:

1. The governing body of the Borrower have or will prepare the budget for fiscal year 2027 and include in the budget an amount designated and sufficient to make the Loan Repayments (as defined in the "Loan Agreement") due in fiscal year 2027.

Dated: _____

Borrower Name: _____

By (print name) _____

Its Treasurer/Finance Officer

MONTANA
BOARD OF INVESTMENTS
I N T E R C A P

DATE: June 23, 2026

TO: Treasurer/Finance Officer

FROM: Peggy Saarela, Credit Analyst
P.O. Box 200126
Helena, MT 59620

SUBJECT: INTERCAP Loan(s)

TIME SENSITIVE

ENCLOSED: INTERCAP Loan Schedules
Certificate of Appropriations Form

ACTION Required:

INTERCAP Loan Schedules

- The schedules are updated as of fiscal year end June 30, 2026 and reflect the loan repayments due in fiscal year 2027.

Certificate of Appropriations/Revenues

- As per the Loan Agreement, Article VIII, annual reporting requirement, a new Certificate of Appropriations must be executed and returned to the Board. **Please have the enclosed form signed and returned to our office prior to August 15, 2026.** This certificate must be executed and returned to the Board's office at the address above. The Board will remind you in July of its submission requirement."

Please be sure to make a copy for your files and don't hesitate to call if you have any questions. Thank you!

2401 COLONIAL DRIVE, 3rd FLOOR, HELENA, MT 59601
P.O. BOX 200126, HELENA, MT 59620-0126
406-444-0001 | INVESTMENTMT.COM

MONTANA

BOARD OF INVESTMENTS
INTERCAP

AUTOPAY

BORROWER: MISSOULA RURAL FIRE DISTRICT
 LOAN COMMITMENT: \$ 678,065.00
 DRAWS TO DATE: \$ -
 THIS DRAW DOWN: \$ 678,065.00
 REMAINING COMMITMENT: \$ -
 PROJECT: TWO FIRE ENGINES

MATURITY DATE: 8/15/2033
 # OF LOAN PAYMENTS: 20
 LOAN/DRAW NUMBER: 2966-01
 DATE OF THIS DRAW: 6/23/2023
 NOTE/BOND DATE: 6/23/2023
 JOURNAL # BOI23-3581

PAYMENT DUE	INTEREST RATE	# DAYS DUE	INTEREST PAYMENT	PRINCIPAL PAYMENT	O/S LOAN BALANCE	TOTAL AMOUNT OF PAYMENT
* BEGINNING BALANCE *					678,065.00	
8/15/2023	5.750%	53	5,645.91	0.00	678,065.00	
2/15/2024	5.750%	184	19,600.90	25,450.63	652,614.37	\$50,697.44
8/15/2024	5.750%	182	18,660.13	26,391.39	626,222.98	\$45,051.52
2/15/2025	5.750%	184	18,102.29	26,949.23	599,273.75	\$45,051.52
8/15/2025	5.000%	181	14,858.71	28,010.70	571,263.05	\$42,869.41
2/15/2026	5.000%	184	14,398.96	28,537.97	542,725.08	\$42,936.93
8/15/2026	4.500%	181	12,110.95	29,618.71	513,106.37	\$41,729.66
2/15/2027	4.500%	184	11,639.78	30,219.11	482,887.26	\$41,858.89
8/15/2027	0.000%	181	0.00	31,320.24	451,567.02	\$0.00
2/15/2028	0.000%	184	0.00	31,998.03	419,568.99	\$0.00
8/15/2028	0.000%	182	0.00	33,054.83	386,514.16	\$0.00
2/15/2029	0.000%	184	0.00	33,878.52	352,635.64	\$0.00
8/15/2029	0.000%	181	0.00	35,024.05	317,611.59	\$0.00
2/15/2030	0.000%	184	0.00	35,870.29	281,741.30	\$0.00
8/15/2030	0.000%	181	0.00	37,039.99	244,701.31	\$0.00
2/15/2031	0.000%	184	0.00	37,977.92	206,723.39	\$0.00
8/15/2031	0.000%	181	0.00	39,173.18	167,550.21	\$0.00
2/15/2032	0.000%	184	0.00	40,208.13	127,342.08	\$0.00
8/15/2032	0.000%	182	0.00	41,410.45	85,931.63	\$0.00
2/15/2033	0.000%	184	0.00	42,567.49	43,364.14	\$0.00
8/15/2033	0.000%	181	0.00	43,364.14	0.00	\$0.00

MISSOULA RURAL FIRE DISTRICT
 2521 SOUTH AVE WEST
 MISSOULA, MT 59804

CONTACT:
 MONTANA BOARD OF INVESTMENTS
 INTERCAP LOAN PROGRAM
 PO BOX 200126
 HELENA, MT 59620-0126
 406-444-0001