MISSOULA RURAL FIRE DISTRICT
BOARD OF TRUSTEES
NOTICE OF PUBLIC MEETING AND AGENDA

DATE: **Tuesday, October 13, 2026**
TIME: **4:00 P.M.**
PLACE: **Station #1, 2521 South Avenue West, Missoula**

CALL TO ORDER
ROLL CALL
PUBLIC COMMENT (on any public matter that is not on the agenda and that is within the jurisdiction of the Board)

1. Approval of Minutes for Regular held on September 8, 2026

2. CPR Lifesaver Award Presentation

3. Discussion and Decision on Approval of Aug. and Sept. 2026 Claims.

Aug Claims	$ 61,792.97
Sept Claims	$ 201,809.80
Total Claims	$ 263,602.77

4. Communications/Correspondence.

5. Trustee Reports.

6. Fire Chief and Staff Reports.

7. Discussion and Decision Annexation of 20396 Highway 12 West, Lolo, MT 59847

8. BOT Officer Elections

9. Discussion on New Fire Chief Process and Timeline.

ADJOURNMENT

MISSOULA RURAL FIRE DISTRICT
BOARD OF TRUSTEES
Missoula, Montana

September 8, 2026

The Missoula Rural Fire District (MRFD) Board of Trustees (Board) met in regular session at the Station 1 Headquarters meeting room and via a "Teams" video conference on **September 8, 2026.** Staff present: Interim Chief Kirk Paulsen; Deputy Chief Cory Horsens; Battalion Chief Greg Orr, Finance Director Melissa Schnee, HR Director Jason Prinzing, Office Manager Raquel Wilkinson, Office Manager Christine Coulter, IT Manager Ben Farquhar, Administrative Assistant Emma Christman.

CALL TO ORDER:

Chair Dan Corti called the meeting to order at 16:00 hours.

NEW BOARD OF TRUSTEES OATH OF OFFICE:

Danica Nelson and John Kappas were sworn in as new trustees.

ROLL CALL:
Present: Chair Dan Corti, Vice Chair/Secretary Nate Nunnally, Trustee Dan Burger, Trustee Danica Nelson, Trustee John Kappes

PUBLIC COMMENT (on any public matter that is not on the agenda and that is within the jurisdiction of the Board):

There was no public comment.

1. Approval of Minutes for Regular Board Meeting held on August 11, 2026.

The Board reviewed the minutes of the **August 11, 2026,** regular Board meeting. There was a minor revision regarding a trustee report that was requested. There was no public comment. Vice Chair/Secretary Nunnally motioned to approve the minutes with a clarification as presented. Chair Burger seconded the motion. The motion was passed with 5 ayes, 0 nays, and ***abstentions.

2. Discussion and Decision on Approval of July and August 2026 Claims.

The Board reviewed the July and August 2026 claims as presented in the Board packet. Chair Corti inquired about the $49,843 interest payment to Trail West Bank. The Finance Director explained that this is for the loan for Station 4. The interest payment is paid twice per year and is a graduated amortization that is scheduled between all the loans. MRFD pays principal and every five years one of the loans drops off. There were no other questions from the Board and no public comment. Vice Chair/ Secretary Nunnally motioned to approve the claims as presented.

There was no public comment. Trustee Nelson seconded the motion. The motion passed with 4 ayes, 0 nays, and 1 abstention.

3. Communications / Correspondence.

The Office Manager reported that the communications and correspondence are in the Board packet as presented. Vice Chair Nunnally inquired about the Odyssey account. IT Manager Farquhar explained that that is a link regarding the permit system with the County that Deputy Fire Marshall (DFM) Pete Giardino uses. Vice Chair / Secretary Nunnally also asked about cleaning up some of the unused Microsoft licenses. The IT Manager reported that he freed up a substantial number of various licenses, though there are still some to go through. The IT Manager reported that there were roughly 65 of a particular license that were not being used. Vice Chair / Secretary Nunnally inquired about the IT Manager's report on the Blackfoot phone system. The IT Manager explained that there was an issue with the Blackfoot infrastructure, MRFD's phone system was down for a day or two. There were some older things that Blackfoot had to replace in the office as well.

4. Trustee Reports.

Trustee Kappes introduced himself as a new member of the Board. Trustee Kappes was born and raised in Missoula. He attended the University of Montana, while attending school he worked at the Water Department. He obtained his Business degree and CPA. He began working for the Public Service Commission. In 2017, Trustee Kappes became the president of that operation. He was very involved in the fire system and safety. After the city took over the water system Trustee Kappes went to Western Excavating where he is now the President. Trustee Kappes expressed excitement to learn more about the needs and challenges of the District as well as helping in decision making to get needed resources for the District.

Trustee Nelson introduced herself as a new member of the Board. Trustee Nelson has lived in Montana for 8 years; her husband is a civil engineer, and they have moved around for his job. Trustee Nelson reported that she got into the marketing business as a job she could work from home. She had a freelance marketing business for quite some time. She is now working with WGM Group and manages their marketing department. She previously served as Chair on the Lolo Community Council. Trustee Nelson reported deep respect for the fire service that the District provides, and she looks forward to serving the community as a MRFD Trustee.

Vice Chair / Secretary Nunnally – introduced himself to the newest board members. He also reported that negotiations with Local 2457 regarding the Collective Bargaining Agreement (CBA) have been resolved.

Trustee Burger was able to go on a station tour with Chief Horsens. Trustee Burger reported that he has had great experiences with MRFD crews during the tour as well as over the years.

Vice Chair / Secretary Nunnally thanked retiring Office Manager, Raquel Wilkinson for her work at the District and welcomed new Office Manager Christine Coulter.

5. Fire Chief and Staff Reports.

Local 2457: The Local also reported the competition of negotiations regarding the Collective Bargaining Agreement (CBA). The Local reported that Firefighter Cody Maxon has returned from the International Association of Fire Fighters Convention in Arlington, Texas. The convention was beneficial and informative. The Local reported a very tragic incident that occurred in Billings, Montana, last week. A Billings PSO (firefighter/law enforcement police officer at the airport) lost his wife and two children, among five other family members. The Local donated $1,000 to the family.

Battalion Chief (BC): The Battalion Chief reported on the MRFD Monthly Turnout Times and Goals Report and MRFD Calls for Service Report. The Battalion Chief reported a rise in calls related to lighting fires in the past month.

Finance Director: The Finance Director introduced herself to the new Board members. She reported on Office Manager Raquel Wilkinson's upcoming retirement and shared her many accomplishments and how she has benefited the District during her years with MRFD. The Finance Director introduced Christine Coulter as MRFD's new Office Manager. Christine came to MRFD from Florence School District and has several years of accounting experience, most recently focused on payroll. The Finance Director introduced Administrative Assistant Emma Christman to the new Board members. The Finance Director reported that Emma has been with the District for almost a year and has taken over management of the District's website and social media. The Finance Director reported that the District is currently balanced with the County through February 2026. The Finance Director explained that the County updated their reporting software in May 2025, and it has been difficult to get reports from the County since then. The District and the County are balanced within $2,000 through June 2026. In March, the County changed the types of reports it uses, and the Finance Director said she will work with the County to find the discrepancy.

Deputy Chief: Deputy Chief Horsens introduced himself to the new Board members. Chief Horsens reported on the Community Risk Reduction Division and explained that building reviews and projects occasionally exceed DFM Giardino's review capacity. The District has investigated leveraging a third-party plan-reviewing company to support projects that exceed DFM Giardino's knowledge base. Such instances where assistance would be beneficial include motels/hotels and buildings with complex alarm systems. Chief Horsens reported to the Board that he also oversees the IT Department. Chief Horsens reported that MRFD's new IT Manager is Ben Farquhar, and he is replacing our current IT Manager, Joe Ford. Joe will be retiring soon. Chief Horsens reported that the IT Manager has been researching the feasibility of adding Starlink to the Battalion Chief's unit, implementing a digital bulletin board system to enhance

communication throughout the District, and troubleshooting a glitch in the station's learning software. Chief Horsens explained that he also oversees the Emergency Medical Services (EMS) Division. Chief Horsens explained that roughly 60-80% of MRFD calls are emergency medical incidents. He reported that crew members are attending pediatric EMS education with the City of Missoula Fire Department and Missoula Emergency Services Inc. (MESI), as well as other local partners. Chief Horsens reported that MRFD Firefighter Cameron Ostman has been selected to go to paramedic school. The District has been working with Local 2457 to create a memorandum of understanding to standardize how shifts are covered for employees attending paramedic school. Chief Horsens reported that more will be shared later in the meeting regarding the Memorandum of Understanding (MOU), as it is one of the agenda items. Chief Horsens informed the Board that MRFD is one of only two fire entities in the state that are accredited. MRFD earned accreditation status earlier this year. One of the accreditation requirements is an up to date Strategic Plan. MRFD has hired the Technical Advisory Program from the Center for Public Safety Excellence to assist with updating the Strategic Plan. MRFD will hold an internal and external stakeholders' workshop later in the month. Chief Horsens invited interested Board members to participate in the workshop. Chief Horsens explained that he also oversees station maintenance. MRFD crews do handle much of the station maintenance needed. Chief Horsens reported that he was involved in adopting impact fees, and the County Commissioner's Office approved the collection fees on behalf of the District last month. Impact fees will also be discussed later in the meeting. Chief Horsens reported that he is a representative on the Lolo Community Council and will attend a meeting tonight. Chief Horsens reported that he will be attending the National Fire Academy soon.

Interim Fire Chief: Chief Paulsen reported that it is a relief to have new Board members with various backgrounds, and that this will benefit the District. Chief Paulsen and Chief Horsens recently attended a meeting hosted by Kevin Davis with the Improve Missoula's Reserve Street Facebook group. Originally, the Chiefs planned to present wildland fire-related items, such as evacuation routes and home ignition zones; however, the focus shifted to the District's direction, the accreditation process, and information about the upcoming stakeholders' workshop. Chief Paulsen reported that he attended an annual meeting in the Pattee Canyon area. He co-presented with members of the Missoula County Office of Emergency Management and the Montana Department of Natural Resources and Conservation (DNRC). They were all able to provide information regarding mitigation and funding opportunities and discussed various types of fire scenarios. He reported that he and Chief Paulsen divvy up groups of homeowners' associations (HOAs) in the community. Chief Paulsen attends the Target Range HOA, the El Mar Estates HOA, and, more recently, the Bonner Community Council. Chief Paulsen reported that he has been working with Missoula County and Frenchtown Rural Fire District to gather specific data for an upcoming study regarding the Targeted Economic Development Districts (TEDDs) and Tax Increment Financing (TIFs) called Wye 1 and Wye 2. A company called ESCI oversees the study; the District used them in the past for a station location study. Chief Paulsen reported that phase one of the study should be done next week. The study includes gathering information and

uploading it into ESCI's database. Chief Paulsen reported that the District is still working with Missoula County and an outsourced company to redevelop a Community Wildfire Preparedness Plan (CWPP), which is generally done every ten years. The CWPP highlights areas of concern, including overgrown, damaged, or beetle-barked trees, as well as population-dense areas. The plan will support grant applications and guide where mitigation resources are allocated. The goal is to have this completed by next spring. Chief Paulsen reported that the District is still working with the 911 call center on cross-staffing before the Automatic Vehicle Location (AVL) rollout. Chief Paulsen reported that as of yesterday, the District's Wildfire Reserve Engine spent 43 days with the Missoula Unit DNRC on a severity assignment. Chief Paulsen invited Board members to come into the office to attend a financial presentation and go over common terminology and other pertinent information. Chief Paulsen also informed the new Board members that they are welcome to go on a station tour.

6. Discussion on Fiscal Year 22 and Fiscal Year 23 Audit Reports.

Finance Director reported that the auditor will be present at the October Board of Trustees meeting and will provide information on the audit reports.

7. Discussion and Decision on Local 2457 Collective Bargaining Agreement.

Chair Cort explained that the previous Collective Bargaining Agreement expired in June of 2025. MRFD's negotiation team and Local 2457 reached an agreement. Chief Horsens explained that some of the changes included holiday leave and compensation. The agreement includes a provision for Kelly Days, which are unpaid days off. Currently, Kelly Days occur every ninth shift but will change to every eighth shift in December and will result in 42 fewer hours worked each year. Another change to the agreement, not in the previous agreement, was a six-week paid maternity leave, which the Local strongly supported. Chief Horsens reported that he recommends this agreement as well. Trustee Kappes asked whether any major changes were left out of the current negotiations, as the current negotiations will expire in nine months. Chair Corti explained that there were some, including military leave. Trustee Burger motioned to ratify the Collective Bargaining Agreement. There was no public comment. Vice Chair/Secretary Nunnally seconded the motion. The motion was passed with 5 ayes, 0 abstentions, 0 nays.

8. Discussion and Decision on Resolution #2026-09 Establishing Fees and Costs for Goods and Services Provided by Missoula Rural Fire District.

Chief Horsens reported that DFM Giardino occasionally needs to consult a third party for complex plan reviews. This is an amended 2023 resolution. The idea would be to pass the fees to building developers or owners. Chief Horsens reported that, in order for the District to make a change or establish fees and costs of goods or services, it must go through a hearing with the Board. The District must publish notices in a local newspaper twice. This was published August 17th and 27th to meet the requirements of the Montana Code Annotated to update the fee schedule. The only change requested is adding a third-party plan review service to the fee

schedule.. Chair Corti motioned to approve Resolution #2026-09 Establishing Fees and Costs for Goods and Services Provided by Missoula Rural Fire District. Trustee Nelson seconded. There was no public comment. The motion was passed with 5 ayes, 0 abstentions, 0 nays.

9. Discussion and Decision on Resolution #2026-10 Wage Adjustments for Non-Union Administrative Employees.

Chief Paulsen reported that this resolution will offset the difference between what was offered to non-union staff in June. After the CBA was ratified, this resolution would provide a 1.75% increase. Chair Corti explained that the labor contract is generally negotiated first, then non-union employees. Vice Chair/Secretary Nunnally motioned to approve Resolution #2026-10 Wage Adjustments for Non-Union Administrative Employees. There was no public comment. Trustee Kappes seconded. The motion passed with 5 ayes, 0 abstentions, and 0 nays.

10. Discussion and Decision on Resolution #2026-11 Missoula Rural Fire District Capital Improvement Plan for Fiscal Year 27.

Chief Paulsen reported that the District adds funds to its Capital Improvement accounts annually. Each plan is outlined in the Board packet. One item that is requested is dry storage at Station 2. The District currently stores two of its wildland reserve units outdoors year-round in the sun and heat, and staff vehicles are also stored outdoors when not in use. Chief Paulsen reported that the District will receive the two powered watercraft in spring 2027, and those should be kept in dry storage during the winter. Chief Paulsen stated that the ideal building would hold six to seven vehicles. Chair Corti asked if this should be in a different fiscal year. The Finance Director explained that if the District receives that, it will enable it to buy the buildings listed in the Board packet. The District is not looking to buy land outright but is looking to obtain other government land. The Finance Director reported that this plan has been submitted as part of the Impact Fee study. Impact Fees are one of the new funding sources; the other is TIF funding. Trustee Kappes motioned to approve Resolution #2026-11 Missoula Rural Fire District Capital Improvement Plan for Fiscal Year 27. There was no public comment. Vice Chair/Secretary Nunnally seconded. The motion passed with 5 ayes, 0 abstentions, and 0 nays.

11. Discussion and Decision on Resolution #2026-12 Missoula Rural Fire District Budget for Fiscal Year 27.

Finance Director explained that there are three types of mills that the District is requesting. The Finance Director explained that Max Mills come from non-voted mills. Those mills were established when the fire district was established and have increased over the years. The voted mills come from two different voted levies; one in 2014 and one in 2019. There are also commissive medical mills, created in 2018, that have increased yearly. The Finance Director reported that MRFD pays one hundred percent of its employee benefits, plus their families' medical, dental, and vision. If the Board decides to request max mills, there is a letter in the Board packet to be sent to the County. The Department of Revenue sends a certified tax

evaluation form each year. This form is used to complete the tax determination, which shows what to budget for with the District's taxes. The determination of tax revenue form and the mill levy limitations form are used to determine the District's mills and their value. The Montana Association of Counties (MACO) currently manages those forms. Lastly, MACO also issues a form to determine permissive levy mills for group benefits. Vice Chair/Secretary Nunally motioned to approve and adopt Resolution #2026-12 Missoula Rural Fire District Budget for Fiscal Year 27. There was no public comment. Trustee Burger seconded the motion. The motion passed with 4 ayes, 1 abstention, and 0 nays.

12. Discussion and Decision on Interlocal Agreement between Missoula County and Missoula Rural Fire District for Collection and Allocation of Missoula Rural Fire Impact Fees.

Chief Horsens explained that Impact Fees are a one-time fee collected when building permit applications are submitted. The Interlocal Agreement is required before collecting Impact Fees and must be signed by the Board and County Commissioners. Chief Horsens reported that the District funded its own Impact Fee study. State law requires a new study every five years. The District aims to move to the County's study cycle and reevaluate in two years. Vice Chair/Secretary Nunnally motioned to approve the Interlocal Agreement with Missoula County. Burger seconded. There was no public comment. The motion was passed with 5 ayes, 0 abstentions, 0 nays.

13. Discussion and Decision on Memorandum of Understanding for the Paramedic Education and Clinical Program.

Chief Horsens reported that this MOU concerns paramedic education, and the District has committed to taxpayers to provide Advanced Life Support, of which paramedic service is the gold standard. Chief Horsens reported that 21 staff members are trained at the paramedic level. One staff member, Firefighter Cameron Ostman, recently started paramedic school. This is roughly a year-and-a-half-long commitment. The District and the Local developed the MOU to standardize how shifts are covered. The MOU includes an agreement that employees interested in becoming paramedics sign to acknowledge that the District is paying for them to attend school. If the program is not completed or employment is terminated within three years of completing the paramedic program, the District can recover the cost on a pro-rated basis.. The average cost for paramedic school is roughly $24,000. Vice Chair/Secretary Nunnally motioned to approve the Memorandum of Understanding. Trustee Burger seconded. There was no public comment. The motion was passed with 5 ayes, 0 abstentions, and 0 nays.

ADJOURNMENT:

Chair Corti adjourned the meeting at 17:42 hours.

Respectfully submitted,

Emma Christman
Administrative Assistant
Missoula Rural Fire District

Dani Corti, Chair _____ Date 10-13-

Nate Nunnally, Secretary _____ Date 10-13-

10/09/26
14:22:12

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 9/26

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
48333	84304S	2010 AAA PEST CONTROL, LLC	125.00								
1	15206	09/04/26 GENERAL INSECT TREATMENT STA1	125.00			1000	50	420460	361		101000
48353	84314S	2010 AAA PEST CONTROL, LLC	460.00								
1	15220	09/21/26 Quarterly Pest Control - STA 2	115.00			1000	50	420460	362		101000
2	15219	09/21/26 Quarterly Pest Control - STA 4	115.00			1000	50	420460	364		101000
3	15222	09/21/26 Quarterly Pest Control - STA 5	115.00			1000	50	420460	365		101000
4	15221	09/21/26 Quarterly Pest Control - STA 6	115.00			1000	50	420460	366		101000
		Total for Vendor:	**585.00**								
48310	-98942C	8 ALLBRAND'S APPLIANCE SERVICE,	140.00								
1	9112619600	09/11/26 STA 1	140.00			1000	50	420460	361		101000
		Total for Vendor:	**140.00**								
48367	-98926C	1788 AMAZON CAPITAL SERVICES	444.54								
1	4D99-WRVH	09/28/26 STA 1 COFFEE	115.92			1000	10	420510	210		101000
2	1CXX-T34C	09/27/26 OFFICE SUPPLIES	29.99			1000	10	420510	210		101000
3	Y4FM-N6YX	09/21/26 ACCREDITATION SUPPLIES	84.93			1000	10	420510	357		101000
4	QRW1-4VHW	09/09/26 OFFICE SUPPLIES	83.72			1000	10	420510	210		101000
5	P6KF-FC4X	09/01/26 RFF SUPPLIES	129.98			1000	60	420462	291		101000
		Total for Vendor:	**444.54**								
48336	84315S	1219 BEN CROCKER	157.75								
1	092826BC01	09/28/26 ANNUAL PHYSICAL REIMB	157.75			1000	10	420510	356		101000
		Total for Vendor:	**157.75**								
48334	84305S	32 BIG BEAR SIGN COMPANY, INC.	63.00								
1	2026-1386	09/15/26 Reflective Helmet Decals	63.00			1000	50	420460	224		101000
		Total for Vendor:	**63.00**								
48317	84306S	819 BLACKFOOT COMMUNICATIONS	717.40								
1	9162616646	09/01/26 STA 2	717.40			1000	10	420510	345		101000
		Total for Vendor:	**717.40**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
48344	-98931C	1764 CENTER FOR PUBLIC SAFETY	14,300.00								
1		05-20871 09/25/26 PROFESSIONAL SVCS AGREEMENT	14,300.00			1000	10	420510	357		101000
		Total for Vendor:	**14,300.00**								
48329	84307S	1424 CHARTER	1,039.12								
1		172898801 09/01/26 STA 5	278.21			1000	10	420510	345		101000
2		1401090126 09/01/26 STA 1	449.00			1000	10	420510	345		101000
3		0410096052 09/11/26 STA 1	19.04			1000	10	420510	345		101000
4		4701091426 09/14/26 STA 6	292.87			1000	10	420510	345		101000
48388	84339S	1424 CHARTER	1,454.65								
1		8801100126 10/01/26 STA 5	556.65			1000	10	420510	345		101000
2		1401100126 10/01/26 STA 1	898.00			1000	10	420510	345		101000
		Total for Vendor:	**2,493.77**								
48356	-98936C	1815 CHEMNET CONSORTIUM INC	65.00								
1		136458 09/25/26 RFF BOSTICK DRUG SCREEN	65.00			1000	60	420462	391		101000
		Total for Vendor:	**65.00**								
48360	84316S	1583 CITI CARDS	1,968.20								
1		0930265790 09/30/26 302 CAR WASH	28.99			1000	20	420440	372		101000
2		0930265790 09/30/26 303 CAR WASH	28.99			1000	20	420440	372		101000
3		0930265790 09/30/26 322 CAR WASH	28.99			1000	20	420440	372		101000
4		0930265790 09/30/26 SPEAKER	207.99			1000	10	420510	268		101000
5		0930265790 09/30/26 LAPTOP	699.99			1000	10	420510	268		101000
6		0930265790 09/30/26 KEYBOARD & MOUSE	14.99			1000	10	420510	268		101000
7		0930265790 09/30/26 KEYBOARD & MOUSE	17.99			1000	10	420510	268		101000
8		0930265790 09/30/26 KEYBOARD & MOUSE	17.99			1000	10	420510	268		101000
11		0930265790 09/30/26 BACKUP TOWER	199.99			1000	10	420510	268		101000
12		0930265790 09/30/26 STARLINK DASH MOUNT	70.49			1000	10	420510	268		101000
13		0930265790 09/30/26 STARLINK MINI KIT	199.00			1000	10	420510	268		101000
16		0930265790 09/30/26 CAR ADAPTER	45.00			1000	10	420510	268		101000
17		0930265790 09/30/26 SHIPPING	20.00			1000	10	420510	268		101000
18		0930265790 09/30/26 GOOGLE DOC	19.99			1000	10	420510	368		101000
19		0930265790 09/30/26 STA 6	44.15			1000	50	420460	366		101000
20		0930265790 09/30/26 HORSENS NFA MEAL TICKET	323.66			1000	50	420460	379		101000
		Total for Vendor:	**1,968.20**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
48311	84308S	1299 CITY OF MISSOULA-FINANCE	44.23								
1		9022618795 09/02/26 STA 1	44.23			1000	10	420510	341		101000
48377	84342S	1299 CITY OF MISSOULA-FINANCE	26.37								
1		197965 09/25/26 STA 6	26.37			1000	10	420510	341		101000
		Total for Vendor:	**70.60**								
48343	-98932C	2001 CIVICPLUS LLC	315.00								
1		386250 09/01/26 MONTHLY WEBHOSTING	315.00			1000	10	420510	368		101000
		Total for Vendor:	**315.00**								
48312	-98941C	1921 CLINICAL ENGINEERING SERVICES,	6,963.00								
1		2514 09/03/26 STA 1/ANNUAL SERVICE DEFIBS	5,580.00			1000	80	420461	356		101000
2		2514 09/03/26 STA 1/DCI SENSOR	1,000.00			1000	80	420461	221		101000
3		2514 09/03/26 STA 1/TRUNK CABLE	383.00			1000	80	420461	221		101000
		Total for Vendor:	**6,963.00**								
48359	84317S	1458 COLE RILEY	144.00								
W4 was misplaced. Deputy Chief Horsens auth paying for one year of ID theft protection for employee.											
1		93026cr01 09/30/26 ID THEFT PROTECTION - 1 YEA	144.00			1000	10	420510	356		101000
		Total for Vendor:	**144.00**								
48382		1502 CORY HORSENS	252.00								
PER DIEM - 4 DAYS - MT STATE FIRE CHIEFS CONVENTION 10/14-17/26											
1		100526 10/06/26 HORSENS CHIEFS CONV PER DIEM	252.00			1000	10	420510	379		101000
		Total for Vendor:	**252.00**								
48355	-98929C	76 CULLIGAN WATER CONDITIONING	268.00								
1		607138 09/25/26 ALL STA	268.00			1000	10	420510	341		101000
		Total for Vendor:	**268.00**								
48358	84318S	1918 DANIELA HICKS	50.00								
1		093026DH01 09/30/26 SEPT GYM REIM	50.00			1000	50	420460	132		101000
		Total for Vendor:	**50.00**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
48361	84344S	1163 DIRECT AUTOMOTIVE DISTRIBUTING	84.00								
1		07JS0475 09/30/26 LUBRICANT	84.00			1000	20	420440	232		101000
		Total for Vendor:	**84.00**								
48345	84323S	2009 FleetPride, Inc.	29.37								
1		137799069 09/18/26 322	29.37			1000	20	420440	272		101000
		Total for Vendor:	**29.37**								
48321	-98940C	1606 GARAGE DOOR GUYS	200.00								
1		123638STA2 09/10/26 STA 2	200.00			1000	50	420460	362		101000
		Total for Vendor:	**200.00**								
48362	-98928C	1415 GECKO FENCE & LANDSCAPE, LLC	400.00								
1		33868 09/30/26 STA 2 WEEKLY LAWN MOWING	400.00			1000	50	420460	361		101000
		Total for Vendor:	**400.00**								
48374	84324S	1258 I-STATE TRUCK CENTERS	121.34								
1		C252321883 09/09/26 351	121.34			1000	20	420440	272		101000
		Total for Vendor:	**121.34**								
48378	-98919C	420 KELLEY CREATE CO	552.55								
1		2457901 09/28/26 EQUPIMENT CONTRACT	80.64			1000	10	420510	356		101000
2		43145505 09/29/26 COPIER MAINTAINANCE	306.91			1000	10	420510	356		101000
3		43145506 09/30/26 COPIER MAINTAINANCE	165.00			1000	10	420510	356		101000
		Total for Vendor:	**552.55**								
48381	84345S	508 KIRK PAULSEN	252.00								
Per diem for MT State Fire Chiefs Convention 10/14-17/26											
1		100626 10/06/26 FIRE CHIEF CONV PER DIEM	252.00			1000	10	420510	379		101000
		Total for Vendor:	**252.00**								
48371	-98923C	1282 LIFE-ASSIST, INC	7,977.85								
1		2194630 09/01/26 MEDICAL SUPPLIES	7,247.90			1000	80	420461	222		101000
2		2196419 09/02/26 MEDICAL SUPPLIES	84.00			1000	80	420461	222		101000
3		2206990 09/18/26 MEDICAL SUPPLIES	648.65			1000	80	420461	222		101000
4		2210762 09/23/26 CREDIT MEMO	-84.00			1000	80	420461	222		101000

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
5	2211917 09/25/26	MEDICAL SUPPLIES	81.30			1000	80	420461	222		101000
		Total for Vendor:	**7,977.85**								
48380	-98918C	148 LITHIA MOTORS	97.49								
1	502036 09/29/26	310	97.49			1000	20	420440	372		101000
		Total for Vendor:	**97.49**								
48352	84319S	1994 MASTERCARD	7,550.11								
10/1/26: Statment included past due amount of $180.36, $10 late fee, and $93.16 finance charge.											
1	0930260139 09/30/26	311	47.13			1000	20	420440	272		101000
2	0930260139 09/30/26	SHOP	47.12			1000	20	420440	272		101000
3	0930260139 09/30/26	317	25.54			1000	20	420440	272		101000
4	0930260139 09/30/26	341	618.00			1000	20	420440	372		101000
5	0930260139 09/30/26	OSTMAN PARAMEDIC ED	200.00			1000	50	420460	380		101000
6	0930260139 09/30/26	HORSENS NFA FLIGHT	638.40			1000	10	420510	379		101000
7	0930260139 09/30/26	STARLINK	55.00			1000	10	420510	368		101000
8	0930260139 09/30/26	PRINTER INK	159.78			1000	10	420510	210		101000
9	0930260139 09/30/26	OSTMAN PARAMEDIC ED	133.17			1000	50	420460	380		101000
10	0930260139 09/30/26	OSTMAN PARAMEDIC ED	4,439.00			1000	50	420460	380		101000
11	0930260139 09/30/26	BUNNELL CARSEAT RECERT	55.00			1000	50	420460	380		101000
12	0930260139 09/30/26	OSTMAN PARAMEDIC ED	460.46			1000	50	420460	380		101000
13	0930260139 09/30/26	MISSOULIAN SUBSCRIPTION	2.99			1000	10	420510	333		101000
14	0930260139 09/30/26	GOODIN BLUE CARD	385.00			1000	50	420460	380		101000
15	0930260139 09/30/26	LATE FEE/INTEREST CHARGES	283.52			1000	10	420510	356		101000
		Total for Vendor:	**7,550.11**								
48390	-98916C	141 MES SERVICE COMPANY LLC	573.00								
1	2525004 06/10/26	311	268.73			1000	20	420440	272		101000
2	2564579 08/10/26	363	304.27			1000	20	420440	272		101000
		Total for Vendor:	**573.00**								
48376	84341S	208 MISSOULA COUNTY MEDICAL BENEFITS	123,132.30								
1	0000013678 10/01/26	ADMIN	13,431.40			1000	10	420510	143		101000
2	0000013678 10/01/26	RM/ARM	4,936.20			1000	20	420440	143		101000
3	0000013678 10/01/26	TO	2,468.10			1000	30	420430	143		101000
4	0000013678 10/01/26	FP	2,468.10			1000	40	420410	143		101000

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
5	0000013678	10/01/26 SUP	99,828.50			1000	50	420460	143		101000
		Total for Vendor:	**123,132.30**								
48347	84320S	228 MISSOULA COUNTY TREASURER	616.00								
1	CINV-00164	09/21/26 AUGUST TELEPHONE	616.00			1000	10	420510	345		101000
		Total for Vendor:	**616.00**								
48318	84309S	230 MISSOULA ELECTRIC COOPERATIVE	555.54								
1	223950 STA	09/04/26 STA 2	21.59			1000	10	420510	341		101000
2	223950 STA	09/04/26 STA 6	281.88			1000	10	420510	341		101000
3	223950 STA	09/04/26 STA 2	252.07			1000	10	420510	341		101000
		Total for Vendor:	**555.54**								
48368	84326S	235 MISSOULA MOTOR PARTS	2,512.33								
1	555-143193	09/04/26 303	409.40			1000	20	420440	272		101000
2	555-143920	09/08/26 228	613.16			1000	20	420440	272		101000
3	555-145249	09/09/26 303	226.31			1000	20	420440	272		101000
4	555-145249	09/11/26 303	333.90			1000	20	420440	272		101000
5	555-145784	09/11/26 347	15.13			1000	20	420440	272		101000
6	555-146233	09/14/26 STA 6	164.36			1000	50	420460	366		101000
7	555-146234	09/14/26 303	29.41			1000	20	420440	272		101000
8	555-149100	09/22/26 311	190.84			1000	20	420440	272		101000
9	180095	09/22/26 STA SUPPLIES	60.80			1000	50	420460	210		101000
10	180095	09/22/26 DEF	23.98			1000	20	420440	231		101000
11	149404	09/23/26 STA SUPPLIES	243.20			1000	50	420460	210		101000
12	180920	09/25/26 STA SUPPLIES	129.90			1000	50	420460	210		101000
13	145784	09/25/26 STA 6	71.94			1000	50	420460	366		101000
		Total for Vendor:	**2,512.33**								
48338	-98935C	244 MISSOULA TEXTILE SERVICES	553.95								
1	09302620	09/29/26 ALL STATIONS	553.95			1000	10	420510	356		101000
		Total for Vendor:	**553.95**								
48322	-98939C	259 MSUES FIRE TRAINING SCHOOL	190.00								
1	26-266	09/15/26 26-266 RFF STORY FF 1/HAZMAT	190.00			1000	60	420462	380		101000
		Total for Vendor:	**190.00**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
48363	84327S	205 MT ACE HARDWARE	205.47								
1		278827285 09/03/26 SHELF UNIT	149.99			1000	30	420430	220		101000
2		278833161 09/08/26 STA 1	12.99			1000	50	420460	361		101000
3		278840273 09/14/26 STA 1	32.99			1000	50	420460	361		101000
4		278841140 09/15/26 SHOP SUPPLY	4.50			1000	20	420440	270		101000
5		278847305 09/21/26 MULE	5.00			1000	20	420440	272		101000
		Total for Vendor:	**205.47**								
48326	84310S	1727 NICOLE M NOONAN CPA	4,200.00								
1		1434 09/02/26 FY22/23 AUDIT	4,200.00			1000	10	420510	354		101000
		Total for Vendor:	**4,200.00**								
48364	84328S	654 NORCO, INC.	633.73								
1		0047806735 09/02/26 MEDICAL OXYGEN	240.23			1000	80	420461	222		101000
2		0047969092 08/26/26 AMBO OXYGEN REGULATOR	200.00			1000	80	420461	221		101000
3		0048064788 09/30/26 CYLINDER RENT	193.50			1000	80	420461	356		101000
		Total for Vendor:	**633.73**								
48389	84346S	1686 NORTH RIDGE FIRE EQUIPMENT	52.95								
1		54871 09/10/26 308	52.95			1000	20	420440	272		101000
		Total for Vendor:	**52.95**								
48314	84311S	547 NORTHWESTERN ENERGY	1,887.47								
1		0461994-6 09/01/26 STA 5	647.76			1000	10	420510	341		101000
2		3868058-3 09/16/26 STA 4	1,239.71			1000	10	420510	341		101000
48335	84321S	547 NORTHWESTERN ENERGY	1,244.08								
1		0537315-4 09/17/26 STA 6	65.65			1000	10	420510	341		101000
2		1489125-3 09/18/26 STA 1 STORAGE	120.58			1000	10	420510	341		101000
3		0477741-3 09/18/26 STA 1	963.61			1000	10	420510	341		101000
4		0536085-4 09/22/26 STA 6	94.24			1000	10	420510	341		101000
		Total for Vendor:	**3,131.55**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
48391	84347S	1957 NOVUS GLASS	475.00								
1		50703 09/04/26 301	475.00			1000	20	420440	372		101000
		Total for Vendor:	**475.00**								
48331	-98938C	1725 PIERCE LEASING	750.00								
1		99045 09/09/26 Office Trailer, 9/8/26-10/5/26	750.00			1000	10	420510	530		101000
		Total for Vendor:	**750.00**								
48341	-98921C	855 PITNEY BOWES	150.00								
1		0910262579 09/10/26 POSTAGE	150.00			1000	10	420510	311		101000
		Total for Vendor:	**150.00**								
48340	84329S	927 PITNEY BOWES, INC	88.92								
1		3323223377 09/14/26 METER LEASE	88.92			1000	10	420510	356		101000
		Total for Vendor:	**88.92**								
48339	-98934C	988 PLATT	35.39								
1		7Q22389 09/25/26 347	35.39			1000	20	420440	272		101000
		Total for Vendor:	**35.39**								
48369	-98925C	756 POMP'S TIRE SERVICE, INC	3,267.58								
1		1850067563 09/30/26 322	1,156.94			1000	20	420440	372		101000
2		1850067886 09/30/26 322	2,110.64			1000	20	420440	372		101000
		Total for Vendor:	**3,267.58**								
48387	84337S	31 REPUBLIC SERVICES #889	732.29								
1		004050222 09/30/26 ALL STA	732.29			1000	10	420510	342		101000
		Total for Vendor:	**732.29**								
48319	84312S	1387 ROBB HOLLENBECK	56.98								
1		90826STA2 09/08/26 STATION 2 SUPPLIES	56.98			1000	50	420460	362		101000
		Total for Vendor:	**56.98**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
48386	84338S	1791 SEAN MULLINS	32.41								
1		100626SM01 10/06/26 328	16.20			1000	20	420440	272		101000
2		100626SM01 10/06/26 341	16.21			1000	20	420440	272		101000
		Total for Vendor:	**32.41**								
48372	-98922C	360 SHIPPING DEPOT	204.77								
1		0930261486 09/30/26 POSTAGE	204.77			1000	10	420510	311		101000
		Total for Vendor:	**204.77**								
48366	-98927C	803 SIX ROBBLEES' INC.	25.04								
1		15P51059 09/11/26 317	25.04			1000	20	420440	272		101000
		Total for Vendor:	**25.04**								
48385	-98917C	375 STINE ELECTRONICS	25.00								
1		26223 10/06/26 26223 RADIOS	25.00			1000	50	420460	271		101000
		Total for Vendor:	**25.00**								
48320	84313S	87 TIM DEVOS	314.94								
1		91426STA1 09/14/26 STATION 1 - TOWELS - TARGET	229.96			1000	50	420460	362		101000
2		91426STA10 09/14/26 STATION 1 - OFFICE BLIND -	84.98			1000	50	420460	362		101000
		Total for Vendor:	**314.94**								
48349	84340S	1993 TISCHLERBISE, INC.	2,412.50								
1		2026009002 09/01/26 IMPACT FEE STUDY	2,412.50			1000	10	420510	356		101000
		Total for Vendor:	**2,412.50**								
48350	-98920C	1284 TRACE ANALYTICS, INC.	485.00								
1		26-21295 09/10/26 ROUTINE ANALYSIS	485.00			1000	20	420440	370		101000
		Total for Vendor:	**485.00**								
48354	-98930C	463 TRI ARC, INC.	18.52								
1		R37615 09/30/26 R37615 CYLINDER RENT	18.52			1000	20	420440	370		101000
		Total for Vendor:	**18.52**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
48342	-98933C	1628 UNIVISION	2,491.51								
1	270259	09/01/26 MICROSOFT	1,092.51			1000	10	420510	368		101000
2	270259	09/01/26 SUPPORT	1,334.00			1000	10	420510	368		101000
3	270492	09/30/26 SUPPORT	65.00			1000	10	420510	368		101000
		Total for Vendor:	**2,491.51**								
48332	-98937C	408 VERIZON WIRELESS	991.77								
1	6153234642	09/11/26 WIRELESS	991.77			1000	10	420510	345		101000
		Total for Vendor:	**991.77**								
48370	-98924C	1724 WEX BANK	6,633.39								
1	115535608	09/30/26 FUEL	6,633.39			1000	20	420440	231		101000
		Total for Vendor:	**6,633.39**								

of Claims 62 Total: 201,809.80 # of Vendors 31
Total Electronic Claims 48,118.35
Total Non-Electronic Claims 153691.45

MISSOULA RURAL FIRE DISTRICT
Fund Summary for Claims
For the Accounting Period: 9/26

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	201,809.80
Total:	**201,809.80**

Claims reviewed and approved for payment at the Regular scheduled Missoula Rural Fire District Board of Trustee Meeting held Tuesday, September 8, 2026, at 4:00 PM.

_____ Melissa Schnee, Finance Director

_____ Dan Corti, Chairman

_____ Nate Nunnally, Secretary

October 2026 Information Technology Board Report

Since my last board report, I have worked with 2 different organizations reviewing penetration testing performed to strengthen our cyber security posture, I have remediated several vulnerabilities and coordinated with our MSP to resolve the more complicated issues. I also participated in the strategic planning session and assisted in both the IT setup and tear down for that event. Below is a small sample of the tasks completed since the last board report.

- Research and purchase starlink for vehicle use.
- Set up multiple new user accounts
- Submit formal offer to Frenchtown School district to purchase surplus server. We will know October 13th if the offer was accepted.
- Coordinate warranty replacement of damaged security camera and physically install the new device.
- Replace 3 windows 10 PCs with new windows 11
- Perform software updates on network hardware
- Relocate Fax line in front office and set up new printer to work as fax machine
- Assist Missoula County IT in identifying issues experienced by MRFD after hardware upgrades on their end
- Replaced 3 obsolete PCs
- Restore functionality to ring doorbell on trailer at station 1

I very much appreciate the opportunity to support the Missoula Rural Fire District and I am happy to answer any questions you may have.

Very Respectfully,

Ben Farquhar

IT Specialist

Deputy Fire Marshal Monthly Report

Peter V. Giardino

September 2026

Activities

Business Inspections (re-inspections):

- 3239 S. 3rd Street W. – New Community Home
- 9220 Beierle Lane – Dispensary
- 9100 Bird Lane – Dispensary & Manufacturing

Certificate of Occupancy Finals (Business)

- 1755 Lake Side Drive
- 984 Deer Creek Road – Deer Creek Storage – Phase II
- 2800 Raser Drive – CHS LPG Tank Farm

Residential Sprinkler Final, Rough-Ins, and C of O (residential) Inspections

- 20396 Highway 12 West
- 5380 Monty Lane

Annexation

- Sent Petition for Annexation form for 20396 Highway 12 W.
- ACF for 20396 Highway 12 West
- Prepared annexation packet for administration and BOT.

Water Supply (cisterns, hydrants, etc.)

- Spoke with homeowner in Seeley Lake re: MRFD cistern specifications.
- Flow tested repaired cistern control panel with station 6's crew for the Kootenai Drive cistern.

Lockboxes

- Provided lockbox for residents at 12380 Michael Ct.

Community Risk Reduction, Fire Prevention, and Code Compliance

- Provided fire code requirements to 406 Engineering for a new building proposed, sprinklers required.
- Provided a Fire Hazard Assessment for the Garrymore Subdivision.
- Teams meeting with engineering firm re: fire code for methane recovery facility at 3737 Coal Mine Rd.
- Site visit to the Fall Festival at 5820 Deschamps Lane to assess for access.
- Put together 25 goodie bags for Station 4 kindergarten tour.
- Assisted station 4's crew with station tour for kindergarten class.
- MCFPA Scholl Prevention Programs – Sept. 28-30
    - Lewis & Clark Elementary
    - Frenchtown Elementary
    - Lowell Elementary
    - Russell Elementary
    - Ovando School
    - Potomac Elementary
    - Clinton Elementary

Fire Investigations

- Cowboy Trail & 1st Street – heavy machinery fire.
- Completed the Cowboy Trail fire investigation report (Sept. 15)
- Peer review of investigation report for 20361 Highway 200 E.

Classes/Training

Plan Reviews

- 15 plan reviews

Image Trend:

- Met with Lt. Riley to work on scheduling inspections within Image Trend.

Assignments and Other Activities

- Coordinated Compliance meeting
- DRT meeting

Accreditation

- Attended 3-day strategic planning session with CPSE – Sept. 23-25.

MISSOULA RURAL
FIRE DISTRICT

MRFD Monthly Turnout Performance Report through the month of September 2026

	Fire	EMS
Q1 2026 GOAL	1:55 (90%)	1:30 (90%)
Jan-26	2:15 (77.9%)	1:49 (79%)
Feb-26	2:29 (63%)	1:52 (78.9%)
Mar-26	2:01 (84.8%)	1:48 (82.5%)
Q2 2026 GOAL	1:55 (90%)	1:30 (90%)
Apr-26	2:10 (81.8%)	1:59 (80.8%)
May-26	2:39 (80.6%)	1:50 (74.7%)
Jun-26	2:44 (72.5%)	2:06 (71.1%)
Q3 2026 GOAL	1:55 (90%)	1:30 (90%)
Jul-26	2:19 (76.8%)	1:48 (75.9%)
Aug-26	2:33 (70.5%)	2:07 (71.9%)
Sep-26	2:19 (73.9%)	2:02 (71.6%)
Q4 2026 GOAL	1:55 (90%)	1:30 (90%)
Oct-26		
Nov-26		
Dec-26		

Table explainer: Turnout Time is listed in minutes: seconds (1:55). All turnout times are reported at the 90th percentile. The percentage in parenthesis represents the percentage of time that MRFD met its turnout goal for that month. Example: Sept. 2026 (Fire) MRFD's monthly turnout time at the 90th percentile was 2:19 MRFD met the goal of 1:55 73.9% of the time.

MRFD CFS Report

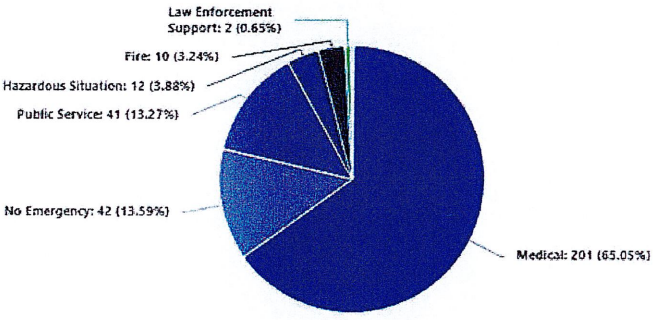
September 2026

Incident Numbers

September 2026	346	September 2025	337	Percent Change	+2.67%
YTD 2026	3031	YTD 2025	2920	Percent Change	+3.80%

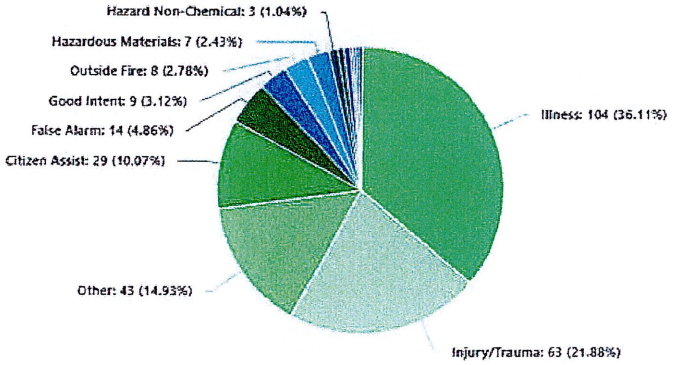
Incidents by Category

Sep 01, 2026 12:00 AM to Sep 30, 2026 11:59 PM



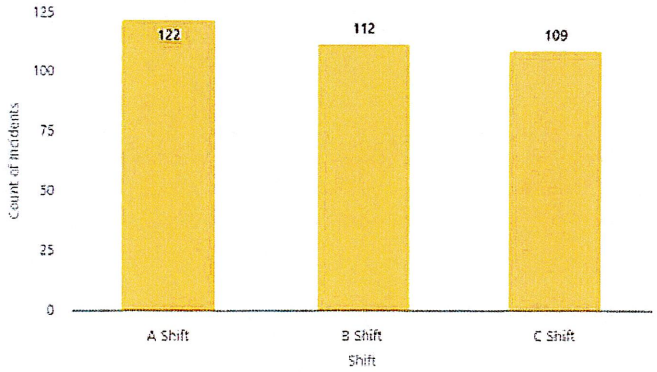
Incidents by Type

Sep 01, 2026 12:00 AM to Sep 30, 2026 11:59 PM



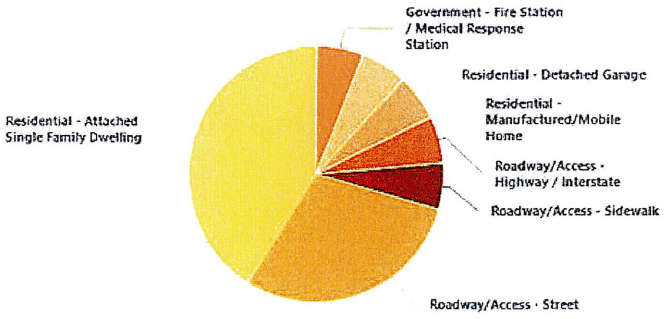
Incidents by Shift

Sep 01, 2026 12:00 AM to Sep 30, 2026 11:59 PM



Incidents by Location Use Category

Sep 01, 2026 12:00 AM to Sep 30, 2026 11:59 PM



MISSOULA RURAL FIRE DISTRICT

September 2, 2026

To: Kirk Paulsen, Interim Fire Chief
Cory Horsens, Deputy Chief

Re: 20396 Highway 12 West, Lolo, MT 59847

On September 2, 2026, a Criteria for Annexation inspection was conducted by the Community Risk Reduction Division of the Missoula Rural Fire District for the above-referenced address. The property owner was contacted and has also received a signed copy of this Annexation Criteria Form (ACF) for their records. We explained that once we received the signed copy of the ACF to acknowledge their understanding and receipt of the form, we would submit this Petition for Annexation and ACF to the Deputy Chief and Fire Chief for their consideration.

After this inspection, the Community Risk Reduction Division recommends annexation of 20396 Highway 12 West into the Missoula Rural Fire District.

Respectfully submitted,

Peter V. Giardino

Peter V. Giardino
Deputy Fire Marshal Signature

MISSOULA RURAL FIRE DISTRICT

Date: October 14, 2026

Board of County Commissioners
200 W Broadway St
Missoula, Montana 59802

The Missoula Rural Fire District Board of Trustees met in regular session and has approved the Petition for Annexation for services by this Fire District for the following properties:

Address (city, state, zip)	Property Owner(s)	Taxpayer ID
20396 Highway 12 West Lolo, MT 59847	Paul R Lipka	2436201

Sincerely,

Kirk Paulsen, Interim Fire Chief
Missoula Rural Fire District

Enclosures:

MISSOULA RURAL FIRE DISTRICT

To: MRFD Board of Trustees
From: Interim Fire Chief Kirk Paulsen and Deputy Chief Cory Horsens
Re: Recommendation for Annexation: 20396 Highway 12 West

Dear Chair Corti and Members of the Board of Trustees:

Upon our review, we concur with the findings of the Community Risk Reduction Division.

Therefore, it is our recommendation to the Board that the property listed above should be annexed into the Missoula Rural Fire District.

Sincerely,

10-9-26

Cory Horsens, Deputy Fire Chief Date
Missoula, Rural Fire District

10/9/26

Kirk Paulsen, Interim Fire Chief Date
Missoula Rural Fire District

MISSOULA RURAL FIRE DISTRICT

PETITION FOR ANNEXATION

We, the undersigned, being taxpaying freeholders and whose names appear upon the last completed assessment roll, do hereby petition the Board of County Commissioners to annex to the **Missoula Rural Fire District**, the following parcel:

2436201	20396 Highway 12 West, Lolo 59847
Taxpayer ID:	**Property Address:**
04-2091-30-1-01-04-0000	N/A
Geo Code:	**Subdivision Name** *(if applicable)*

S30, T12 N, R21 W, ACRES 420, LOTS 1 TO 3, E1/2 NW1/4, NE1/4 SW1/4, NE1/4, NE1/4 SE1/4

Legal Description *(Quarter, Section, Township, Range, Lot #, Block, COS #, etc.)*

NOVICH INSURANCE/AMERICAN RELIABLE	406 684 5264
Name of Insurance Company – Property Insurance	**Insurance Phone Number**

CORPORATION POTOMAC	847-259-0546	plipka@potomaccorp.com
Contact Name for this Petition	**Contact's Phone Number**	**Contact's Email Address**

Property Owner Signature(s)	**Printed Name(s)**	**Mailing Address**
Paul R. Lipka *(sign and date)*	PAUL R LIPKA	2063 FOSTER AVE WHEELING, IL 60090
(sign and date)		
(sign and date)		

FOR OFFICE USE ONLY:

Annexation accepted and approved this _____ day of _____, 20_____
by the Board of Trustees for the Missoula Rural Fire District.

Signature: _____

Title: _____

Revised: 2/5/2020

Inspection Report

Community Risk Reduction (CRR) Information

Missoula Rural Fire District
Community Risk Reduction Division
2521 South Avenue W Missoula, Montana 59804

Deputy Fire Marshal: Pete Giardino
Phone: (406) 239-4844
email: pgiardino@mrfdfire.org

Facility Information

Occupant Name: Residential Annexation
Address: 20396 Highway 12 West
City: Lolo
State: Montana
Postal Code: 59847

Inspection Date: 09/02/2026
Inspection Contact: MRFD-260902-0050

Inspection Information

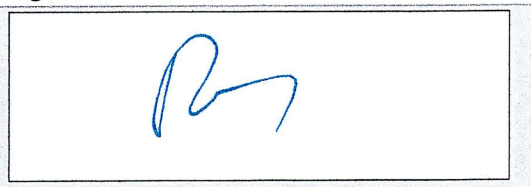
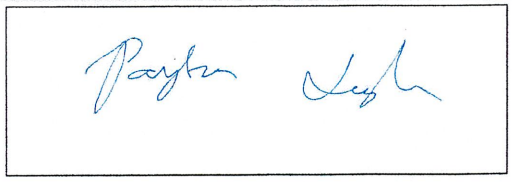
Inspection Type: Annexation Criteria Form

Inspector: Giardino, Pete
Passed: Yes
Violation Count: 0

Violations

Repaired Date
After our inspection, no violations exist. Please feel free to contact us at your convenience if you have any questions or concerns.

Signatures

Type	First Name	Last Name	Signature Date	Signature
Inspector	Pete	Giardino	09/03/2026	
Contractor	Peyton	Taylor	09/03/2026	

Inspection Notes

*If corrections to violations are completed prior to the re-inspection date listed above, please feel free to contact MRFD for an earlier re-inspection.

The Missoula Rural Fire District (MRFD) would like to thank you for your time and attention to life and fire safety. Please feel free to contact the Community Risk Reduction (CRR) Division of MRFD at the phone number or email provided at the top of this report if you have any questions or concerns, we are happy to assist.

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Fire Department Services

Question	Answer	Notes
What is the distance to the closest MRFD fire station (enter station #)	10.5 miles from Station 5	
What is the distance to the closest mutual/auto aid partner (enter agency and station #)	20 miles from Florence Fire SAtation 1	

Means of Access

Question	Answer	Notes
Are there buildings more than 400 sf (ground floor area) and/or public occupancies with structural components?	Yes	
Is there clear openings through gates at least 2 feet wider than the means of access it controls?	Yes	
Number of means of access.	2	
Can the fire department realistically access the property after a snow event or icy conditions? (*CRITICAL*)	Yes	

Roadways/Fire lanes

Question	Answer	Notes
Are roadways constructed of a hard, all-weather surface designed to support all imposed loads of MRFD apparatus? (*CRITICAL*)	Yes	
Are the roadways a minimum clear width of 16 ft?	Yes	
Is there at least 13 ft 6 in. nominal vertical clearance over the full width of the roadway? (*CRITICAL*)	Yes	
Do the curves/turns in the roadway have a minimum radius of 60 ft to the outside of the turn?	Yes	
Is/Are bridge(s) present that require access to the property/structure(s) (*CRITICAL*)	No	
Is/Are bridge(s) designed to support the imposed load of all MRFD fire apparatus. (*CRITICAL*)	N/A	
Is the load limit clearly posted at both approaches to the bridge?	N/A	
Has the vegetation adjacent to the roadway been mitigated?	Yes	

Grades

Question	Answer	Notes
Are there any road/driveway grades steeper than 10 percent?	No	

Dead Ends

Question	Answer	Notes
Is there a dead-end roadway more than 300 ft in length?	No	

If yes, is there an appropriate turnaround for fire apparatus? (*CRITICAL*)	N/A
Is there a dead end/cul-de-sac that exceeds 1200 ft in length?	No
If yes, are there approved intermediate turnarounds at a maximum of 1200 ft intervals? (*CRITICAL*)	N/A

Driveways

Question	Answer	Notes
Is the driveway longer than 150 ft?	Yes	
If yes, is there an appropriate turnaround for fire apparatus? (*CRITICAL*)	Yes	
Is the driveway a minimum of 12 feet in width and 13 ft 6 in. in vertical clearance?	Yes	
If the driveway is longer than 300 ft, are there pullouts?	N/A	

Signage/Premises Identification

Question	Answer	Notes
Are the road and address signs made of appropriate materials and properly located?	Yes	

Building Access

Question	Answer	Notes
Is there adequate fire apparatus access provided to within 150 ft of any point of the exterior wall of each building? (300 ft for a sprinklered building) (*CRITICAL*)	Yes	

Building Separation

Question	Answer	Notes
Are building separations greater than 30 ft?	Yes	

Automatic Fire Protection/Fire Warning Systems

Question	Answer	Notes
Is the building(s) protected by an automatic sprinkler system in accordance with NFPA 13, 13R or 13D?	No	
Does the building(s) have a local/supervised fire alarm system in accordance with NFPA 72?	No	

Water Supply

Question	Answer	Notes
What is the distance to the nearest fire hydrant?	9.8 Miles from 10948 Stella Blue Drive	
What is the distance to the nearest water storage (cistern or draft site) that meets NFPA 1142 requirements?	8.3 miles from 10430 Nez Perce Loop	
Are connections at either water source (if applicable) appropriate for MRFD use?	Yes	

Building Construction

Question 33	Answer	Notes
Non-combustible roof?	Yes	
Soffits enclosed?	Yes	
Soffit, attic and crawl space vents screened?	Yes	
Non-combustible siding?	Yes	
Double pane windows?	Yes	
Is/Are deck(s) present?	No	
Is/Are decks(s) non-combustible?	N/A	
Are decks fire resistant?	N/A	

Vegetation Clearance From Structures

Question	Answer	Notes
30-100 ft, Reduced Fuel Zone-Is a fuel break provided by the disruption of the vertical and/or horizontal continuity of flammable/combustible vegetation?	Yes	
0-30 ft, Defensible Space Zone-Is all flammable vegetation and combustible growth clear of this area? (*CRITICAL*)	Yes	
Is there a potential difference in the wildfire vs structure response capability? (Explain in comments)	No	

MISSOULA RURAL FIRE DISTRICT

Date: October 14, 2026

To: Paul R Lipka

Re: Annexation Request for 20396 Highway 12 West

Dear Paul,

I am pleased to inform you that the Missoula Rural Fire District (MRFD) Board of Trustees formally approved your request for annexation into the Fire District on October 13, 2026.

The annexation request will now be forwarded to the Missoula Board of County Commissioners for their final approval. It may take up to thirty days for Missoula County to complete their portion of the process. MRFD will provide fire and emergency services coverage for your property while the formal annexation process is being completed.

Welcome to the Missoula Rural Fire District. Please do not hesitate to contact the MRFD Deputy Fire Marshall's office at (406) 239-4844 or pgiardino@mrfdfire.org if you have any questions.

Best regards,

Kirk Paulsen, Interim Fire Chief
Missoula Rural Fire District